

REGULAR MEETING OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS

Agenda

Tuesday, February 20, 2024

6:30 PM

Compliance with Government Code Section 54957.5

Public records, including writings related to an agenda item for an open session of a regular meeting of the Florin Resources Conservation District that are distributed less than 72 hours before the meeting, are available by email request. In addition, such writings may be posted, whenever possible, on the Elk Grove Water District website at www.egwd.org. The Board will discuss all items on the agenda and may take action on any item listed as an "Action" item. The Board may discuss items that do not appear on the agenda but will not act on those items unless there is a need to take immediate action and the Board determines by a two-thirds (2/3) vote that the need for action arose after posting of the agenda. If necessary, the Meeting will be adjourned to Closed Session to discuss items on the agenda listed under "Closed Session." At the conclusion of the Closed Session, the meeting will reconvene to "Open Session."

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Public Comment

This is the opportunity for the public to comment on non-agenda items within the subject matter jurisdiction. Comments are limited to three (3) minutes.

Page Numbers

1. Proclamations and Announcements

- a. Promotion of Richard Ko to Engineering Technician II

Associate Director Comment

Public Comment

2. Consent Calendar

3-4

(Stefani Phillips, Board Secretary and Patrick Lee, Treasurer)

- a. Minutes of Regular Board Meeting of January 16, 2024
- b. Accounts Payable Check History – January 2024
- c. Board and Employee Expense/Reimbursements – January 2024
- d. Active Accounts – January 2024
- e. Bond Covenant Status for FY 2023-24 – January 2024
- f. CASH - Detail Schedule of Investments– January 2024
- g. Consultants Expenses – January 2024
- h. Major Capital Improvement Projects – January 2024

5-8

9-12

13

14

15

16

17

18

Associate Director Comment

Public Comment

Recommended Action/Information: Approve Florin Resource Conservation District Consent Calendar items a – h.

3. Year to Date Revenues and Expenses Compared to Budget – January 2024

19-21

(Patrick Lee, Finance Manager)

Associate Director Comment

Public Comment

Recommended Action/Information: Information only.

4. SMUD Easement at Well Site 11D

22-31

(Ben Voelz, Associate Engineer)

Associate Director Comment

Public Comment

Recommended Action/Information: Adopt Resolution No. 02.20.24.01, authorizing the General Manager to execute the Grant of Easement agreement, granting Sacramento Municipal Utility District a five-foot wide easement for electrical facilities within Well Site 11D (APN 134-0100-067-0000 & 134-0100-082-0000).

5. Memorandum of Understanding – Central Sierra Healthy Soils Program

32-74

(Bruce Kamilos, General Manager)

Associate Director Comment

Public Comment

Recommended Action/Information: Approve the Memorandum of Understanding for the Central Sierra Healthy Soils Program.

6. General Manager’s Report

75-77

(Bruce Kamilos, General Manager)

Associate Director Comment

Public Comment

Recommended Action/Information: Information only.

7. Elk Grove Water District Operations Report – January 2024

78-125

(Bruce Kamilos, General Manager)

Associate Director Comment

Public Comment

Recommended Action/Information: Information only.

8. Directors Comments

9. Closed Session

- a. CONFERENCE WITH LABOR NEGOTIATIONS (pursuant to Government Code section 54957.6)
Agency designated representatives: FRCD Board of Directors
Unrepresented employee: General Manager

Adjourn to Regular Meeting – March 19, 2024

February 20, 2024

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Stefani Phillips, Board Secretary and Patrick Lee, Treasurer

SUBJECT: **CONSENT CALENDAR**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors approve Florin Resource Conservation District Consent Calendar items a – h.

SUMMARY

Consent Calendar items a – h are standing items on the Regular Board Meeting agenda.

By this action, the Florin Resource Conservation District (FRCD) Board of Directors will approve FRCD Consent Calendar items a – h.

DISCUSSION

Background

Consent Calendar items are standing items on the Regular Board Meeting agenda.

Present Situation

Consent Calendar items a – h are standing items on the Regular Board Meeting agenda.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

This item conforms to the FRCD/Elk Grove Water District 2020-2025 Strategic Plan. The monthly Consent Calendar report provides transparency, which aligns with Goal No. 1, Governance and Customer Engagement, of the Strategic Plan 2020-2025.

February 20, 2024

CONSENT CALENDAR

Page 2

FINANCIAL SUMMARY

There is no financial impact associated with this report.

Respectfully submitted,



STEFANI PHILLIPS
BOARD SECRETARY

And



PATRICK LEE
TREASURER

Attachments

MINUTES OF THE REGULAR MEETING OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS

Tuesday, January 16, 2024

The regular meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:30 p.m. by Chair Tom Nelson at 9829 Waterman Road, Elk Grove, CA.

Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present: Tom Nelson, Paul Lindsay, Lisa Medina, Elliot Mulberg, Sophia Scherman
Directors Absent: None
Staff Present: Bruce Kamilos, General Manager; Patrick Lee, Finance Manager/ Treasurer; Travis Franklin, Program Manager; Stefani Phillips, Human Resources Administrator/Board Secretary; Donella Murillo, Finance Supervisor; Ben Voelz, Associate Engineer; Amber Kavert, Human Resources Technician
Staff Absent: None
Associate Directors Present: Kim Martin, Robert Stresak
Associate Directors Absent: None
General Counsel Present: Andrew Ramos, Bartkiewicz, Kronick & Shanahan
Consultants Present: Trevor Joseph, Regional Water Authority

Public Comment

No comment.

1. Proclamations and Announcements

Nothing to report.

2. Consent Calendar

- a. Minutes of Special Board Meeting of December 12, 2023
- b. Accounts Payable Check History – December 2023
- c. Board and Employee Expense/Reimbursements – December 2023
- d. Active Accounts – December 2023
- e. Bond Covenant Status for FY 2023-24 – December 2023
- f. CASH - Detail Schedule of Investments– December 2023
- g. Consultants Expenses – December 2023
- h. Major Capital Improvement Projects – December 2023

MSC (Medina/Scherman) to approve Florin Resource Conservation District Consent Calendar items a-h. 5/0: Ayes: Lindsay, Medina, Mulberg, Nelson, and Scherman.

3. Florin Resource Conservation District Election of Officers - 2024

Board Secretary Stefani Phillips presented the item to the Florin Resource Conservation District (District) Board of Directors (Board).

In summary, each year, the Board elects a Chair and Vice-Chair to serve as officers of the Board for a period of one (1) year or until successors are elected.

Director Sophia Scherman nominated Director Elliot Mulberg for Chair. Director Lisa Medina seconded.

Director Paul Lindsay provided a substitute motion, nominating Director Tom Nelson for Chair. Director Nelson seconded.

MSC (Lindsay/Nelson) to nominate Director Tom Nelson as Chair. 3/2: Ayes: Lindsay, Medina and Nelson. Noes: Mulberg and Scherman

Director Nelson nominated Director Lindsay as Vice-Chair. Without a second, the motion died.

Director Lindsay nominated Director Mulberg as Vice-Chair. Director Medina seconded.

MSC (Lindsay/Medina) to nominate Director Elliot Mulberg as Vice-Chair. 5/0: Ayes: Lindsay, Medina, Mulberg, Nelson and Scherman

4. **Sacramento Regional Water Bank**

General Manager Bruce Kamilos gave background on the item before introducing Trevor Joseph from Regional Water Authority (RWA) to present a PowerPoint on the Sacramento Regional Water Bank.

In summary, Phase 2 of the Sacramento Regional Water Bank Project (Water Bank) development is currently underway. Mr. Kamilos serves as an RWA board member and has been attending the monthly Water Bank committee meetings to stay informed of its progress. However, since the District has not paid its Phase 2 participation fee of \$25,000 for the Water Bank, the General Manager has mainly attended the meetings as a listener to better understand how the Water Bank will ultimately function.

Trevor Joseph, RWA Technical Services Manager, gave a presentation on the Water Bank to the Board to provide a greater understanding of how the Water Bank will function. He also explained how the Water Bank would benefit the groundwater basin that underlies the Elk Grove Water District (EGWD) service areas. Staff recommended that the Board approve EGWD's participation in the Water Bank, which would require becoming current on its balance owed for Phase 2 water bank development costs.

A large discussion followed.

MSC (Lindsay/Medina) to approve the Elk Grove Water District's participation in the Sacramento Regional Water Bank, which would require becoming current on its balance owed of \$25,000 for Phase 2 water bank development costs. 5/0: Ayes: Lindsay, Medina, Mulberg, Nelson, and Scherman.

5. **Florin Resource Conservation District Committee Appointments and Outside Agency Representation - 2024**

Ms. Phillips presented the item to the Board, providing various committees and various outside agency representation.

The District committees are as shown:

Conservation Committee – FRCD:	Sophia Scherman Elliot Mulberg
Infrastructure Committee – EGWD:	Lisa Medina Paul Lindsay

The outside agency representation are as shown:

ACWA/JPIA – Representative of EGWD	Tom Nelson Bruce Kamilos (alternate)
California Special District Association (CSDA)	Elliot Mulberg

Regional Water Authority (RWA) Board of Directors

**Tom Nelson
Bruce Kamilos**

Sacramento Central Groundwater Authority (SCGA)

**Bruce Kamilos
Tom Nelson (alternate)**

MSC (Scherman/Medina) to keep the current Florin Resource Conservation District Committee appointments and the Outside Agency Representation the same. 5:0 Ayes: Lindsay, Medina, Mulberg, Nelson, and Scherman.

6. Elk Grove Water District Fiscal Year 2023-24 Quarterly Operating Budget Status Report
Finance Manager Patrick Lee presented the item to the Board.

In summary, revenues collected through the second quarter of the fiscal year total \$9,000,896 which is 54.89% of the \$16,396,704 annual budget. The revenues are \$401,404 or 4.67% above the same quarter of the prior year due to an overall increase in consumption for the months of July through September 2023 and a 2.0% revenue rate increase that went into effect January 1, 2023.

7. Elk Grove Water District Fiscal Year 2023-24 Quarterly Capital Reserve Status Report
Mr. Lee presented the item to the Board.

In summary, through the second quarter of Fiscal Year 2023-24, the District expended \$971,875 for capital projects leaving a remaining total reserve balance on December 31, 2023 of \$16,552,068.

8. Amendment to the Florin Resource Conservation District/Elk Grove Water District Ordinance – Provisions of Water Service
Mr. Lee presented the item to the Board.

In summary, staff completed a review and update of the District's Ordinance – Provisions of Water Service. Staff added minor clarifying language throughout the Ordinance and made certain changes to the provisions specifically related to restoration of discontinued water service for payments received after hours or during the weekend as well as the approval requirements for any changes made to the District's Standard Construction Specifications.

MSC (Medina/Lindsay) to adopt Ordinance No. 01.16.24.01, amending Ordinance No. 09.18.19.01, Exhibit A: Florin Resource Conservation District/Elk Grove Water District Ordinance – Provisions of Water Service. 5:0 Ayes: Lindsay, Medina, Mulberg, Nelson, and Scherman

9. Advanced Meter Infrastructure Project Grant Application
Program Manager Travis Franklin presented the grant application to the Board.

In summary, the Bureau of Reclamation WaterSMART: Water and Energy Efficiency Grant (WaterSMART Grant) provides funding for projects that result in quantifiable water savings, implement renewable energy components, and support broader sustainability benefits with a minimum 50 percent funding match. To take advantage of the WaterSMART Grant, staff is in the process of finalizing a grant application for an Advanced Meter Infrastructure (AMI) project estimated to cost \$2,731,436.95, with District funding \$1,381,436.95 and \$1,350,000 coming from the WaterSMART Grant. If selected, the District would enter into an agreement with the U.S. Department of the Interior, Bureau of Reclamation under the WaterSMART: Water and Energy Efficiency Grants for Fiscal Year 2024 and Fiscal Year 2025.

This AMI project will install 13,000 smart points connected to all District water meters, two (2) long-range radio base stations and software integration to connect the water usage data to a customer portal and the District's utility billing software. AMI will provide real-time water-consumption data allowing customers to manage their water usage and detect leaks as they occur. With an estimated 9% reduction in water use from this project alone, the District will be primed and ready to help the water conservation efforts in California.

MSC (Lindsay/Medina) to adopt Resolution No. 01.16.24.01 endorsing the submission of a grant application for the WaterSMART: Water and Energy Efficiency Grants for Fiscal Year 2024 and Fiscal Year 2025 opportunity. 5:0 Ayes: Lindsay, Medina, Mulberg, Nelson, and Scherman

10. General Manager's Report

Mr. Kamilos presented the item to the Board. Mr. Franklin provided the conclusion comments of the Legislative Analyst's Office (LAO) report titled "Assessing Early Implementation of Urban Water Use Efficiency Requirements".

11. Elk Grove Water District Operations Report – December 2023

Mr. Kamilos presented the EGWD Operations Report – December 2023 to the Board.

Mr. Kamilos provided information on the Unidirectional Flushing Program the District is in the process of completing in Service Area 1. Director Scherman asked about providing customers with a waiver before District staff enters a customer's premises. Staff will create a waiver.

12. Directors Comments

Chair Nelson would like to establish a research committee to look into reducing election costs. He asked that Vice-Chair Mulberg assist him in creating it.

Adjourn to Regular Board Meeting on February 20, 2024.

Respectfully submitted,



Stefani Phillips, Board Secretary

AK/SP

Check History Report

**1/1/2024 to 1/31/2024
Elk Grove Water District**

Check Number	Check Date	Vendor Number	Name	Check	Explanation
058748	1/3/2024	AMAZON	AMAZON CAPITAL SERVICES	39.57	
058749	1/3/2024	AUTO SO	AUTO SOLUTIONS BY SINGLE	2,692.07	(4) Invoices - Repairs and Maintenance - OPS Vehicles
058750	1/3/2024	BAY 3	BAY ALARM COMPANY	4,382.95	(2) Invoices - Monthly Security Monitoring - MOC/ADMIN
058751	1/3/2024	BEN RES	BENEFIT RESOURCE, INC	150.00	
058752	1/3/2024	BONY2	THE BANK OF NEW YORK MELLON	2,050.00	* Annual Trustee Fee 2014 Series A - 12/01/2023 - 12/22/2024
058753	1/3/2024	BSK4	BSK ASSOCIATES	334.00	Sampling - Treatment
058754	1/3/2024	COVER A	COVERALL NORTH AMERICA, INC	1,050.00	Commercial Cleaning Services - MOC/ADMIN
058755	1/3/2024	CR WHO	WHITE HORSE HOME INC	96.27	Account Closed - Customer Refund
058756	1/3/2024	CRF GCH	GILYANA CHAMAKI	6.29	Account Closed - Customer Refund
058757	1/3/2024	CRFFAT3	FIRST AMERICAN TITLE	250.18	Account Closed - Customer Refund
058758	1/3/2024	EMP RE2	EMPLOYEE RELATIONS, INC	56.00	HR - Pre-Employment Expenses
058759	1/3/2024	FIRECOD	FIRECODE SAFETY EQUIPMENT	1,271.13	Repairs and Maintenance - Sprinkler Head Replacement - MOC
058760	1/3/2024	HANFORD	HANFORD SAND & GRAVEL, INC	489.38	
058761	1/3/2024	JAYS	JAY'S TRUCKING SERVICE	1,142.74	Materials and Dump Fees - Water Main Replacement Project
058762	1/3/2024	MISCOWA	MISCOwater	858.28	Materials - Treatment
058763	1/3/2024	OREILLY	O'REILLY AUTO PARTS	27.18	
058764	1/3/2024	PACE	PACE SUPPLY CORP	1,465.25	(2) Invoices - Materials - Water Main Replacement Project
058765	1/3/2024	PEST	PEST CONTROL CENTER INC	84.00	
058766	1/3/2024	PRE ALL	PREFERRED ALLIANCE, INC	1,669.44	D.O.T. Compliance Administrator
058767	1/3/2024	REPUBLI	REPUBLIC SERVICES #922	563.79	ADMIN - Recycle, Waste and Organics
058768	1/3/2024	REPUBLI	REPUBLIC SERVICES #922	1,830.26	MOC - Recycle, Waste and Organics
058769	1/3/2024	ROOCO	ROOCO RENTS	2,309.88	(3) Invoices - Materials - Water Main Replacement Project
058770	1/3/2024	S CHEM	SIERRA CHEMICAL COMPANY	2,772.00	Materials - Treatment
058771	1/3/2024	SIERRA	SIERRA OFFICE SUPPLIES	447.30	
058772	1/3/2024	SOFT RE	SOFTRESOURCES SOFTWARE	1,200.00	Phase 3 - Software Demos - Demo Preparation
058773	1/3/2024	SRCSD	REGIONAL SAN	2,509.59	TDP Admin and Disposal fees for Well 4D Rehabilitation Project
058774	1/3/2024	TEICH A	TEICHERT AGGREGATES	1,087.75	Materials - Water Main Replacement Project
058775	1/3/2024	WHITECA	WHITE CAP L.P.	1,638.48	Tools and Safety Materials - Utility Crew
058776	1/10/2024	AMAZON	AMAZON CAPITAL SERVICES	199.39	
058777	1/10/2024	AQUA	AQUA SIERRA CONTROLS, INC	1,779.73	Repairs and Maintenance - Waste Water Compliance- MOC
058778	1/10/2024	AWWA	AMERICAN WATER WORKS ASSOC.	321.00	*Annual Membership - California-Nevada Section - Ben Volez
058779	1/10/2024	BAY ALA	BAY ALARM COMPANY	2,344.43	Monthly Security Monitoring - MOC/ADMIN
058780	1/10/2024	BG SOLU	SOLUTIONS BY BG INC.	10,085.60	Daily Tasks/Help Tickets
058781	1/10/2024	BSK4	BSK ASSOCIATES	300.00	Sampling - Treatment
058782	1/10/2024	CF NICS	NICK SHEBERT	68.22	Account Closed - Customer Refund
058783	1/10/2024	CHECK P	CHECK PROCESSORS, INC	313.40	
058784	1/10/2024	CINTAS2	CINTAS	180.64	
058785	1/10/2024	CITY EG	CITY OF ELK GROVE	1,059.75	Encroachment/ Overhead Allocation - Water Main Replacement Project
058786	1/10/2024	CITY EG	CITY OF ELK GROVE	23,400.00	Utility Agreement
058787	1/10/2024	CITY EG	CITY OF ELK GROVE	379.29	Encroachment/ Overhead Allocation - General District Maintenance
058788	1/10/2024	CONSOLI	CONSOLIDATED COMMUNICATIONS	1,650.54	Phone/Internet - MOC/ADMIN
058789	1/10/2024	COUNTY4	SACRAMENTO COUNTY UTILITIES	65.32	
058790	1/10/2024	COVER A	COVERALL NORTH AMERICA, INC	499.00	
058791	1/10/2024	CR JEFD	JEFFREY DAWKINS	68.03	Account Closed - Customer Refund

058792	1/10/2024	CR JIDO	JINKY DOLAR	145.28	Account Closed - Customer Refund
058793	1/10/2024	CR KAED	KATHLEEN EDDY	104.31	Account Closed - Customer Refund
058794	1/10/2024	CRF MHA	MIKE HAMPTON	60.58	Account Closed - Customer Refund
058795	1/10/2024	CRFC21	HENRY UNG, INC	63.09	Account Closed - Customer Refund
058796	1/10/2024	CRFID15	FIDELITY NATIONAL TITLE	87.05	Account Closed - Customer Refund
058797	1/10/2024	DB COLS	DB CONSTRUCTIONAL LANDSCAPE	3,260.00	Maintenance for all Wells and Offices - MOC/ADMIN
058798	1/10/2024	GRAINGE	GRAINGER	1,145.08	(2) Invoices - Materials - Treatment
058799	1/10/2024	NORCAL	NOR*CAL ASPHALT	2,642.87	Asphalt and Concrete Restoration Project - Water Main Replacement Project
058800	1/10/2024	RADIAL	RADIAL TIRE OF ELK GROVE	153.22	
058801	1/10/2024	RY HERC	RYAN HERCO PRODUCTS CORP	303.38	Materials - Treatment
058802	1/10/2024	SMUD	SMUD	975.15	
058803	1/10/2024	SMUD	SMUD	1,769.16	
058804	1/10/2024	SMUD	SMUD	1,621.61	
058805	1/10/2024	SMUD	SMUD	14,223.87	
058806	1/10/2024	SMUD	SMUD	1,151.06	
058807	1/10/2024	SMUD	SMUD	35.15	
058808	1/10/2024	SMUD	SMUD	1,751.13	
058809	1/10/2024	SMUD	SMUD	2,855.53	
058810	1/10/2024	SMUD	SMUD	627.64	
058811	1/10/2024	STATE W	SWRCB ACCOUNTING OFFICE	60,016.22	*Annual Water System Annual Fees - 07/01/2023 - 06/30/2024
058812	1/10/2024	UNITED	UNITED SITE SERVICES	1,338.58	Facilities Rental - Utility Crew
058813	1/10/2024	WALKER	WALKER KREATIVE	2,000.00	Social Media Public Outreach Campaign
058814	1/17/2024	ACWA JP	ACWA JPIA	16,395.73	Workers' Compensation Program - Q2
058815	1/17/2024	ADV SWE	ADVANCED SWEEPING LLC	540.00	Street Sweeping - Water Main Replacement Project
058816	1/17/2024	AMAZON	AMAZON CAPITAL SERVICES	1,065.48	(4) Invoices - Materials and Supplies - OPS/ADMIN
058817	1/17/2024	AQUA ME	AQUA-METRIC SALES, CO.	509.56	Repairs and Maintenance of Equipment - Distribution
058818	1/17/2024	BACK TE	BACKFLOW TECHNOLOGIES, INC	715.00	Contracted Services - Back Flow Testing
058819	1/17/2024	BART KR	BARTKIEWICZ, KRONICK &	1,720.81	Legal - Dec 2023
058820	1/17/2024	BRYCE	BRYCE CONSULTING, INC	855.00	Contracted Services - Healthy Benefits Analysis
058821	1/17/2024	BSK4	BSK ASSOCIATES	300.00	Sampling - Treatment
058822	1/17/2024	CCPPM	CCPPM	1,090.63	UDF Flushing Notice - Door Hangers
058823	1/17/2024	CHIC12	CHICAGO TITLE COMPANY	318.05	Account Closed - Customer Refund
058824	1/17/2024	COUNTY	COUNTY OF SACRAMENTO	441,146.64	Sacramento County Water Billing - November and December 2023
058825	1/17/2024	CR LSTR	L STREET WINN, LLC	3,110.56	Account Closed - Customer Refund
058826	1/17/2024	CRF AVS	AVTAR SINGH	175.83	Account Closed - Customer Refund
058827	1/17/2024	CRF DSM	DANA SMITH	58.63	Account Closed - Customer Refund
058828	1/17/2024	CRF GTA	GENEVIEVE TAKAMOTO	34.17	Account Closed - Customer Refund
058829	1/17/2024	CRF HYU	HAIHUI YU	74.13	Account Closed - Customer Refund
058830	1/17/2024	CRF JBI	JOSEFINA BIGORNIA	98.43	Account Closed - Customer Refund
058831	1/17/2024	CRF KMU	KEVIN MUNDAY	58.98	Account Closed - Customer Refund
058832	1/17/2024	CRF LTI	LENNAR TITLE	8.09	Account Closed - Customer Refund
058833	1/17/2024	CRF TCH	TAMMY CHO	57.26	Account Closed - Customer Refund
058834	1/17/2024	CRFAARE	ADA AREVALO	172.65	Account Closed - Customer Refund
058835	1/17/2024	CRFCORT	CORNERSTONE TITLE	402.85	Account Closed - Customer Refund
058836	1/17/2024	CRFFAT5	FIRST AMERICAN TITLE	142.42	Account Closed - Customer Refund
058837	1/17/2024	CRFFTC	FIRST AMERICAN TITLE COMPANY	6.48	Account Closed - Customer Refund
058838	1/17/2024	CRFJGO	JENNIFER GONZALEZ	185.17	Account Closed - Customer Refund
058839	1/17/2024	CRRON N	RONALD NEWMAN	61.54	Account Closed - Customer Refund
058840	1/17/2024	CS AH	CARD SERVICES	984.53	Materials, Supplies, Fuel, AWWA 2024 Conference Registration
058841	1/17/2024	CS BK	CARD SERVICES	4,614.12	Meals, Hotel (2023 ACWA), Software Programs
058842	1/17/2024	CS BV	CARD SERVICES	1,167.88	Well 4D Rehab, AWWA 2024 Conference Registration
058843	1/17/2024	CS DM	CARD SERVICES	14.98	Software Programs

058844	1/17/2024	CS SP	CARD SERVICES	780.06	Meals, Employee Appreciation, Supplies, Rental
058845	1/17/2024	CS SS	CARD SERVICES	16.68	Supplies
058846	1/17/2024	CS TF	CARD SERVICES	2,622.49	Meals, Hotel (2023 ACWA), Employee Appreciation, Storage Rental
058847	1/17/2024	DAC	DAC	250.00	SEC Event Notices Disclosures
058848	1/17/2024	DATAPRO	DATAPROSE LLC	634.28	Inserts - Water Quality Flushing
058849	1/17/2024	DATAPRO	DATAPROSE LLC	6,869.27	December Billing - Billing, Postage, Inserts - Rates and Fees
058850	1/17/2024	DELPHIA	DELPHIA CONSULTING, LLC	440.00	Contracted Services - HR/Payroll
058851	1/17/2024	FERRELL	FERRELLGAS	101.29	
058852	1/17/2024	GENERAC	WEST COAST ENERGY SYSTEMS,	2,571.56	Onetime Major PM Service - Treatment
058853	1/17/2024	JAYS	JAY'S TRUCKING SERVICE	1,080.00	(2) Invoices - Materials and Dump Fees - Water Main Replacement Project/Dist.
058854	1/17/2024	KAISER3	THE PERMANENTE MEDICAL	115.00	
058855	1/17/2024	KEVIN Y	KEVIN YOUNG CONCRETE	2,500.00	Void-Reissued with check #058872
058855	1/17/2024	KEVIN Y	KEVIN YOUNG CONCRETE	2,500.00-	Void-Reissued with check #058872
058856	1/17/2024	METRO2	METRO MAILING SERVICE	3,114.09	Water Drop Newsletter Winter 2023
058857	1/17/2024	OREILLY	O'REILLY AUTO PARTS	71.78	
058858	1/17/2024	PACE	PACE SUPPLY CORP	2,935.13	(2) Invoices - Materials - Water Main Replacement Project/Distribution
058859	1/17/2024	PG&E	PACIFIC GAS & ELECTRIC	724.50	
058860	1/17/2024	PRE ALL	PREFERRED ALLIANCE, INC	43.00	
058861	1/17/2024	PROMISE	Promise Keeper LLC	55.69	Account Closed - Customer Refund
058862	1/17/2024	RADIAL	RADIAL TIRE OF ELK GROVE	88.57	
058863	1/17/2024	REPUBLI	REPUBLIC SERVICES #922	321.10	Bi-Monthly Storm Drain Utility Fee - ADMIN
058864	1/17/2024	ROOCO	ROOCO RENTS	138.66	
058865	1/17/2024	RWA 2	REGIONAL WATER AUTHORITY	25,000.00	Sacramento Regional Water Bank, Phase 2
058866	1/17/2024	S CHEM	SIERRA CHEMICAL COMPANY	1,740.72	Materials - Treatment
058867	1/17/2024	SIERRA	SIERRA OFFICE SUPPLIES	260.36	
058868	1/17/2024	SWRCB2	SWRCB-DWOCP	60.00	Certification Renewal - T2 - Justin Mello
058869	1/17/2024	TEICH A	TEICHERT AGGREGATES	503.11	Materials - Water Main Replacement Project
058870	1/17/2024	VANZEBO	VANZEBO LASER CAPITAL PRINTER	139.95	Repairs and Maintenance - Copier - MOC
058871	1/17/2024	VERIZON	VERIZON WIRELESS	553.17	
058872	1/17/2024	KEVIN Y	KEVIN YOUNG CONCRETE	2,250.00	Remove and Replace Concrete - Water Main Replacement Project
058873	1/24/2024	4J CONS	4J CONSTRUCTION	1,142.26	Construction Permit - Refund
058874	1/24/2024	AFLAC	AFLAC	2,167.38	
058875	1/24/2024	AFLAC	AFLAC	1,444.92	
058876	1/24/2024	BAY 3	BAY ALARM COMPANY	2,708.24	Monthly Security Monitoring - MOC/ADMIN
058877	1/24/2024	BG SOLU	SOLUTIONS BY BG INC.	10,085.60	Daily Tasks/Help Tickets
058878	1/24/2024	BSK4	BSK ASSOCIATES	328.00	Sampling - Treatment
058879	1/24/2024	CINTAS2	CINTAS	180.64	
058880	1/24/2024	CS AA	CARD SERVICES	455.22	Training (Justin Mello), Tools
058881	1/24/2024	CS CP	CARD SERVICES	37.88	Materials
058882	1/24/2024	CS SH	CARD SERVICES	770.13	Tools
058883	1/24/2024	DATAPRO	DATAPROSE LLC	645.32	Buck Slip - Water Quality Flushing
058884	1/24/2024	FREDER	DAVID FREDERICK	252.98	Boot Reimbursement
058885	1/24/2024	JSP	JSP AUTOMATION	24,117.50	PLC Replacement Design
058886	1/24/2024	MONTIEL	MICHAEL MONTIEL	350.00	Boot Reimbursement
058887	1/24/2024	PACE	PACE SUPPLY CORP	22,925.10	(3) Invoices - Materials - Water Main Replacement Project/Distribution
058888	1/24/2024	PIT 5	PURCHASE POWER	54.61	
058889	1/24/2024	RY HERC	RYAN HERCO PRODUCTS CORP	968.63	Repairs and Maintenance - Equipment Treatment
058890	1/24/2024	SAC 5	SACRAMENTO COUNTY	20.00	
058891	1/24/2024	SOUTHWE	SOUTHWEST ANSWERING SERVICE,	874.60	
058892	1/24/2024	TEI4	TEICHERT	1,667.36	Construction Permit - Refund
058893	1/24/2024	TEICH A	TEICHERT AGGREGATES	672.91	Materials - Water Main Replacement Project
058894	1/24/2024	ULTRA	ULTRA TRUCK WORKS, INC	92.78	

058895 1/24/2024 USBANK U.S. BANK EQUIPMENT FINANCE 816.94

Copier - ADMIN

Total: 773,863.14

BOARD AND EMPLOYEE MONTHLY EXPENSE/REIMBURSEMENTS

As of 01/31/2024

INDIVIDUAL	DESCRIPTION	AMOUNT PAID
Travis Franklin	Hotel ACWA 2023 Fall Conference	\$723.84
Dave Frederick	Boot Reimbursement	\$252.98
Aaron Hewitt	AWWA ACE 2024 Conference Registration	\$450.00
Bruce Kamlios	Hotel ACWA 2023 Fall Conference	\$965.12
Amber Kavert	Hotel ACWA 2023 Fall Conference	\$965.12
Justin Mello	Training CA 16-Hour	\$125.00
Michael Montiel	Boot Reimbursement	\$350.00
Stefani Phillips	Hotel ACWA 2023 Fall Conference	\$965.12
Tom Nelson	Hotel ACWA 2023 Fall Conference	\$965.12
Ben Volez	AWWA ACE 2024 Conference Registration	\$950.00
		\$6,712.30

Active Account Information
As of 01/31/2024

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Water Accounts:												
Metered												
Residential	12,330	12,336	12,327	12,337	12,350	12,357	12,376					
Commercial	363	361	360	360	359	359	359					
Irrigation	190	190	190	190	190	190	190					
Fire Service	188	189	189	189	190	191	191					
Total Accounts	13,071	13,076	13,066	13,076	13,089	13,097	13,116	-	-	-	-	-

Active Account Information
FY 2022/2023

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Water Accounts:												
Metered												
Residential	12,303	12,292	12,293	12,289	12,300	12,299	12,302	12,298	12,296	12,297	12,303	12,324
Commercial	361	361	360	361	360	360	360	360	360	360	360	362
Irrigation	185	187	186	186	186	187	187	188	188	188	191	191
Fire Service	186	186	187	187	187	187	187	187	187	188	188	190
Total Accounts	13,035	13,026	13,026	13,023	13,033	13,033	13,036	13,033	13,031	13,033	13,042	13,067

**Bond Covenant Status
For Fiscal Year 2023-24
As of 01/31/2024**

Operating Revenues:	
Charges for Services	\$ 10,144,883
Operating Expenses:	
Salaries & Benefits	2,576,198
Seminars, Conventions and Travel	21,275
Office & Operational	944,663
Purchased Water	2,102,650
Outside Services	555,105
Equipment Rent, Taxes, and Utilities	287,237
Total Operating Expenses	6,487,127
Net Operating Income	\$ 3,657,756
Annual Interest & Principal Payments	
\$3,886,994	\$ 2,267,413 ⁽¹⁾
Debt Service Coverage Ratio, YTD Only:	1.61
Required	1.15

Notes

⁽¹⁾ Reflects budget divided by number of months year to date.
However, first Principal/Interest Payments made in September.
Projected Annual Budget Coverage Ratio is **1.22**

**CASH - Detail Schedule of Investments
As of 01/31/2024**

<u>G/L Account Fund</u>	<u>Account number / name</u>	<u>Investment Name</u>	<u>Investment Type</u>		<u>Restrictions</u>	<u>Market Value</u>			
<u>HELD BY BOND TRUSTEE:</u>									
1110-000-20 Water	BNY 892744 FRCD 2014A DEBT SERVICE	Dreyfus Inst Treasury	MM Mutual Fund		Restricted				
1112-000-20 Water	BNY 743850 FRCD 2016A DEBT SERVICE	Dreyfus Inst Treasury	MM Mutual Fund		Restricted	0.00			
					Subtotal	\$ -			
1001-000-20 Water	Cash on Hand				Unrestricted	\$ 300.00			
<u>HELD BY F&M BANK:</u>									
1011-000-20 Water	F&M 08-032017-01 OPERATING ACCOUNT				Unrestricted	3,876,711.94			
1084-000-20 Water	F&M 08-03201702-31 MONEY MARKET			0.25%	Unrestricted	1,128,468.85			
1031-000-20 Water	F&M 08-032912-01 CREDIT CARD ACCOUNT				Unrestricted	240,554.55			
1061-000-20 Water	F&M 08-032890-01 PAYROLL ACCOUNT				Unrestricted	181,682.63			
1071-000-20 Water	F&M 08-032920-01 DRAFTS ACCOUNT				Unrestricted	9,384.71			
					Subtotal	\$ 5,436,802.68			
<u>INVESTMENTS</u>									
1080-000-20 Water	Office of the Treasurer - Sacramento California	LAIF	Investment Pool	4.01%	Unrestricted	\$ 5,727,632.80			
1081-000-20 Water	CALTrust Medium Term		Investment	1.89%	Unrestricted	\$ 1,401,708.82			
1082-000-20 Water									
	<u>PURCHASE DATE</u>	<u>CUSIP</u>	<u>ISSUED BY</u>	<u>CALL DATE</u>	<u>MATURITY DATE</u>	<u>% of Portfolio</u>	<u>Current Yield</u>	<u>COST BASIS</u>	<u>MARKET VALUE</u>
	9/30/2016	N/A	US Bank	N/A	N/A	2.50%	5.21%	\$ 97,601.28	\$ 97,601.28
	11/19/2020	3135GA5H0	Federal Home Loan (FHLB)	07/10/20 - qtrly	11/25/2025	24.00%	0.620%	\$ 1,000,000.00	931,340.00
	7/31/2020	3133ELQ56	Federal Home Loan (FHLB)	11/25/20 - qtrly	7/2/2024	25.20%	0.580%	\$ 1,000,000.00	980,600.00
	7/29/2021	3133EMT36	Federal Home Loan (FHLB)	04/15/26- qtrly	4/26/2026	23.90%	0.940%	\$ 1,000,000.00	928,150.00
	7/31/2020	3136G4YP2	Federal Natl MTG ASSN	07/09/2021 - qtrly	7/9/2025	24.40%	0.760%	\$ 1,000,000.00	949,180.00
								\$ 4,097,601.28	\$ 3,886,871.28
								Total	\$ 16,453,315.58
								Total Restricted	\$ -
								Total Unrestricted	\$ 16,453,315.58

YTM = Yield to Maturity
qtrly = quarterly
cont. = continuous

<u>Call Date</u>	<u>CUSIP</u>	<u>Issued by:</u>	<u>Call Date</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>YTM</u>	<u>Price</u>	<u>Market Value</u>
							\$ -	\$ -

Authorized Signers
Bruce Kamilos
Patrick Lee
Donella Murillo
Stefani Phillips

\$ -

Consultants Expenses

As of 01/31/2024

Fiscal Retainer Contracts

	Description	Total Contract	Current Month	Paid to date	2023-2024 FY Budget	Percent of year (50%)
Bartkiewicz, Kronick & Shanahan	Task orders	TBD	\$ 1,721	\$ 14,847		
JRG Attorneys, LLP	Task orders		\$ -	\$ 646		
Liebert Cassidy Whitmore	Task orders	TBD	\$ -	\$ 3,368		
Total			\$ 1,721	\$ 18,861	\$ 220,000	8.57%
Solutions by BG, Inc.	Task orders	792,676	\$ 20,171	\$ 142,568	\$ 262,236	54.37%

Major Contracts

Consultant	Description	Total Contract	Paid to date	2023-2024 FY Budget	Percent of Contract Amount
	PSA		\$ -		#DIV/0!
	PSA		\$ -		#DIV/0!
	PSA		\$ -		#DIV/0!

**Major Capital Improvement Project
Budget vs Actuals
As of 01/31/2024**

Capital Project	Total Project Budget	Total Project Exp to Date	Percent Spent	Capitalized Labor	Fund Type	Project Type	Jan		YTD % Spent	% of Project Complete	
							2023-24 Budget	Project Exp			
Locust/Summit Alley Water Main	699,478	525,040	75.06%	\$ 126,319	R&R	Supply/Distribution	\$ 505,000	\$ 7,745	\$ 330,553	65.46%	98%
Well Rehab Program	84,000	2,727	3.25%	-	R&R	Supply/Distribution	84,000	2,727	2,727	3.25%	0%
School St/Locust Watermain	394,000	104,922	26.63%	44,768	R&R	Supply/Distribution	394,000	47,881	104,922	26.63%	55%
Locust St/EG Blvd Alley Watermain	356,000	3,961	1.11%	3,461	R&R	Supply/Distribution	356,000	1,526	3,961	1.11%	0%
Bond Rd Watermain Relocation	126,000	-	0.00%	-	R&R	Supply/Distribution	126,000	-	-	0.00%	0%
Storage Tank Coating	25,000	-	0.00%	-	R&R	Treatment	25,000	-	-	0.00%	0%
Chlortech System Replacements	290,021	189,839	65.46%	-	R&R	Treatment	150,000	-	49,818	33.21%	50%
9829 Waterman Rd - Drainage Improvement	95,000	-	0.00%	-	R&R	Building and Site	95,000	-	40,028	42.13%	100%
Plotter	10,000	-	0.00%	-	R&R	Building and Site	10,000	-	6,791	67.91%	100%
Admin Storage Building Improvements ⁽²⁾	20,000	-	0.00%	-	R&R	Building and Site	20,000	-	17,766	88.83%	100%
ERP System	520,000	-	0.00%	-	R&R	Building and Site	520,000	-	-	0.00%	0%
Derr St Watermain Looping	152,000	-	0.00%	24,139	CIP	Supply/Distribution	152,000	-	68,988	45.39%	90%
Locust St/EG Blvd Alley Watermain Looping	77,000	-	0.00%	-	CIP	Supply/Distribution	77,000	-	-	0.00%	0%
Brinkman Transmission Main	100,000	-	0.00%	-	CIP	Supply/Distribution	100,000	-	-	0.00%	0%
Chlorine Analyzers Shallow Wells	20,000	13,343	66.71%	-	CIP	Treatment	20,000	-	13,343	66.71%	75%
Trench Plates	130,000	117,450	90.35%	-	CIP	Building and Site	130,000	-	117,450	90.35%	100%
Backhoe Loader	210,000	209,463	99.74%	-	CIP	Building and Site	210,000	-	209,463	99.74%	100%
Truck Mounted Compressor	35,000	-	0.00%	-	CIP	Building and Site	35,000	-	-	0.00%	0%
Truck Replacement	66,000	65,943	99.91%	-	CIP	Building and Site	66,000	-	65,943	99.91%	100%
Unforeseen Capital Projects	100,000	-	0.00%	-	-	-	100,000	-	-	0.00% ⁽³⁾	-
Sub-Total	\$ 3,509,499	\$ 1,232,689	35.12%	\$ 198,687			\$ 3,175,000	\$ 59,879	\$ 1,031,754	32.50%	

⁽¹⁾ Includes \$198,687 in capitalized labor through 01/31/2024

⁽²⁾ A change order was issued in the amount of \$5,961.59, which is 52% of the original contract amount of \$11,412.41. This is being reported to the Board in accordance with the District's Public Works Construction Contracts procurement policy. The new total contract amount is \$17,374.

⁽³⁾ Includes unforeseen capital projects, including:

XXXXXXX
Total \$ -

February 20, 2024

TO: Chair and Directors of the Florin Resource Conservation District
FROM: Patrick Lee, Finance Manager/Treasurer
SUBJECT: **YEAR TO DATE REVENUES AND EXPENSES COMPARED TO BUDGET – JANUARY 2024**

RECOMMENDATION

This item is presented for discussion purposes only. No action by the Florin Resource Conservation District Board of Directors is requested at this time.

SUMMARY

Per the Florin Resource Conservation District (District) Board of Directors (Board) request, consent item g – Year-To-Date Revenues and Expenses Compared to Budget is being included in the Board packet as a standalone agenda item.

DISCUSSION

Background

The Year-To-Date Revenues and Expenses Compared to Budget was a standing item included in the monthly consent calendar presented to the Board each month. The Board has requested that staff remove the report from consent calendar and include it as a standalone agenda item for discussion purposes for all future Board meetings.

Present Situation

The Year-To-Date Revenues and Expenses Compared to Budget report for January 2024 is being provided to the Board for review and discussion.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

February 20, 2024

**YEAR TO DATE REVENUES AND EXPENSES COMPARED TO BUDGET – JANUARY
2024**

Page 2

STRATEGIC PLAN CONFORMITY

This item conforms to the FRCD/Elk Grove Water District 2020-2025 Strategic Plan Goal No. 1, Governance and Customer Engagement by providing transparency in the District's financial operations.

FINANCIAL SUMMARY

There is no financial impact associated with this report.

Respectfully Submitted,



PATRICK LEE
TREASURER

Attachment

Attachment

**Year to Date Revenues and Expenses Compared to
Budget As of January 31, 2024**

	General Ledger Reference	YTD Activity	Annual Budget	7/12=58.33% % Realized
Revenues	4100 - 4900	\$ 10,144,883	\$ 16,396,705	61.87%
Operating Expenses				
Salaries & Benefits	5100 - 5280	2,774,885	5,400,398	51.38%
less Capitalized Labor		(198,687)	(435,189)	45.66%
Less CalPERS Prepayment for Remainder of Year		-		
Adjusted Salaries and Benefits		\$ 2,576,198	\$ 4,965,209	51.88%
Seminars, Conventions and Travel	5300 - 5350	21,275	45,695	46.56%
Office & Operational	5410 - 5494	944,663	1,483,551	63.68%
Purchased Water est. ⁽¹⁾	5495 - 5495	2,102,650	3,466,025	60.66%
Outside Services	5505 - 5580	555,105	1,110,124	50.00%
Equipment Rent, Taxes, Utilities	5620 - 5760	287,237	599,200	47.94%
Total Operational Expenses		\$ 6,487,127	\$ 11,669,804	55.59%
Net Operating Income		\$ 3,657,756	\$ 4,726,901	77.38%
Non-Operating Revenues				
Interest Received	9910 - 9910	155,287	25,000	621.15%
Unrealized Gains/(Losses)	9911 - 9911	249,030	-	100.00%
Other Income/(Expense)	9920 - 9973	2,167	215,000	1.01%
Total Non-Operating Revenues		\$ 406,484	\$ 240,000	169.37%
Non-Operating Expenses				
Election Costs	9950 - 9950	-	-	0.00%
Capital Expenses ⁽²⁾				
Capital Improvements	1705 - 1760	475,187	790,000	60.15%
Capital Replacements	1705 - 1760	556,567	2,285,000	24.36%
Unforeseen Capital Projects	1705 - 1760	-	100,000	0.00%
Total Capital Expenses		\$ 1,031,754	\$ 3,175,000	32.50%
Bond Interest Accrued ⁽³⁾	7300 - 7300	706,997	1,211,994	58.33%
Total Non Operating Expenses		\$ 1,738,750	\$ 4,386,994	39.63%
Bond Retirement ⁽³⁾		\$ 1,560,417	\$ 2,675,000	58.33%
Total Expenditures		9,379,810	18,491,798	50.72%
Revenues in Excess of All Expenditures, including Capital		\$ 765,073	\$ (2,095,093)	-36.52%

Notes:

⁽¹⁾ There is a lag in water billings from the Sacramento County Water Agency. Included above is an estimate of costs to date based on water used.

⁽²⁾ YTD Activity includes \$198,687 in capitalized labor charged to capital projects.

⁽³⁾ Bond retirement payments are made two times a year in September and March

⁽⁴⁾ Accounts receivable balance, which represents the difference between the total amount billed and total amount collected, as of January 31, 2024 is \$82,035.21

February 20, 2024

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Ben Voelz, Associate Engineer

SUBJECT: **SMUD EASEMENT AT WELL SITE 11D**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors adopt Resolution No. 02.20.24.01, authorizing the General Manager to execute the Grant of Easement agreement, granting Sacramento Municipal Utility District a 5-foot-wide easement for electrical facilities within Well Site 11D (APN 134-0100-067-0000 & 134-0100-082-0000).

SUMMARY

The Sacramento Municipal Utility District (SMUD) is undertaking a project to replace old direct-bury electrical lines in the area with new electrical lines installed in sealed underground electrical conduit. As part of the new installation, SMUD must make a new connection to an existing SMUD transformer within Well Site 11D. SMUD is requesting a 5-foot-wide easement from the Florin Resource Conservation District/Elk Grove Water District (District), centered on the new electrical lines, through assessor parcel numbers 134-0100-082-0000 and 134-0100-067-0000 (hereafter referred to as Parcel -082 and Parcel -067, respectively) to make the new connection.

Staff is recommending the District Board of Directors adopt Resolution No. 02.20.24.01, authorizing the General Manager to execute the Grant of Easement agreement, granting SMUD a 5-foot-wide easement for electrical facilities within Well Site 11D.

DISCUSSION

Background

Well 11D was drilled in 2003, replacing an existing shallow well and designed to convey raw well water to the newly constructed Railroad Water Treatment Plant for treatment. The well site is spread over two (2) adjacent properties owned by the District, Parcel -082 and Parcel -067.

For as long as the well site has been in use (pre-2003 to present), a SMUD transformer has been located on the western boundary of Parcel -067, effectively in the middle of the well site.

SMUD EASEMENT AT WELL SITE 11D

Page 2

Present Situation

SMUD has undertaken a project to replace old direct-bury electrical lines with new electrical lines installed within sealed underground electrical conduit. The commitment letter detailing the project has been provided for the Board to view (attached). As part of the new installation, SMUD must make a new connection to the existing SMUD transformer within Well Site 11D. A new underground electrical line will have to be installed through Parcel -082 to connect to the existing transformer in Parcel -067. SMUD is requesting, from the District, a 5-foot-wide easement, centered on the new electrical line, to install the new electrical line through Parcel -082 and into Parcel -067.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this resolution.

STRATEGIC PLAN CONFORMITY

This item does not specifically conform to any Strategic Goal set by the District in the FRCD/EGWD's 2020-2025 Strategic Plan. However, collaborative and productive coordination with other local municipalities is an underlying tenant of the District's core organizational values.

FINANCIAL SUMMARY

There is no direct financial impact associated with this resolution.

Respectfully submitted,



BEN VOELZ
ASSOCIATE ENGINEER

Attachments

RESOLUTION NO. 02.20.24.01

A RESOLUTION OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS AUTHORIZING THE GENERAL MANAGER TO EXECUTE THE GRANT OF EASEMENT AGREEMENT, GRANTING SACRAMENTO MUNICIPAL UTILITY DISTRICT A 5-FOOT-WIDE EASEMENT FOR ELECTRICAL FACILITIES WITHIN WELL SITE 11D (APN 134-0100-067-0000 & 134-0100-082-0000)

WHEREAS, the Florin Resource Conservation District (District) is the owner of record for Assessor Parcel Numbers 134-0100-067-0000 and 134-0100-082-0000 (Well Site 11D); and

WHEREAS, the Sacramento Municipal Utility District (SMUD) will utilize the existing SMUD transformer located within Well Site 11D as a connection location for their direct-bury electrical line replacement project; and

WHEREAS, the easement granted by the District through Well Site 11D will be limited to a width of five (5) feet centered on the newly installed facilities; and

WHEREAS, SMUD is obligated by the Grant of Easement agreement to furnish the District with a recorded easement, prepared by a licensed land surveyor, post installation of the new facilities; and

WHEREAS, there will be no financial obligations by the District to execute the Grant of Easement agreement with SMUD; and

WHEREAS, the District Board of Directors (Board) authorizes the General Manager to execute the Grant of Easement agreement with SMUD on behalf of the District.

NOW, THEREFORE, THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS DOES HEREBY RESOLVE:

SECTION 1. The Board hereby adopts the foregoing recitals as true and correct and incorporates them herein by reference.

SECTION 2. The Board hereby authorizes the General Manager to execute the Grant of Easement agreement with SMUD on behalf of the District, attached hereto as Exhibit "A" and made a part hereof.

SECTION 3. The Board Secretary shall certify the adoption of this Resolution.

SECTION 4. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED by the Florin Resource Conservation District Board of Directors on this 20th day of February 2024 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Tom Nelson
Chair

ATTEST:

Stefani Phillips
Board Secretary

APPROVED AS TO FORM:

Andrew Ramos
General Counsel

EXHIBIT “A”

“SMUD GRANT OF EASEMENT AGREEMENT”

[Attached behind this cover page]

RECORD AT REQUEST OF AND RETURN TO:
Sacramento Municipal Utility District
Attention: Real Estate Services – B 209
P. O. Box 15830
Sacramento, CA 95852-1830

No Fee Document – Per Govt. Code Sec. 6103 & 27383
No County Transfer Tax Per R & T Code 11922

SMUD BY: JMP 03/15/2022 ARWS

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

APN: 134-0100-082, 134-0100-067-0000

R/W U-2021/203
SO 30171765

GRANT OF EASEMENT

FLORIN RESOURCE CONSERVATION DISTRICT, a public agency, Grantor, is the owner of record of that certain real property located in Sacramento County, California, designated by the above referenced Assessor's Parcel Number and more fully described as follows:

As described in that certain GRANT DEED dated January 4, 2001 and recorded in the office of the Recorder of Sacramento County on January 12, 2001, in Book 20010112 of Official Records at Page 1415.

Grantor hereby grants to SACRAMENTO MUNICIPAL UTILITY DISTRICT, a municipal utility district, Grantee, and its successors and assigns, the right from time to time to construct, place, inspect, remove, replace, maintain and use electrical and communication facilities consisting of underground conduits, wires and cables, with associated, above-ground or below-ground transformers, transformer pads, pedestals, service equipment, terminals, splicing, switching and pull boxes, switch and fuse cubicles, cubicle pads, and all other necessary fixtures and appurtenances (Facilities), within the following Easement Area described in EXHIBIT A attached hereto and made a part hereof.

Said right includes the trimming and removal by Grantee of any trees or foliage along the Easement Area considered necessary for the complete enjoyment thereof and the right of ingress to and egress from said Easement Area for the purpose of exercising and performing all rights and privileges granted herein. In addition, the Easement Area shall be kept clear of any building or other structure and Grantor will not drill or operate any well within the Easement Area.

Grantor understands and acknowledges that the Facilities will be installed within the Easement Area based on Grantee's design and actual site conditions. Upon completion of the installation, Grantee shall obtain a survey by a licensed land surveyor setting forth a legal description of the area actually occupied by the Facilities and required for complete enjoyment of the rights granted herein. Grantee will, within a reasonable period of time, record a Notice of Final Description of Easement Area referencing this document and setting forth the legal description of the surveyed area, which will thereupon become the Easement Area. Upon recordation of the Notice of Final Description, the scope of the easement granted by this document shall be limited to the property described in the Notice of Final Description plus the rights of ingress and egress.

Dated: _____

Grantor: FLORIN RESOURCE CONSERVATION DISTRICT, a public agency

Signature _____

Print Name: _____

Title: _____

EXHIBIT A

The centerline of the 5 foot Easement Area shall be coincidental with the centerline of the said Facilities constructed in, on, over, under, across and along the Grantor's property. Additionally, the Easement Area will include the area occupied by Grantee Facilities and appurtenances.

The legal description herein, or the map attached hereto, defining the location of this utility easement, was prepared by Grantee pursuant to Section 8730 (c) of the Business and Professions Code.



July 15, 2023

Florin Resource Conservation District
C/o Bruce Kamilos
9257 ELK GROVE BLVD
ELK GROVE, CA 95624-2101

RE: Commitment to the Customer - SMUD Cable Replacement Project # 30171765
– DINO DR ELK GROVE, CA 95624, APN: 134-0100-067 and -082

Dear Mr. Kamilos / Florin Resource Conservation District,

Thank you so much for working with Associated Right of Way Services, Inc. – Lisa Ward; a contractor conducting easement acquisition on behalf of SMUD. As you may have heard, back in the 1960's and 1970's when underground cable for electrical service was really becoming popular and a more standard form of service, the general practice was to place the cable directly into the ground and not in a conduit system as is current practice. We call this practice "Direct Bury". Due to being placed directly into the ground the moistness from the earth as well as the earth/dirt itself increased that rate at which these cables deteriorated. The life expectancy of cable which was Direct Buried is about 30 to 40 years. Many of the properties in the area surrounding your property, your property included, have experienced outages and failures due to the aging Direct Bury infrastructure. In order to provide a better and more reliable electrical service to our customers, SMUD has begun a program that we call the Cable Replacement Program. This program identifies the areas with Direct Bury Cable that have been experiencing outages, and SMUD works with the landowners to replace the old cable with a new conduit system that will contain brand new upgraded cable.

In most cases, your property included, the new conduit system cannot be placed within the same easements that may exist on the property. Therefore, in-order for SMUD to place the new and upgraded service on your property, we will require a new easement to be granted. Considering that the old cables and easements will no longer be necessary to serve electricity, SMUD will abandon the existing cable and commits to record a Quitclaim releasing the existing rights for any easements within the scope of this project, back to the current landowner, Florin Resource Conservation District. The new easement that we will obtain will have a generally written Legal Description which will provide SMUD with the rights we need to place the new system. Then after construction is complete, SMUD Survey crews will go out to the property and locate the exact location of the lines placed with the new system. They will capture all of the SMUD facilities on the property and will then write a new legal description based around those findings. SMUD will then record a second document called a Notice of Final Description of Easement Area; this final document does not require your signature. If you wish, we can share this document and the final legal description with you prior to recordation.

As far as the scope of the project for your property on DINO DR, please see the enclosed drawing (a trench sketch provided by the Engineer for a descriptive scope of work and locations).

SMUD crews are expected to be onsite for about 4 to 5 days to conduct this work, these trenches will be filled with temporary fill at that time. Additional SMUD contractors will be on site at a later date to conduct the final asphalt repair to bring the property back to as good or better condition within the easement area. SMUD commits to you, that the final repair of the property to be as good or better within the easement area.

I hope that this Commitment Letter provides you with the information and commitment that you need to feel comfortable with this work. Please continue to work with our contractor, Lisa Ward of ARWS, Inc. to complete the Grant of Easement. I appreciate your time as we continue to work through this project. If you have any questions or concerns, please feel free to contact Lisa Ward - at (925) 691-2808, or you can reach out to the Senior Land Specialist for SMUD Easement Acquisitions, Rachel Del Rio at (916) 732-5997. Thank you again, you're assisting SMUD to provide more reliable service to Sacramento County.

Sincerely,

Blandon Granger
Supervisor, Real Estate Services
SMUD - 6100 Folsom Blvd. MS K222

February 20, 2024

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Bruce Kamilos, General Manager

SUBJECT: **MEMORANDUM OF UNDERSTANDING – CENTRAL SIERRA HEALTHY SOILS PROGRAM**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors approve the Memorandum of Understanding for the Central Sierra Healthy Soils Program.

SUMMARY

The Placer Resource Conservation District (RCD) received a block grant from the California Department of Food and Agriculture to administer a Healthy Soils Program (Project). RCDs in the Central Sierra Region would work directly with farmers to implement the Project. Placer RCD has prepared a Memorandum of Understanding (Attachment 1) outlining the terms of the Project. Resolution No. 04.18.18.01 of the Florin Resource Conservation District (FRCD) limits the FRCD to water-related activities that benefit, or otherwise serve, the Elk Grove Water District ratepayers. The terms of the Memorandum of Understanding (MOU) allow the Central Sierra Region RCDs to work with farmers located within the FRCD boundary without requiring any FRCD costs or staff time. This arrangement comports with Resolution No. 04.18.18.01.

DISCUSSION

Background

The Placer RCD received a block grant from the California Department of Food and Agriculture (CDFA) to administer the Project. Under the grant, the RCDs in the Central Sierra Region would provide direct help to farmers to implement practices on farms that build healthy soils and sequester greenhouse gases, as explained in the CDFA Healthy Soils Block Grant Meeting agenda (Attachment 2). Prior to receiving the grant, Placer RCD inquired if it would be okay to include farms in the FRCD service area. Such a proposal would allow staff from the Central Sierra RCDs to work directly with farmers in the FRCD boundary. FRCD would not incur any costs or staff time under this arrangement. Due to the fact there would be no FRCD costs or staff time, such an arrangement comports with Resolution No. 04.18.18.01 (Attachment 3).

At the May 16, 2023, regular FRCD board meeting, General Manager Bruce Kamilos presented Placer RCD's request to the FRCD Board of Directors (Board). The Board

MEMORANDUM OF UNDERSTANDING – CENTRAL SIERRA HEALTHY SOILS PROGRAM

Page 2

supported the arrangement and asked that Placer RCD include periodic progress reports as part of the MOU.

Present Situation

Placer RCD provided an MOU outlining the details of the Project. Under the terms of the MOU, term 8 states the FRCD will allow Central Sierra Region RCDs to work within the FRCD boundary of the Project, and the FRCD will not be required to allocate staff time or costs to the Project. Also, term 9 of the MOU states that the Placer RCD will provide Project status updates on a quarterly basis. Staff recommends the Board approve the MOU for the Project.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

This item conforms to Strategic Goal 1, Governance and Customer Engagement, of the Strategic Plan. Strategic Goal 1 instructs the FRCD to conduct public affairs and manage public resources in an effective, efficient, and transparent manner. The MOU for the Project specifically states the FRCD will not be required to allocate staff time or costs to the Project. This is an effective management of public resources in this case that is in alignment with Resolution No. 04.18.18.01.

FINANCIAL SUMMARY

There is no financial impact associated with this report.

Respectfully submitted,



BRUCE KAMILOS
GENERAL MANAGER

Attachments

Memorandum of Understanding
Regarding Completion of the Central Sierra Healthy Soils Program

This Memorandum of Understanding (MOU) is entered into by and among the Placer County Resource Conservation District (Placer RCD), Nevada County Resource Conservation District, Amador County Resource Conservation District, Tuolumne County Resource Conservation District, Sloughhouse Resource Conservation District, Lower Cosumnes Resource Conservation District, Georgetown Divide Resource Conservation District, Florin Resource Conservation District, El Dorado County Resource Conservation District, and Calaveras County Resource Conservation District (hereafter known collectively as “Central Sierra Region RCDs”).

RECITALS

WHEREAS, Placer RCD has been awarded funding (hereafter referred to as “Agreement”) from the California Department of Food & Agriculture to complete the *Central Sierra Healthy Soils Program*, (hereafter referred to as “Project”) in partnership with the Central Sierra Region RCDs; and

WHEREAS, each Board of Directors of the Central Sierra Region RCDs will cooperatively work together through this MOU for the purposes of completing the Project; and

WHEREAS, the Project is a multi-jurisdictional effort to provide technical assistance and increase regional implementation of conservation management practices that improve soil health, sequester carbon and reduce atmospheric greenhouse gases (GHGs); and

WHEREAS, the Central Sierra Region RCDs have identified the Project as valuable toward meeting its collective mission and goals; and

WHEREAS, Public Resources Code Section 9408(b) states: Resource Conservation Districts may cooperate with counties and cities on resource issues of local concern. It is the intent of the Legislature to encourage Districts to facilitate cooperation among agencies of government to address resource issues of local concern; and

WHEREAS, Public Resources Code Section 9409 states: The directors may make improvements or conduct operations on public lands, with the cooperation of the agency administering and having jurisdiction thereof, and on private lands, with the consent of the owners thereof, in furtherance of the prevention or control of soil erosion, water conservation and distribution, agricultural enhancement, wildlife enhancement, and erosion stabilization, including, but not limited to, terraces, ditches, levees, and dams or other structures, and the planting of trees, shrubs, grasses, or other vegetation.

TERMS

THEREFORE, the Central Sierra Region RCDs mutually agree as follows:

- 1) The signatories to this MOU commit to cooperatively working together to complete the Project.
- 2) The Central Sierra Region RCDs will adhere to the conditions of the Project as described in Exhibit A (attached hereto and incorporated herein).
- 3) Nothing in this MOU shall obligate any signatory to transfer or commit any funds.

- 4) The signatories to this MOU may terminate, or otherwise amend this MOU at any time by mutual written consent signed by all signatories to this MOU.
- 5) Any signatory may withdraw from this MOU effective upon thirty (30) days written notice to all other signatories. The MOU shall be amended to memorialize the withdrawal.
- 6) This MOU shall terminate when the Project is deemed complete by November 30th, 2027 or by mutual written consent of the Central Sierra Region RCDs, whichever occurs first.
- 7) This MOU will become effective as of the latest date shown below on the signature page.
- 8) Florin Resource Conservation District will allow Central Sierra Region RCDs to work within their district boundaries for the Project but will not be required to allocate staff time or costs to the Project.
- 9) Placer RCD will provide Project status updates to the Central Sierra Region RCDs Quarterly

IN WITNESS WHEREOF, each undersigned hereby agrees to be an active participant in the **“Central Sierra Healthy Soils Program”** and agrees to comply with the terms of this MOU as of the effective date.

PLACER COUNTY RESOURCE CONSERVATION DISTRICT

By: _____
 Claudia Smith - President, Board of Directors

Date: _____

NEVADA COUNTY RESOURCE CONSERVATION DISTRICT

By: _____
 Jim Drew - President, Board of Directors

Date: _____

AMADOR COUNTY RESOURCE CONSERVATION DISTRICT

By: _____
 Steve Q. Cannon - President, Board of Directors

Date: _____

TUOLUMNE COUNTY RESOURCE CONSERVATION DISTRICT

By: _____
 Kirk Ford - Chair, Board of Directors

Date: _____

SLOUGHHOUSE RESOURCE CONSERVATION DISTRICT

By: _____
Herb Garms - Chair, Board of Directors

Date: _____

LOWER COSUMNES RESOURCE CONSERVATION DISTRICT

By: _____
President, Board of Directors

Date: _____

GEORGETOWN DIVIDE RESOURCE CONSERVATION DISTRICT

By: _____
Tim Palmer - President, Board of Directors

Date: _____

FLORIN RESOURCE CONSERVATION DISTRICT

By: _____
Tom Nelson - Chair, Board of Directors

Date: _____

EL DORADO COUNTY RESOURCE CONSERVATION DISTRICT

By: _____
Chuck Mitchell - President, Board of Directors

Date: _____

CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT

By: _____
Julia Marsili - President, Board of Directors

Date: _____

Attachments:

Exhibit A: Placer RCD Funding Agreement with the California Department of Food & Agriculture

Exhibit A

**PLACER RCD FUNDING AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF FOOD &
AGRICULTURE**

**GRANT AGREEMENT
SIGNATURE PAGE**

AGREEMENT NUMBER
23-0655-000-SO

- This Agreement is entered into between the State Agency and the Recipient named below:
STATE AGENCY'S NAME
CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)
RECIPIENT'S NAME
PLACER COUNTY RESOURCE CONSERVATION DISTRICT
- The Agreement Term is: December 1, 2023 through November 30, 2027
- The maximum amount of this Agreement is: \$4,000,000.00
- The parties agree to comply with the terms and conditions of the following exhibits and attachments which are by this reference made a part of the Agreement:

Exhibit A: Recipient and Project Information	2 Page(s)
Exhibit B: General Terms and Conditions	5 Page(s)
Exhibit C: Payment and Budget Provisions	2 Page(s)
Exhibit D: Advance Payments	2 Page(s)
Attachments: Scope of Work and Budget	

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.
RECIPIENT

RECIPIENT'S NAME (Organization's Legal Name)
PLACER COUNTY RESOURCE CONSERVATION DISTRICT

BY (Authorized Signature) 	DATE SIGNED 11/28/2023
--	----------------------------------

PRINTED NAME AND TITLE OF PERSON SIGNING
SARAH JONES, EXECUTIVE DIRECTOR

ADDRESS
11641 BLOCKER DRIVE, SUITE 120, AUBURN, CALIFORNIA 95603

STATE OF CALIFORNIA

AGENCY NAME
CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

BY (Authorized Signature) 	DATE SIGNED Digitally signed by Laura H. Rodriguez Date: 2023.12.06 07:50:17 -08'00'
--	--

PRINTED NAME AND TITLE OF PERSON SIGNING
LAURA RODRIGUEZ, STAFF SERVICES MANAGER I, OFFICE OF GRANTS ADMINISTRATION

ADDRESS
**1220 N STREET, ROOM 120
SACRAMENTO, CA 95814**

LA

RECIPIENT AND PROJECT INFORMATION

1. CDFA hereby awards an Agreement to the Recipient for the project described herein:
 Healthy Soils - Block Grant Pilot Program

Project Title: Central Sierra Healthy Soils Program

2. The Managers for this Agreement are:

FOR CDFA:		FOR RECIPIENT:	
Name:	Michael Wolff	Name:	Sarah Jones
Division/Branch:	Executive/ Office of Environmental Farming and Innovation	Organization:	PLACER COUNTY RESOURCE CONSERVATION DISTRICT
Address:	1220 N Street, Room 162-1	Address:	11641 BLOCKER DRIVE, SUITE 120
City/State/Zip:	Sacramento CA 95814	City/State/Zip :	AUBURN, CALIFORNIA 95603
Phone:		Phone:	530-390-6680
Email Address:	cdfa.HSP_Tech@cdfa.ca.gov	Email Address:	sarah@placerrcd.org

3. The Grant Administrative Contacts for this Agreement are:

FOR CDFA:		FOR RECIPIENT:	
Name:	Silvia Nogen /Andrey Spiridonov	Name:	BRIAN PIMENTEL
Division/Branch:	Executive/ Office of Environmental Farming and Innovation	Organization:	PLACER RCD
Address:	1220 N Street, Room 162-1	Address:	11641 Blocker Dr. # 120
City/State/Zip:	Sacramento CA 95814	City/State/Zip:	Auburn, CA 95603
Phone:		Phone:	530-390-6680
Email Address:	cdfa.HSP_Tech@cdfa.ca.gov	Email Address:	brian @placerrcd.org

FISCAL CONTACT FOR RECIPIENT (if different from above):	
Name:	DONNA THOMASSEN
Organization:	PLACER RCD
Address:	11641 Blocker Dr # 120
City/State/Zip:	Auburn, CA 95603
Phone:	530-390-6680
Email Address:	donna@placerrcd.org

4. RECIPIENT: Please check appropriate box below:

Research and Development (R&D) means all research activities, both basic and applied, and all development activities that are performed by non-Federal entities. The term research also includes activities involving the training of individuals in research techniques where such activities utilize the same facilities as other R&D activities and where such activities are not included in the instruction function.

This award does does not support R&D.

5. For a detailed description of activities to be performed and duties, see Scope of Work and Budget.

EXHIBIT B

GENERAL TERMS AND CONDITIONS

1. Approval

This Agreement is of no force or effect until signed by both parties. The Recipient may not invoice for activities performed prior to the commencement date or completed after the termination date of this Agreement.

2. Agreement Execution

Unless otherwise prohibited by state law, regulation, or Department or Recipient policy, the parties agree that an electronic copy of a signed Agreement, or an electronically signed Agreement, has the same force and legal effect as an Agreement executed with an original ink signature. The term "electronic copy of a signed Agreement" refers to a transmission by facsimile, electronic mail, or other electronic means of a copy of an original signed Agreement in a portable document format. The term "electronically signed Agreement" means an Agreement that is executed by applying an electronic signature using technology approved by all parties.

3. Assignment

This Agreement is not assignable by the Recipient, either in whole or in part, without the prior consent of the CDFA Agreement Manager or designee in the form of a formal written amendment.

4. Governing Law

This Agreement is governed by and will be interpreted in accordance with all applicable State and Federal laws.

5. State and Federal Law

It is the responsibility of the Recipient to know and understand which State, Federal, and local laws, regulations, and ordinances are applicable to this Agreement and the Project, as described in Exhibit A. The Recipient shall be responsible for observing and complying with all applicable State and Federal laws and regulations. Failure to comply may constitute a material breach.

6. Recipient Commitments

The Recipient accepts and agrees to comply with all terms, provisions, conditions and commitments of the Agreement, including all incorporated documents, and to fulfill all assurances, declarations, representations, and statements made by the Recipient in the application, documents, amendments, and communications in support of its request for funding.

7. Performance and Assurances

The Recipient agrees to faithfully and expeditiously perform or cause to be performed all Project work as described in the Scope of Work, and to apply grant funds awarded in this Agreement only to allowable Project costs.

8. Mutual Liability

Parties shall, to the extent allowed by law, each be individually liable for any and all claims, losses, causes of action, judgments, damages, and expenses to the extent directly caused by their officers, agents, or employees.

9. Unenforceable Provision

In the event that any provision of this Agreement is unenforceable or held to be unenforceable, the parties agree that all other provisions of this Agreement shall remain operative and binding.

10. Contractors/Consultants

The Recipient, and the agents and employees of Recipient, in the performance of this Agreement, are not officers, employees, or agents of the CDFA. The Recipient's obligation to pay its Contractors/Consultants is an independent obligation from the CDFA's obligation to make payments to the Recipient. Recipient agrees to comply with all applicable State and local laws and regulations during the term of this Agreement. The Recipient is responsible to ensure that any/all contractors/consultants it engages to carry out activities under this Agreement shall have the proper licenses/certificates required in their respective disciplines. The Contractors/Consultants shall not affect the Recipient's overall responsibility for the management of the project, and the Recipient shall reserve sufficient rights and control to enable it to fulfill its responsibilities under this Agreement.

11. Non-Discrimination Clause

The Recipient agrees that during the performance of this Agreement, it will not discriminate, harass, or allow harassment or discrimination against any employee or applicant for employment based on race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. The Recipient agrees to require the same of all contractors and consultants retained to carry out the activities under this Agreement.

The Recipient agrees that during the performance of this Agreement, the evaluation and treatment of its employees and applicants for employment are free from discrimination and harassment. The Recipient will comply with the provisions of the Fair Employment and Housing Act (Government Code section 12990 *et seq.*) and the applicable regulations promulgated there under (California Code of Regulations, Title 2, section 10000 *et seq.*). The applicable regulations of the Fair Employment and Housing Council implementing Government Code section 12990 (a-f), set forth in Division 4.1 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. The Recipient will give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining unit or other Agreement. The Recipient must include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Agreement.

The Recipient agrees to require the same of all contractors and consultants retained to carry out activities under this Agreement.

12. Excise Tax

The State of California is exempt from federal excise taxes and no payment will be made for any taxes levied on employees' wages. The CDFA will pay for any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this Agreement. California may pay any applicable sales and use tax imposed by another State.

13. Disputes

The Recipient must continue with the responsibilities under this Agreement during any dispute. In the event of a dispute, the Recipient must file a "Notice of Dispute" with the CDFA Agreement Manager, identified in Exhibit A, or designee within ten (10) calendar days of discovery of the problem. The Notice of Dispute must contain the Agreement number. Within ten (10) calendar days of receipt of the Notice of Dispute, the CDFA Agreement Manager or designee must meet with the Recipient for the purpose of resolving the dispute. In the event of a dispute, the language contained within this Agreement prevails.

14. Termination for Convenience

This Agreement may be terminated by either party upon written notice. Notice of termination must be delivered to the other party at least thirty (30) calendar days prior to the intended date of termination. Notice of termination does not nullify obligations already incurred prior to the date of termination. In the event of Termination for Convenience of this Agreement by CDFA, CDFA must pay all responsible costs and non-cancellable obligations incurred by the Recipient as of the date of termination.

15. Termination for Cause

Either party may terminate this Agreement for cause in the event of a material breach of this Agreement, provided that the non-breaching party provides written notice of the material breach. If the breach is not cured to the satisfaction of the non-breaching party, this Agreement shall automatically terminate and the CDFA shall reimburse the Recipient for all documented costs incurred up to the date of the notice of termination, including all non-cancellable obligations. Timelines associated with notice and curing of material breaches shall be consistent with the timelines outlined in paragraph 17.

16. Acceptable Failure to Perform

The Recipient shall not be liable for any failure to perform as required by this Agreement, to the extent such failure to perform is caused by any of the following: labor disturbances or disputes of any kind, accidents, the inability to obtain any required government approval to proceed, civil disorders, acts of aggression, acts of God, energy or other conservation measures, failure of utilities, mechanical breakdowns, materials shortages, disease, pandemics, or similar occurrences.

17. Breach

The parties may be in material breach under this Agreement if they fail to comply with any term of this Agreement, or a party determines that the other party is not implementing the Project in accordance with the provisions of this Agreement, or that a party has failed in any other respect to comply with the provisions of this Agreement. In the event of a material breach, the party identifying the breach shall provide a Notice of Material Breach to the breaching party within fifteen (15) calendar days upon discovery of breach. The breaching party shall have fifteen (15) calendar days from receipt of the notice to notify how it intends to cure the breach. Upon receipt of the proposed cure, the non-breaching party has fifteen (15) days to accept or reject the proposed cure. Upon the non-breaching party's approval of the cure, the breaching party has thirty (30) days to implement the cure. If the breaching party fails to cure the breach within thirty (30) days of the non-breaching party's approval of the cure, the non-breaching party may take the following respective actions:

- A. CDFA may suspend payments;
- B. CDFA may demand repayment of all funding;
- C. Either party may terminate the Agreement
- D. CDFA may debar Recipient; or
- E. Either party may take any other action deemed necessary to recover costs.

The non-breaching party shall send a Notice of Failure to Cure Material Breach upon its decision to carry out any of these actions. These actions are effective upon issuance of the Notice of Failure to Cure Material Breach, unless the Recipient appeals a Notice of Failure to Cure Material Breach, in which case the effective date falls on the issuance of a final decision on the appeal.

Where CDFA notifies the Recipient of its decision to demand repayment pursuant to this paragraph, the funds that are subject to the demand shall be repaid immediately. CDFA may consider the Recipient's refusal to repay the requested disbursed amount a material breach.

A Notification of Failure to Cure Material Breach may be appealed to CDFA. The appeal must be post marked within ten (10) calendar days of the date the Recipient received the Notice of Failure to Cure

and addressed to the CDFA Legal Office of Hearing and Appeals or emailed to CDFA.LegalOffice@cdfa.ca.gov.

California Department of Food and Agriculture
Legal Office of Hearing and Appeals
1220 N Street
Sacramento, CA 95814

All notices, communications, and appeals described in this paragraph must be received in writing to be considered timely.

If CDFA notifies the Recipient of its decision to withhold the entire funding amount from the Recipient pursuant to this paragraph, this Agreement shall terminate upon receipt of such notice by the Recipient and CDFA shall no longer be required to provide funds under this Agreement and the Agreement shall no longer be binding on either party.

18. Publicity and Acknowledgement

The Recipient agrees that it will acknowledge CDFA's support whenever projects funded, in whole or in part, by this Agreement are publicized in any news media, brochures, publications, audiovisuals, presentations or other types of promotional material and in accordance with the Grant Procedures Manual if incorporated by reference and attachment to the Agreement. The Recipients may not use the CDFA logo.

19. News Releases/Public Conferences

The Recipient agrees to notify the CDFA in writing at least two (2) business days before any news releases or public conferences are initiated by the Recipient or its Contractors/Consultants regarding the project described in the Attachments, Scope of Work and Budget and any project results.

20. Scope of Work and Budget Changes

Changes to the Scope of Work, Budget, or the Project term, must be requested in writing to CDFA Grant Administrative Contact no less than thirty (30) days prior to the requested implementation date. Any changes to the Scope of Work and Budget are subject to CDFA approval and, at its discretion, CDFA may choose to accept or deny any changes. If accepted and after negotiations are concluded, the agreed upon changes will be made and become part of this Agreement. CDFA will respond in writing within ten (10) business days as to whether the proposed changes are accepted.

21. Reporting Requirements

The Recipient agrees to comply with all reporting requirements specified in Scope of Work and/or Grant Procedures Manual if incorporated by reference to this Agreement as an attachment.

22. California State Auditor

This Agreement is subject to examination and audit by the California State Auditor for a period of three (3) years after final payment under the Agreement.

23. Equipment

Purchase of equipment not included in the approved Budget requires prior approval. The Recipient must comply with state requirements regarding the use, maintenance, disposition, and reporting of equipment as contained in CCR, Title 3, Division 1, Chapter 5, sections 303, 311, 324.1 and 324.2.

24. Closeout

The Agreement will be closed out after the completion of the Project or project term, receipt and approval of the final invoice and final report, and resolution of any performance or compliance issues.

25. Confidential and Public Records

The Recipient and CDFA understand that each party may come into possession of information and/or data which may be deemed confidential or proprietary by the person or organization furnishing the information or data. Such information or data may be subject to disclosure under the California Public Records Act or the Public Contract Code. To the extent allowed by law, CDFA determines whether the information is releasable. Each party agrees to maintain such information as confidential and notify the other party of any requests for release of the information.

26. Amendments

Changes to funding amount or Agreement term require an amendment and must be requested in writing to the CDFA Agreement Manager or designee no later than sixty (60) calendar days prior to the requested implementation date. Amendments are subject to CDFA approval, and, at its discretion, may choose to accept or deny these changes. No amendments are possible if the Agreement is expired.

27. Grant Procedures Manual

The Recipient agrees to abide by all requirements and restrictions provided in the Grant Procedures Manual incorporated with this Agreement as an attachment.

28. Executive Order N-6-22 Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate agreements with, and to refrain from entering any new agreements with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Recipient is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The State shall provide Recipient advance written notice of such termination, allowing Recipient at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.

EXHIBIT C
PAYMENT AND BUDGET PROVISIONS

1. Invoicing and Payment

- A. For activities satisfactorily rendered and performed according to the attached Scope of Work and Budget, and upon receipt and approval of the invoices, CDFA agrees to reimburse the Recipient for actual allowable expenditures incurred in accordance with the rates specified herein, which is attached hereto and made a part of this Agreement.
- B. Invoices must include the Agreement Number, performance period, type of activities performed in accordance with this Agreement, and when applicable, a breakdown of the costs of parts and materials, labor charges, and any other relevant information required to ensure proper invoices are submitted for payment.
- C. Unless stated in the Scope of Work and/or Grant Procedures Manual, if applicable, quarterly invoices must be submitted to the CDFA Administrative Contact, within thirty (30) calendar days after the end of each quarter in which activities under this Agreement were performed.
- D. Unless stated in the Scope of Work and/or Grant Procedures Manual, if applicable, a final invoice will be submitted for payment no more than thirty (30) calendar days following the expiration date of this Agreement, or after project is complete, whichever comes first. The final invoice must be clearly marked "Final Invoice" thus indicating that all payment obligations of the CDFA under this Agreement have ceased and that no further payments are due or outstanding.

2. Allowable Expenses and Fiscal Documentation

- A. The Recipient must maintain adequate documentation for expenditures of this Agreement to permit the determination of the allowability of expenditures reimbursed by CDFA under this Agreement. If CDFA cannot determine if expenditures are allowable under the terms of this Agreement because records are nonexistent or inadequate according to Generally Accepted Accounting Principles, CDFA may disallow the expenditures.
- B. If mileage is a reimbursable expense, using a privately-owned vehicle will be at the standard mileage rate established by the United States (U.S.) Internal Revenue Service (IRS) and in effect at the time of travel. The standard mileage rate in effect at the time of travel can be found on [IRS's website](#) regardless of funding source/type.
- C. If domestic travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. The maximum rates allowable for travel within California are those established by the California Department of Human Resources ([CalHR](#)). The maximum rates allowable for domestic travel outside of California are those established by the United States General Services Administration ([GSA](#)).
- D. If foreign travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. The maximum rates allowable are those established in a per diem supplement to Section 925, Department of State Standardized Regulations.
- E. The Recipient will maintain and have available, upon request by CDFA, all financial records and documentation pertaining to this Agreement. These records and documentation will be kept for three (3) years after completion of the Agreement period or until final resolution of any performance/compliance review concerns or litigation claims.

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, California Government Code Title 1, Division 3.6, Part 3, Chapter 4.5, commencing with Section 927 - The California Prompt Payment Act.

4. Budget Contingency Clause

If funding for any fiscal year is reduced or deleted for purposes of this program, the CDFA has the option to either cancel this Agreement with no liability occurring to the CDFA or offer to amend the Agreement to reflect the reduced amount.

EXHIBIT D

ADVANCE PAYMENTS

1. Requirements for payment

Advance payments will be made under this agreement upon submission of properly certified advance payment request by the recipient, and approval by the CDFA (Department)'s grant manager identified in Exhibit A of this agreement, or their designee.

The amount of the advance payment request submitted shall not exceed the amount necessary for project expenses for a three-month period. Failure to liquidate advance payments within the three-month period may result in denial of future advance payment requests.

The amount of the advance payment shall never exceed \$1,000,000.00 or reduce the project balance below 10 percent of the total award.

The Recipient shall apply terms similar to this clause to any advance payments to subcontractors/sub recipients.

2. Federally insured, interest bearing account

Advance payments shall be deposited into a federally insured interest-bearing account that provides the ability to track interest earned and withdrawals. Interest earned during a six-month period shall be remitted to the department.

3. Use of funds

The Recipient may use advance payment funds only to pay for costs approved in the scope of work that are properly allocable, allowable, and reasonable costs for direct materials, direct labor, and indirect costs. Determinations of whether costs are properly allocable, allowable, and reasonable shall be, subject to any applicable sections of Title 3, California Code of Regulations, Division 1, Chapter 5: Grant Administration and the List of Allowable and Unallowable Items of Cost pursuant to Section 330.2 of the Final Grant Administration regulations.

4. Reporting and Invoicing

The Recipient must submit invoices, and/or reports accounting for the use of advance payments at least quarterly and no more frequently than monthly. The grant manager may require that reports and invoices may include backup documentation for costs incurred, project activities accomplished, and interest earned on advance funds.

5. Repayment to the Department

At any time, the Recipient may repay all or any part of the funds advanced. Whenever requested in writing to do so by the administering office, the Recipient shall repay to the Department any part of unliquidated advance payment considered by the administering office to exceed the Recipient's current requirements or the amount specified in paragraph (1) of this clause.

6. Maximum payment

If the sum of all unliquidated advance payments, unpaid interest charges, and other payments exceeds \$1,000,000.00, the Department shall withhold further payments to the Recipient. On completion or termination of the agreement, the Department shall deduct from the amount due to the Recipient all unliquidated advance payments and all interest charges payable. If previous payments to the Recipient exceed the amount due, the excess amount shall be paid to the Department on demand.

7. Unallowable advance payment requests

Advance payment is not allowable in the following circumstances:

- A. An existing advance is not completely liquidated.
- B. The advance will reduce the project balance below 10 percent of the award amount.
- C. An unresolved invoice dispute exists.
- D. Resolution of an audit or agreed-upon-procedure finding of overpayment, unallowable costs, inadequately supported costs, or unsupported costs is pending.
- E. The project is not current in invoicing or reporting.
- F. The project is in the final three months of the project duration.
- G. Additional conditions imposed prohibit an advance payment.
- H. Advance payment is otherwise prohibited by law or grant program requirements.

8. Default

- A. If any of the following events occur, the Department may, by written notice to the Recipient, withhold further payments on this Agreement:
 - i. Termination of this Agreement for cause
 - ii. A finding by the grant manager that the Recipient has failed to –
 - 1. Observe any of the conditions of the advance payment terms;
 - 2. Comply with any material term of this Agreement;
 - 3. Make progress or maintain a financial condition adequate for performance of this Agreement; or
 - 4. Avoid delinquency in payment of taxes or of the costs of performing this Agreement in the ordinary course of business.
 - iii. The commission of an act of bankruptcy.
- B. In the event of default, the Department may seek any and all remedies as described in sections 15 through 18 of the general terms and conditions of this agreement.



**California Department of Food and Agriculture
Healthy Soils - Block Grant Pilot Program
Scope of Work**



Application ID#: 50139

Grant Recipient: Placer County Resource Conservation District

Agreement Term: 12/01/2023 – 11/30/2027

Project Budget: \$4,000,000.00

Primary Contact: Sarah Jones

Secondary Contact: Brian Pimentel

Fiscal Contact: Donna Thomassen

Lead Organization Address: 11641 Blocker Drive, Suite 120, Auburn, CA, 95603

Program Background:

The Healthy Soils - Block Grant Pilot Program is part of the Healthy Soils Program (HSP), which stems from the California Healthy Soils Initiative, a collaboration of state agencies and departments that promotes the development of healthy soils on California's farmlands and ranchlands. The Block Grant Pilot Program is designed to facilitate financial assistance to California agricultural operations through regional block grant administrators.

1. Project Details

Lead Organization: Placer County Resource Conservation District

Partner Organization(s): Amador Resource Conservation District, El Dorado Resource Conservation District

Project Title: Central Sierra Healthy Soils Program

Project Summary: This block grant is led by Placer Resource Conservation District. The block grant has Amador Resource Conservation District, El Dorado Resource Conservation District as partner organizations. The total award is for \$4,000,000.00 in funding. The county(s) this block grant will serve are as follows: Alpine, Amador, Calaveras, El Dorado, Nevada, Placer, Sacramento, and Tuolumne. The block grant expects to award 50 on-farm projects to grant beneficiaries. The block grant will provide technical assistance in the following languages: English, Spanish, Hmong, Punjabi, Mandarin.

Counties Served: Alpine, Amador, Calaveras, El Dorado, Nevada, Placer, Sacramento, and Tuolumne



**California Department of Food and Agriculture
Healthy Soils - Block Grant Pilot Program
Scope of Work**



Languages Served: English, Spanish, Hmong, Punjabi, Mandarin

On-farm Project Selection Process: First come, first serve with administrative and technical review. Prioritization given to geographic distribution, SDFR applications. Minimum 25% of project funding will be reserved for SDFR applicants.

Approximate Number of On-farm Projects: 50

Approximate Cost per On-farm Project: \$68,000.00

Commitment to spend 25% of the technical assistance fund on Socially Disadvantaged Farmers and Ranchers (SDFRs): Yes

2. Reporting

To document initiation of on-farm projects, Recipients will be required to submit:

- Letter of commitment from the Grant Beneficiary.
- On-farm project level information using [HS Block Grant On-Farm Project reporting template](#). Information to be submitted includes grantee contact details and RePlan Report project design details.
- RePlan Reports for each proposed on-farm project

On-farm project information will be submitted to CDFA on a rolling basis as projects are selected

The Recipient will submit detailed quarterly Progress Reports to CDFA identifying tasks and activities accomplished in the reporting period. The Recipient will submit quarterly invoices. CDFA will provide a reporting template, invoice template, and schedule.

BGRs will be responsible for on-farm project implementation and verifications - the BGR is expected to retain all documentation of practice implementation for on-farm projects. CDFA may review up to 25% of awarded on-farm projects for their completeness and documentation. CDFA may opt to review additional projects if deemed necessary. CDFA staff, or its representative, may request a field visit to verify program compliance during the grant agreement term.

Quarterly Progress Reports may include but is not limited to the following:

- Details and status of each on-farm project



California Department of Food and Agriculture Healthy Soils - Block Grant Pilot Program Scope of Work



- Documentation of practices implemented, including but not limited to:
 - i. Soil organic matter reports for on-farm projects
 - ii. Additional verification documentation such as geotagged photos of practice implementation for on-farm projects. Please note, verification documentation may not be collected for all on-farm projects each quarter, however BGRs are expected to retain all documentation of practice implementation
- Funds disbursed
- Changes and delays encountered for each on-farm project
- Number of projects that were provided technical assistance
- Number of SDFR's assisted
- Number of farms or ranches of 500 acres or less assisted
- Technical assistance activities, including TA funding benefitting SDFRs

Final Report and Project Verification

- Each on-farm project must have geotagged photos of implemented practices.
- At the close of the grant agreement term or when all project activities have been completed, the BGR will submit a final report. The final report will include high-level metrics such as total number of on-farm projects implemented, number of SDFR on-farm projects, funding to assist SDFRs, and GHG benefits. The metrics in the final report should be updated from the proposed project designs to reflect actually implemented practices, acreage, GHG benefits, etc.
- BGRs will submit at least three, one-page case studies highlighting Grant Beneficiaries who have successfully implemented HSP projects. Case studies will include Grant Beneficiary remarks, practice implementation photos, GHG savings metrics, and a description of the project. BGR's will ensure that featured producers consent to CDFA using the case studies in promoting HSP, including but not limited to website, print and social media channels.



**California Department of Food and Agriculture
Healthy Soils - Block Grant Pilot Program
Scope of Work**



3. List of Attachments

The following attachments are incorporated in the Scope of Work. The attachments are incorporated by reference in this Agreement as submitted in the grant application in the online submission system. In some cases, changes were made based upon consultation between CDFA and the Block Grant Recipient, conducted after the Block Grant Recipient was notified of their selection for award.

Attachment 1: Workplan

Attachment 2: Budget Worksheet



**California Department of Food and Agriculture
Healthy Soils - Block Grant Pilot Program
Scope of Work**



Attachment 1: Workplan



**California Department of Food and Agriculture
Healthy Soils - Block Grant Pilot Program
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Program Deliverable	Activity Name	Description	Start Quarter	End Quarter	Person(s) or Group Name performing activity*	Job title
Outreach	Phase 1: Harvesting Contacts	Within the initial ten days of the project period, an RCD Partnership outreach meeting will be conducted to identify influential leaders and organizations. This phase aims to establish fruitful partnerships through existing connections and new collaborations, explicitly focusing on cultivating a strong referral network for SDFRs.	Grant Term Start	Grant Term Start	Liana Vitousek, Brian Pimentel, Andrew Justus- Fritz, Maia Davis, Molly Taylor, and all RCD Partners	Outreach Specialist, Ag Program Coordinator, Ag Program Manager, El Dorado RCD TAP, Amador RCD TAP, RCD Partners
Outreach	Phase 2: Creating	This phase, lasting two weeks, will involve the development of various outreach materials, including flyers, social media collateral, press releases, and presentation slides for information meetings. We will also create a user-friendly, multilingual interest form and establish a dedicated multilingual helpline to streamline communication.	Grant Term Start	Q1 2024	Liana Vitousek, Brian Pimentel, Andrew Justus- Fritz	Outreach Specialist, Ag Program Coordinator, Ag Program Manager



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Healthy Soils - Block Grant Pilot Program
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Program Deliverable	Activity Name	Description	Start Quarter	End Quarter	Person(s) or Group Name performing activity*	Job title
Outreach	Phase 3: Implementation	During this phase, an RCD Partnership meeting will be held to discuss the implementation strategy and allocate tasks. It will involve disseminating crucial information through outreach events and channels such as social media, Craigslist, radio, and print media. Additionally, we will conduct essential on-the-ground fieldwork to follow up on SDFR referrals and forge strong connections within the targeted communities. At least eight (8) informational meetings and presentations will be provided. The RCD Partnership will participate in at least sixteen (16) outreach events.	Grant Term Start	Q2 2024	Liana Vitousek, Brian Pimentel, Andrew Justus-Fritz, Maia Davis, Molly Taylor, and all RCD Partners	Outreach Specialist, Ag Program Coordinator, Ag Program Manager, El Dorado RCD TAP, Amador RCD TAP, RCD Partners
Outreach	Translate Material	Translation of outreach material	Grant Term Start	Q1 2024	TBD	TBD
On-farm project development	Application Assistance	Assisting Grant Beneficiaries with project design, GHG emissions reductions and co-benefit estimations using tools provided by the program. site visits, creating workplan, planning with replan and comet planner, submitting applications. If prepared this task may start Q4 of 2023.	Q1 2024	Q3 2024	Mark White, Brian Pimentel, Maia Davis, Molly Taylor	Conservation Planner, Ag Program Coordinator, El Dorado RCD TAP, Amador RCD TAP



**California Department of Food and Agriculture
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Program Deliverable	Activity Name	Description	Start Quarter	End Quarter	Person(s) or Group Name performing activity*	Job title
On-farm project selection & approval		administrative review to determine whether application is complete, program requirements were met	Q1 2024	Q4 2024	Andrew Justus-Fritz, Anne Solik	Ag Program Manager, Nevada RCD Executive Assistant
On-farm project selection & approval		technical review to evaluate the feasibility and overall likelihood of project success, including selection of HSP practices associated with suitable crop/land type, a clear and proper project design, a reasonable implementation timeline (work plan), and the correct estimation of GHG emission reductions and carbon sequestration.	Q1 2024	Q4 2024	Mark White, Brian Pimentel, Maia Davis, Molly Taylor	Conservation Planner, Ag Program Coordinator, El Dorado RCD TAP, Amador RCD TAP
On-farm project selection & approval	Tiered system monitoring and allocation.	Monitor approved projects to fulfil tiered award system. Tier 1: 1 project awarded in every county within the service area. Tier 2: 25% of funds will be reserved for SDFR. Tier 3: Projects will be approved on a first come first serve basis. ** if SDFR projects do not accumulate to 25% of on farm grants, then remaining money will move to tier 3.	Q1 2024	Q4 2024	Brian Pimentel	Ag Program Coordinator



**California Department of Food and Agriculture
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Program Deliverable	Activity Name	Description	Start Quarter	End Quarter	Person(s) or Group Name performing activity*	Job title
On-farm project selection & approval	Contracts	Creating contracts, and coordinating with Grant Beneficiaries.	Q3 2024	Q4 2024	Brian Pimentel, Kate Espinola, Donna Thomassen	Ag Program Coordinator, Executive Assistant, Administration and Finance Manager
On-farm project implementation	TA to BG's	Assisting Grant Beneficiaries with all activities related to on-farm implementation of project activities including, but not limited to working with service providers for implementation of healthy soils practices. Communicating with vendors and/or facilitating discussions between Grant Beneficiaries and vendors.	Q3 2024	Grant Term End	Mark White, Brian Pimentel, Maia Davis, Molly Taylor	Conservation Planner, Ag Program Coordinator, El Dorado RCD TAP, Amador RCD TAP
On-farm project implementation	Soil Sampling	Assisting Grant Beneficiaries in taking soil samples per program guidelines	Q3 2024	Grant Term End	Mark White, Brian Pimentel, Maia Davis, Molly Taylor	Conservation Planner, Ag Program Coordinator, El Dorado RCD TAP, Amador RCD TAP



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Program Deliverable	Activity Name	Description	Start Quarter	End Quarter	Person(s) or Group Name performing activity*	Job title
On-farm project implementation	Project design and budget revisions.	Assisting with potential on-farm project design and budget revisions. Assisting Grant Beneficiaries in collecting implementation documents, invoicing, and matching funds coordination. Such assistance may include a variety of activities including, but not limited to, gathering receipts and records of plant species selected, compost analysis reports and soil testing, and/or project oversight and post-project reporting.	Q3 2025	Grant Term End	Mark White, Brian Pimentel, Maia Davis, Molly Taylor	Conservation Planner, Ag Program Coordinator, El Dorado RCD TAP, Amador RCD TAP
On-farm project verification	Practice Verification	Coordinate with Grant Beneficiaries to verify contracted practices were successfully implemented per program requirements. Assisting gathering practice information, Taking photos, and soil test results.	Q3 2024	Grant Term End	Mark White, Brian Pimentel, Maia Davis, Molly Taylor	Conservation Planner, Ag Program Coordinator, El Dorado RCD TAP, Amador RCD TAP
Disbursement of Funding		Disburse funding to partners and Grant Beneficiary or directly to vendors by utilizing advances and reimbursements from CDFA.	Q3 2024	Grant Term End	Kate Espinola, Donna Thomassen	Executive Assistant, Administration and Finance Manager



**California Department of Food and Agriculture
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Program Deliverable	Activity Name	Description	Start Quarter	End Quarter	Person(s) or Group Name performing activity*	Job title
Reporting	CDFA Reports, Progress reporting.	Synthesis of data collection, writing CDFA reports, submitting invoices.	Entire Grant Term	Entire Grant Term	Brian Pimentel, Kate Espinola, Donna Thomassen	Ag Program Coordinator, Executive Assistant, Administration and Finance Manager
Training	Attend Trainings/ Communication with CDFA	Attend required trainings provided by CDFA and maintain communication with CDFA.	Entire Grant Term	Entire Grant Term	Brian Pimentel, Maia Davis, Molly Taylor, Kate Espinola, Donna Thomassen	Ag Program Coordinator, El Dorado RCD TAP, Amador RCD TAP, Executive Assistant, Administration and Finance Manager



**California Department of Food and Agriculture
Healthy Soils - Block Grant Pilot Program
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Attachment 2: Budget Worksheet



**California Department of Food and Agriculture
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Category	Item Type	Name	Grant-Funded Amount	Narrative
A. On-Farm Grants	Non-Personnel	Funds distributed to Grant Beneficiaries	\$3,390,360.76	Funds distributed to Grant Beneficiaries Estimate 50 projects with an average of \$68,000 per project (actual on-farm project cost may vary).
B1. Personnel Salary and Wages, and Fringe Benefits - Administration	Personnel	Disbursement of Funding	\$90,504.96	Personnel Wages and Fringe Benefits: Finance Manager – about 416hrs Administrative Assistant – about 416hrs Ag Program Coordinator – about 416hrs
B1. Personnel Salary and Wages, and Fringe Benefits - Administration	Personnel	On Farm Project Selection and Approval	\$12,540.24	Personnel Wages and Fringe Benefits Ag Program Coordinator – about 104hrs Ag Program Manager – about 80hrs



**California Department of Food and Agriculture
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Category	Item Type	Name	Grant-Funded Amount	Narrative
B1. Personnel Salary and Wages, and Fringe Benefits - Administration	Personnel	Outreach Plan	\$22,763.86	Personnel Wages and Fringe Benefits Outreach Specialist – about 223hrs Ag Program Coordinator – about 68hrs Ag Program Manager – about 73hrs
B1. Personnel Salary and Wages, and Fringe Benefits - Administration	Personnel	Project Verification & Progress Reporting	\$52,706.80	Personnel Wages and Fringe Benefits Ag Program Coordinator – about 800hrs Conservation Planner – about 40hrs
B1. Personnel Salary and Wages, and Fringe Benefits - Administration	Personnel	Training and Communication	\$32,121.30	Personnel Wages and Fringe Benefits: Finance Manager – about 10hrs Administrative Assistant – about 100hrs Ag Program Coordinator – about 400hrs
B2. Personnel Salary and Wages, and Fringe Benefits - Technical Assistance	Personnel	On Farm Project Development	\$12,835.80	Personnel Wages and Fringe Benefits: Ag Program Coordinator – about 190hrs Conservation Planner - about 45hrs
B2. Personnel Salary and Wages, and Fringe Benefits - Technical Assistance	Personnel	Project Implementation	\$36,952.00	Personnel Wages and Fringe Benefits: Ag Program Coordinator – about 560hrs Conservation Planner – about 100hrs
C1: Travel - Administration	Non-Personnel	Mileage	\$1,000.00	Travel required for outreach and project verification.
C2: Travel - Technical Assistance	Non-Personnel	Mileage	\$1,200.00	Mileage for on project development and project implementation



**California Department of Food and Agriculture
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Category	Item Type	Name	Grant-Funded Amount	Narrative
D2. Supplies and Equipment - Technical Assistance	Non-Personnel	Computers for farmer applications	\$2,000.00	Purchase 2 computers for farmers to use for application development. Since our service area is large, one computer will be located in each location (Placer RCD and Amador RCD)
D2. Supplies and Equipment - Technical Assistance	Non-Personnel	Soil Sampling Equipment	\$3,000.00	Equipment for producers and TAPs to use for soil sampling
E1. Contractual - Administration	Non-Personnel	Mileage	\$2,000.00	Mileage for outreach and project verification
E1. Contractual - Administration	Personnel	On Farm Project Selection and Approval	\$10,978.18	Personnel Wages and Fringe Benefits: Nevada RCD Executive Assistant – about 80hrs Amador TAP – about 67hrs El Dorado TAP – about 67hrs
E1. Contractual - Administration	Personnel	Outreach Plan	\$43,978.18	Personnel Wages and Fringe Benefits: Amador TAP – about 50hrs El Dorado TAP – about 50hrs Translation Service – about 128hrs Contracted Outreach non-partner RCDs – approximately 343hrs Website Development – about 13hrs



**California Department of Food and Agriculture
Healthy Soils - Block Grant Pilot Program
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Category	Item Type	Name	Grant-Funded Amount	Narrative
E1. Contractual - Administration	Personnel	Project Verification & Progress Reporting	\$56,455.57	Personnel Wages and Fringe Benefits: Amador TAP – about 312hrs El Dorado TAP – about 50hrs
E1. Contractual - Administration	Personnel	Training and Communication	\$2,663.50	Personnel Wages and Fringe Benefits: Amador TAP – about 25hrs El Dorado TAP – about 25hrs
E2. Contractual - Technical Assistance	Non-Personnel	Mileage	\$1,200.00	TA mileage for On Farm Project Development and Project Implementation
E2. Contractual - Technical Assistance	Personnel	On Farm Project Development	\$31,128.30	Personnel Wages and Fringe Benefits: Amador TAP – about 180hrs El Dorado TAP – about 211hrs
E2. Contractual - Technical Assistance	Personnel	Project Implementation	\$71,682.70	Personnel Wages and Fringe Benefits: Amador TAP – about 540hrs El Dorado TAP – about 615hrs
G1. Indirect Cost - Administration	Non-Personnel	Indirect	\$81,928.15	25% Indirect for all grant Admin Line Items
G2. Indirect Cost - Technical Assistance	Non-Personnel	Indirect	\$39,999.70	25% Indirect for all grant TA Line Items



California Department of Food and Agriculture
Healthy Soils - Block Grant Pilot Program
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Budget Summary

Item	Grant Funding Requested	Percent of Total Funding
Technical Assistance Expense – B2, C2, D2, E2, G2	\$199,998.50	5.00%
Administrative Expense – B1, C1, E1, G1	\$409,640.74	10.24%
On-Farm Projects - A	\$3,390,360.76	84.76%
Total Funding Requested	\$4,000,000.00	100.00%

Memorandum of Understanding
Regarding Completion of the Central Sierra Healthy Soils Program

This Memorandum of Understanding (MOU) is entered into by and among the Placer County Resource Conservation District (Placer RCD), Nevada County Resource Conservation District, Amador County Resource Conservation District, Tuolumne County Resource Conservation District, Sloughhouse Resource Conservation District, Lower Cosumnes Resource Conservation District, Georgetown Divide Resource Conservation District, Florin Resource Conservation District, El Dorado County Resource Conservation District, and Calaveras County Resource Conservation District (hereafter known collectively as “Central Sierra Region RCDs”).

RECITALS

WHEREAS, Placer RCD has been awarded funding (hereafter referred to as “Agreement”) from the California Department of Food & Agriculture to complete the *Central Sierra Healthy Soils Program*, (hereafter referred to as “Project”) in partnership with the Central Sierra Region RCDs; and

WHEREAS, each Board of Directors of the Central Sierra Region RCDs will cooperatively work together through this MOU for the purposes of completing the Project; and

WHEREAS, the Project is a multi-jurisdictional effort to provide technical assistance and increase regional implementation of conservation management practices that improve soil health, sequester carbon and reduce atmospheric greenhouse gases (GHGs); and

WHEREAS, the Central Sierra Region RCDs have identified the Project as valuable toward meeting its collective mission and goals; and

WHEREAS, Public Resources Code Section 9408(b) states: Resource Conservation Districts may cooperate with counties and cities on resource issues of local concern. It is the intent of the Legislature to encourage Districts to facilitate cooperation among agencies of government to address resource issues of local concern; and

WHEREAS, Public Resources Code Section 9409 states: The directors may make improvements or conduct operations on public lands, with the cooperation of the agency administering and having jurisdiction thereof, and on private lands, with the consent of the owners thereof, in furtherance of the prevention or control of soil erosion, water conservation and distribution, agricultural enhancement, wildlife enhancement, and erosion stabilization, including, but not limited to, terraces, ditches, levees, and dams or other structures, and the planting of trees, shrubs, grasses, or other vegetation.

TERMS

THEREFORE, the Central Sierra Region RCDs mutually agree as follows:

- 1) The signatories to this MOU commit to cooperatively working together to complete the Project.
- 2) The Central Sierra Region RCDs will adhere to the conditions of the Project as described in Exhibit A (attached hereto and incorporated herein).
- 3) Nothing in this MOU shall obligate any signatory to transfer or commit any funds.

- 4) The signatories to this MOU may terminate, or otherwise amend this MOU at any time by mutual written consent signed by all signatories to this MOU.
- 5) Any signatory may withdraw from this MOU effective upon thirty (30) days written notice to all other signatories. The MOU shall be amended to memorialize the withdrawal.
- 6) This MOU shall terminate when the Project is deemed complete by November 30th, 2027 or by mutual written consent of the Central Sierra Region RCDs, whichever occurs first.
- 7) This MOU will become effective as of the latest date shown below on the signature page.
- 8) Florin Resource Conservation District will allow Central Sierra Region RCDs to work within their district boundaries for the Project but will not be required to allocate staff time or costs to the Project.
- 9) Placer RCD will provide Project status updates to the Central Sierra Region RCDs Quarterly

IN WITNESS WHEREOF, each undersigned hereby agrees to be an active participant in the “*Central Sierra Healthy Soils Program*” and agrees to comply with the terms of this MOU as of the effective date.

PLACER COUNTY RESOURCE CONSERVATION DISTRICT

By: _____
 Claudia Smith - President, Board of Directors

Date: _____

NEVADA COUNTY RESOURCE CONSERVATION DISTRICT

By: _____
 Jim Drew - President, Board of Directors

Date: _____

AMADOR COUNTY RESOURCE CONSERVATION DISTRICT

By: _____
 Steve Q. Cannon - President, Board of Directors

Date: _____

TUOLUMNE COUNTY RESOURCE CONSERVATION DISTRICT

By: _____
 Kirk Ford - Chair, Board of Directors

Date: _____

SLOUGHHOUSE RESOURCE CONSERVATION DISTRICT

By: _____
Herb Garms - Chair, Board of Directors

Date: _____

LOWER COSUMNES RESOURCE CONSERVATION DISTRICT

By: _____
President, Board of Directors

Date: _____

GEORGETOWN DIVIDE RESOURCE CONSERVATION DISTRICT

By: _____
Tim Palmer - President, Board of Directors

Date: _____

FLORIN RESOURCE CONSERVATION DISTRICT

By: _____
Tom Nelson - Chair, Board of Directors

Date: _____

EL DORADO COUNTY RESOURCE CONSERVATION DISTRICT

By: _____
Chuck Mitchell - President, Board of Directors

Date: _____

CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT

By: _____
Julia Marsili - President, Board of Directors

Date: _____

Attachments:

Exhibit A: Placer RCD Funding Agreement with the California Department of Food & Agriculture

Exhibit A

**PLACER RCD FUNDING AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF FOOD &
AGRICULTURE**



75 Years of Helping People Help the Land

11641 Blocker Dr. #120
 Auburn, CA 95603
 (530) 390-6680
www.PlacerRCD.org

CDFA Healthy Soils Block Grant Meeting

1PM Friday April 28th, 2023

Attendance: Amador RCD, El Dorado RCD, Nevada RCD, Placer RCD, Sloughhouse RCD

Background

The Healthy Soils -Block Grant Pilot Program is a part of the Healthy Soils Program (HSP), which stems from the California Healthy Soils Initiative, a collaboration of state agencies and departments that promotes the development of healthy soils on California's farmlands and ranchlands. The objectives of the HSP are to increase statewide implementation of conservation management practices that improve soil health, sequester carbon and reduce atmospheric greenhouse gases (GHGs).

The Block Grant Pilot Program is designed to facilitate financial assistance to California agricultural operations through regional block grant administrators. The Block Grant Pilot Program grant recipients will select projects and disperse funds to California farmers and ranchers.

Grant information

- The grant term is four years.
- The minimum and maximum award per block grant application is **\$2,000,000** and **\$5,000,000**.
 - 15% of the awarded funds may be used for all direct and indirect costs of administering the block grant program.
 - In addition to 15% administrative cost, the Block Grant Recipient (BGR) or the technical assistance partners are eligible for up to 5% of awarded funds for technical assistance activities
- Block Grant Recipients may request up to \$30,000 to purchase equipment as 50% cost-share to assist on-farm project implementation.
- The maximum award for an on-farm project is \$200,000 for the grant term of 3 project-years
 - 25% of awards allocated to SDFR (Social Disadvantaged Farmers and Ranchers)
- **Application deadline June 19th, 2023**

Meeting Agenda

- Questions regarding CDFA HSP block grant?
- Framework
 - Interest to collaborate as group to provide TA and cost-share for farmers in our region.
 - Placer RCD as lead applicant?
 - Administrative support
 - Potential Counties covered
 - Nevada, Placer, El Dorado, Sacramento, Amador, Calaveras, Tuolumne, Alpine
 - Any additional partners?
 - Request amount
 - CDFA may be favoring larger proposals
- Technical assistance
 - What TA capacity does each RCD have?
 - TA funds are capped at \$100,000
 - Typically, Small farms require more assistance compared to larger farms
 - Ways to make TA funds stretch.
 - Employee sharing to cover gaps in TA abilities/availability and outreach efforts
 - Having a mix of large farms to help reduce the TA and Administrative demands
 - Non-lead agencies apply for CDFA Climate Smart Agriculture TA grant
 - Encourage/incentivize applications that have NRCS conservation plans, Carbon farm plans
- Next action steps needed
 - MOU's?
 - Collaborative writing platform
 - Google docs or word?

RESOLUTION NO. 04.18.18.01

A RESOLUTION OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS DECLARING THAT ALL FUTURE ACTIVITIES PERFORMED BY THE FLORIN RESOURCE CONSERVATION DISTRICT BE LIMITED TO WATER RELATED ACTIVITIES THAT PROVIDE A BENEFIT TO ELK GROVE WATER DISTRICT RATEPAYERS, EFFECTIVE JULY 1, 2018

REAFFIRMING ITS FINANCIAL PRACTICES AND AUTHORIZED ACTIVITIES

WHEREAS, the Florin Resource Conservation District ("District") was formed in 1953, and operates under the authority granted by Chapter 3, Division 9, of the Public Resources Code; and

WHEREAS, the Elk Grove Water District ("EGWD") is a department of the District, and provides retail water service to approximately 45,000 customers within the Elk Grove region; and

WHEREAS, in 2012, the District adopted a five year strategic plan, which highlighted the financial constraints and resource limitations of the District, including the requirement that non-water related conservation projects be cost neutral, and adopted mission statements for the District and EGWD; and

WHEREAS, pursuant to California law, the District structured EGWD as an enterprise-funded department of the District, ensuring that all EGWD financial activities are separate from the non-water utility activities of the District; and

WHEREAS, the total approved operating budget for EGWD for fiscal year 2017-18 was \$14.306 million; and

WHEREAS, the District remains committed to prudent, conservative, and transparent financial practices to reduce long-term debt while continuing to provide EGWD customers with high quality, safe water; and

WHEREAS, among other enumerated powers listed in the District Board By-Laws adopted on February 24, 2010, the District Board of Directors possesses the power to formulate and approve the policies for the operation, administration, and planning of the District's activities; and

WHEREAS, the District has engaged in a number of studies, community outreach and related activities to evaluate the future economics and feasibility of continuing certain activities of FRCD which are unrelated to serving the needs of the customers of the Elk Grove Water District ("EGWD");

WHEREAS, despite the District's efforts, it had not been able to identify a continuing and reliable source of funding for non-water related activities of FRCD;

RE 04.18.18.01

WHEREAS, the District has evaluated a number of options relating to the declining revenues and limited availability of grants or other funding for activities of FRCD relating to soil conservation or similar matters unrelated to EGWD;

WHEREAS, to comply with Proposition 218 limitations on uses of EGWD revenue and in recognition of the lack of reliable funding for non-EGWD activities of FRCD,

NOW THEREFORE, THE BOARD OF DIRECTORS OF THE FLORIN RESOURCE CONSERVATION DISTRICT DOES HEREBY RESOLVE:

SECTION 1. The Board of Directors hereby adopts the foregoing recitals as true and correct, and incorporate them herein by reference.

SECTION 2. The Board of Directors hereby reaffirms its commitment to prudent, conservative, and transparent financial practices that ensure the Florin Resource Conservation District continues to be in compliance with California law.

SECTION 3. The Board of Directors hereby declares that all future activities performed by the Florin Resource Conservation District shall be limited to water related activities that benefit, or otherwise serve, the Elk Grove Water District ratepayers, effective July 1, 2018.

SECTION 4. If any section, subsection, clause or phrase in this Resolution is for any reason held invalid, the validity of the remainder of this Resolution shall not be affected thereby. The Board hereby declares that it would have passed this Resolution and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses or phrases or the application thereof be held invalid.

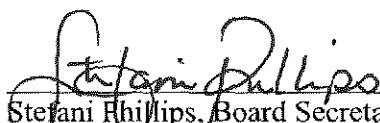
SECTION 5. The Secretary to the Board of Directors shall certify to the adoption of this Resolution.

SECTION 6. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED this 18th day of April, 2018.


Tom Nelson, Chairperson

Attest:


Stefani Phillips, Board Secretary

February 20, 2024

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Bruce Kamilos, General Manager

SUBJECT: **GENERAL MANAGER'S REPORT**

RECOMMENDATION

This item is presented to the Florin Resource Conservation District Board of Directors for information, discussion, and in some instances, to provide direction to staff.

SUMMARY

The General Manager's Report is a standing item on the regular board meeting agenda. The report is intended to inform the Florin Resource Conservation District/Elk Grove Water District (District) Board of Directors (Board) of notable, miscellaneous items the General Manager would like to share with the Board. The report also provides an opportunity for the Board to discuss the items, and in some instances provide direction to staff.

DISCUSSION

Background

Each month, the General Manager provides a report to the Board of any notable, miscellaneous items.

Present Situation

- **Enterprise Resource Planning Software Selection** – Staff will provide an update on the status of selecting recommended Enterprise Resource Planning (ERP) software to run the District's financial accounting system and other operations.
- **Advanced Metering Infrastructure Grant Application** – On January 31, 2024, staff submitted a grant application to the Bureau of Reclamation WaterSMART grant program for an Advanced Metering Infrastructure (AMI) project. WaterSMART grants require the grantee to provide at minimum 50 percent matching funds. The AMI project is estimated to cost \$2,731,436.95. Staff requested \$1,350,000 of grant funding in its application. The grant application deadline closes on February 22, 2024. The Bureau of Reclamation is expected to award the grants sometime in the summer of 2024.

GENERAL MANAGER'S REPORT

Page 2

- Proposed Legislative Language for Resource Conservation District Director's Compensation – On February 1, 2024, staff submitted proposed draft language (attached) to Assemblymember Stephanie Nguyen's staff that would allow resource conservation districts the option to compensate board members. Resource conservation districts are governed under the Public Resources Code (PRC). PRC Section 9303 currently states that directors shall receive no compensation for their services. The draft language proposes to amend section 9303 to allow resource conservation districts the option to compensate board members.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

This item conforms to the FRCD/EGWD 2020-2025 Strategic Plan. Due to the varied subject matters presented in the General Manager's Report, the report over time will likely touch on every strategic goal contained in the plan.

FINANCIAL SUMMARY

There is no financial impact associated with this report.

Respectfully submitted,



BRUCE KAMILOS
GENERAL MANAGER

Attachment

Draft language for Resource Conservation District board compensation legislation:

Existing law prohibits Resource Conservation District board of directors from receiving compensation for their services. This bill would allow Resource Conservation Districts to compensate its directors should they so choose for no more than six (6) meetings per month at no more than one hundred dollars (\$100) per meeting.

Current Law

Section 9303 of the Public Resources Code currently reads:

The directors shall receive no compensation for their services as such, but each shall be allowed reasonable and necessary expenses incurred in attendance at meetings of the directors or when otherwise engaged in the work of the district at the direction of the board of directors. The directors shall fix the amount allowed for necessary expenses, but no director shall be appointed to any position for which he or she would receive compensation as a salaried officer or employee of the district. Reimbursement for these expenses is subject to Sections 53232.2 and 53232.3 of the Government Code.

District's Proposed Amendment

Section 9303 of the Public Resources Code is amended to read:

9303. (a) The board of directors may choose to provide, by ordinance or resolution, that each of its members receive compensation in an amount not to exceed one hundred dollars (\$100) for attending each meeting of the board. A member of the board of directors shall not receive compensation for more than six (6) meetings of the board in a calendar month.

(b) The board of directors may provide, by ordinance or resolution, that its members may receive their actual and necessary traveling and incidental expenses incurred while on official business other than a meeting of the board.

(c) A member of the board of directors may waive any or all of the payments permitted by this section.

(d) For the purposes of this section, a meeting of the board of directors includes, but is not limited to, regular meetings, special meetings, closed sessions, emergency meetings, board field trips, district public hearings or meetings of a committee of the board.

(e) Reimbursement for these expenses is subject to Sections 53232.2 and 53232.3 of the Government Code.

February 20, 2024

TO: Chair and Directors of the Florin Resource Conservation District
FROM: Bruce Kamilos, General Manager
SUBJECT: **ELK GROVE WATER DISTRICT OPERATIONS REPORT – JANUARY 2024**

RECOMMENDATION

This item is presented for information only. No action by the Florin Resource Conservation District Board of Directors is proposed at this time.

SUMMARY

The Elk Grove Water District (EGWD) Operations Report is a standing item on the regular board meeting agenda.

All regulatory requirements were met for the month of January. Other notable events are described below.

DISCUSSION

Background

Every month, staff presents an update of the activities related to the operations of the EGWD. Included for the Florin Resource Conservation District Board of Director's review is the EGWD's January 2024 Operations Report.

Present Situation

The EGWD January 2024 Operations Report highlights are as follows:

- **Operations Activities Summary** – 418 door hangers were placed for past due balances, which resulted in 57 shut offs. We received one (1) water pressure complaint and zero water quality complaints.
- **Production** – The Combined Total Service Area 1 production graph on page 13 shows that production during the month of January decreased by 1.03 percent compared to what was produced in 2023. The Total Demand/Production for both service areas on page 14 shows that customer use during the month of January compared to 2023 was up by 3.10 percent.

ELK GROVE WATER DISTRICT OPERATIONS REPORT – JANUARY 2024

Page 2

- **Static and Pumping Level Graphs** – The first quarter soundings are shown and indicate that the static water levels are higher compared to the first quarter of 2023.
- **Treatment (Compliance Reporting)** – All samples taken during the month comply with all regulatory permit requirements. No exceedances of any maximum contaminant levels were found, and all water supplied to EGWD’s customers met or exceeded safe drinking water standards.
- **Corrective Maintenance Program** – The tables included in this section of the report also include certain activities completed to date. Below is a list of out-of-ordinary maintenance work completed in January:
 - Staff facilitated testing by SMUD at Well 1D School Street. There is a drop in voltage resulting in a phase failure of the well pump motor. SMUD is performing additional testing to determine the cause of the voltage phase imbalance.
 - Staff installed new chemical dosing pumps at the Railroad Water Treatment Plant (RRWTP). The work is part of the approved Dosing Pumps & Chlorotec System capital improvement project. The pumps are in the process of being integrated into the RRWTP’s supervisory control and data acquisition (SCADA) program.
 - Staff installed new freeze protection heat cables on the RRWTP filter control valves.
- **Safety Meetings/Training** – Three (3) safety training sessions were conducted for the month which is compliant with OSHA standards.
- **Service and Main Leaks Map** – There were three (3) service line leaks and one (1) main line leak during January.
- **System Pressures** – Pressures in Service Area 1 and Service Area 2 generally remained stable during the month of January.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

February 20, 2024

ELK GROVE WATER DISTRICT OPERATIONS REPORT – JANUARY 2024

Page 3

STRATEGIC PLAN CONFORMITY

This item conforms to the FRCD/EGWD 2020-2025 Strategic Plan. The EGWD Operations Report provides an ongoing review of EGWD's operations, and therefore conforms with Strategic Goal No. 1, Governance and Customer Engagement.

FINANCIAL SUMMARY

There is no financial impact associated with this report.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "B. M. Kamilos".

BRUCE KAMILOS
GENERAL MANAGER

BMK/ac

Attachment

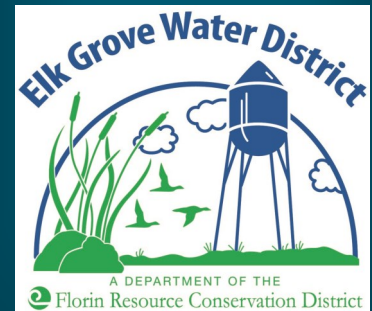
EGWD

OPERATIONS REPORT

January 2024



Elk
Grove
Water
District



Elk Grove Water District
Operations Report
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Operations Activities Summary

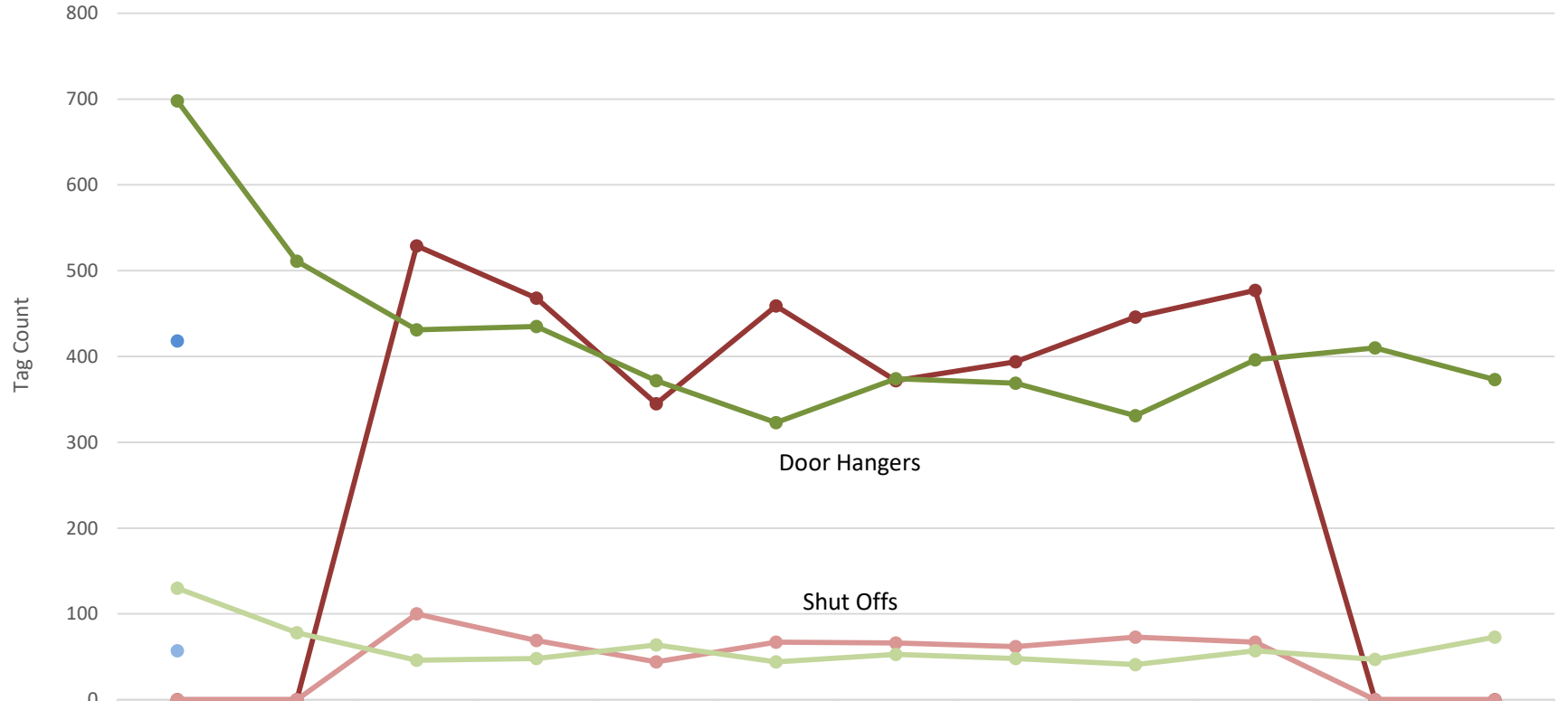
<u>Service Requests:</u>	January -24		YTD (Since Jan. 1, 2024)	
<u>Department</u>	<u>Service Request</u>	<u>Hours</u>	<u>Service Request</u>	<u>Hours</u>
Distribution				
Door Hangers	418	24	418	24
Shut offs	57	16	57	16
Turn ons	50	12	50	12
Investigations	28	7	28	7
USA Locates	422	105.5	422	105.5
Customer Complaints				
-Pressure	1	0.5	1	0.5
-Water Quality	0	0	0	0

<u>Work Orders:</u>	January -24		YTD (Since Jan. 1, 2024)	
<u>Department</u>	<u>Work Orders</u>	<u>Hours</u>	<u>Work Orders</u>	<u>Hours</u>
Distribution:				
Meters Installed	16	4	16	4
Meter Change Out	71	47.3	71	47.3
Preventative Maint.				
-Hydrant Maintenance (45)	29	9	29	9
-Valve Exercising (80)	81	18.5	81	18.5
Corrective Maint.				
-Leaks	3	45	3	45
-Other	0	0	0	0
Valve Locates	0	0	0	0
Service Lines Verified	0	0	0	0

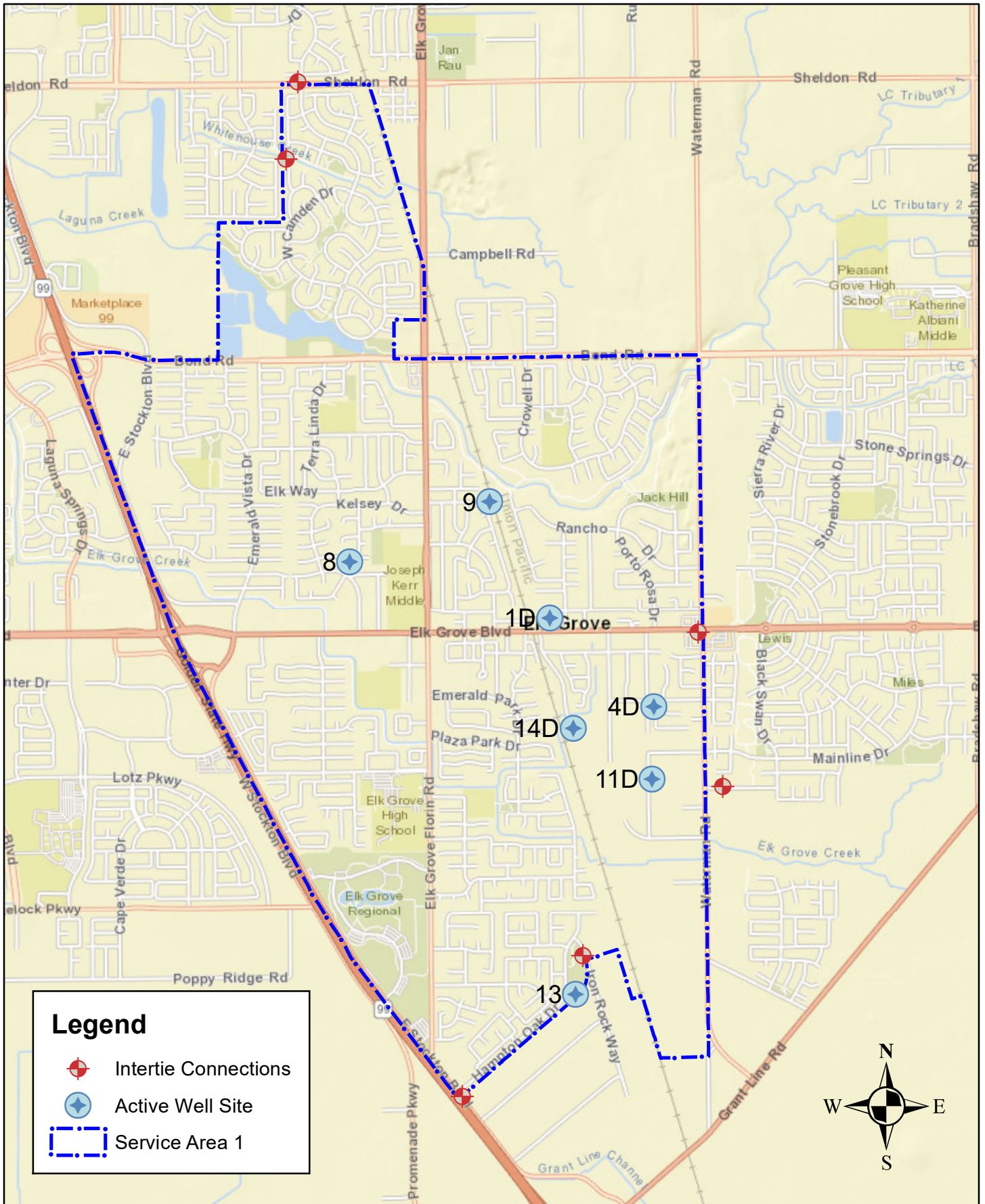


Elk Grove Water District

Door Hangers and Shut Off Tags



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2022 Door Hangers	0	0	529	468	345	459	372	394	446	477	0	0
2022 Shut Offs	0	0	100	69	44	67	66	62	73	67	0	0
2023 Door Hangers	698	511	431	435	372	323	374	369	331	396	410	373
2023 Shut Offs	130	78	46	48	64	44	53	48	41	57	47	73
2024 Door Hangers	418											
2024 Shut Offs	57											



Active Well Sites & Intertie Connections

0 1,250 2,500 5,000 Feet

Elk Grove Water District



Elk Grove Water District

Monthly Production

Well 1D School -- January 2024

Selected Month Production

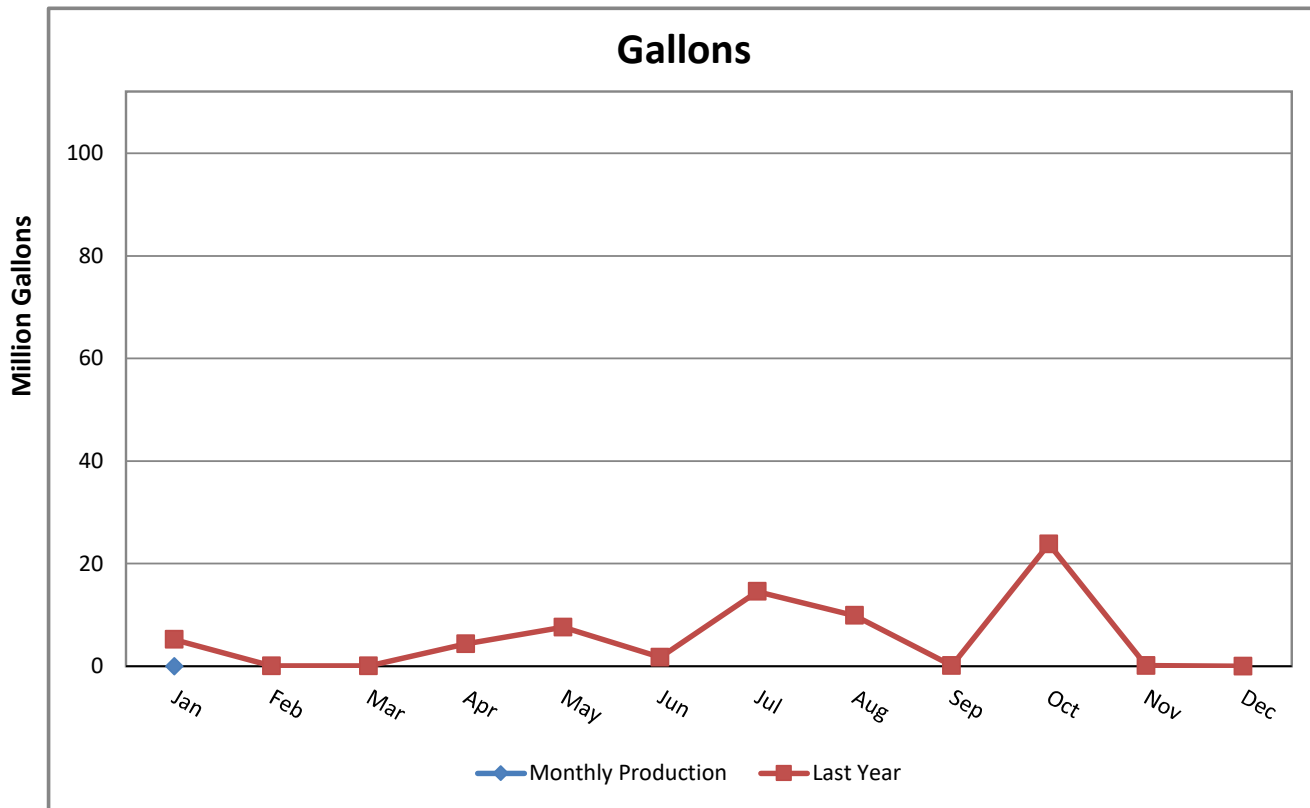
0 Gallons

Average GPM: --
 Pump depth: 275 ft
 Well depth: 1025 ft

Motor:
 Volts: --
 Volts (Rated): 460
 RPM: --
 RPM (Rated): 2115
 Amps A: --
 Amps A (Rated): 222
 Amps B: --
 Amps B (Rated): 222
 Amps C: --
 Amps C (Rated): 222
 Motor Temp: -- F
 Hour Meter: 0.10

Chlorine:
 Dosing: -- mg/L
 Demand: -- mg/L
 Residual: -- mg/L

Vibration Reading:
 Base Line: 0.05 in/sec
 Current: -- in/sec





Elk Grove Water District

Monthly Production

Well 4D Webb -- January 2024

Selected Month Production

26,149,829 Gallons

Average GPM: 1694
 Pump depth: 340 ft
 Well depth: 1075 ft

Motor:

Volts: 474
 Volts (Rated): 460
 RPM: 1630
 RPM (Rated): 1775
 Amps A: 192
 Amps A (Rated): 225
 Amps B: 190
 Amps B (Rated): 225
 Amps C: 190
 Amps C (Rated): 225

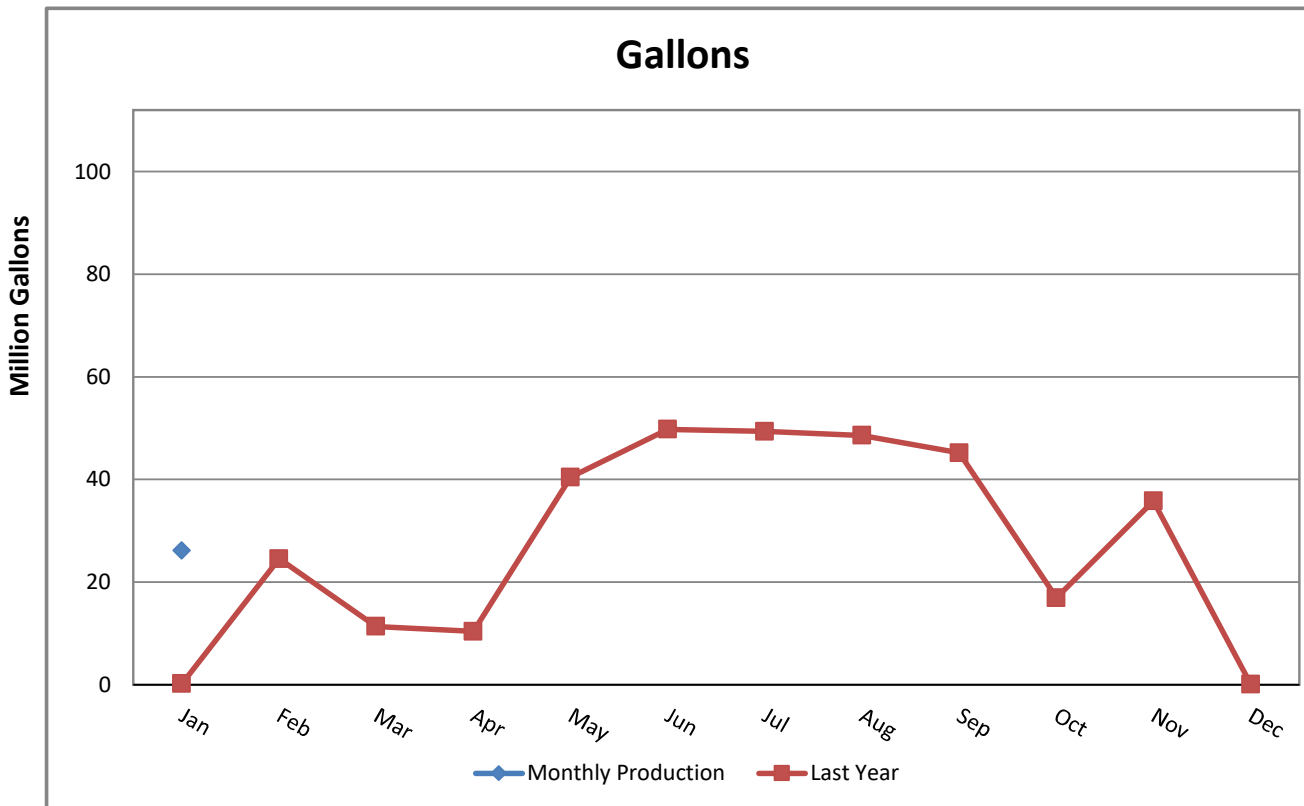
Motor Temp: 124.7 F
 Hour Meter: 257.30

Chlorine:

Dosing: 1.68 mg/L
 Demand: 0.58 mg/L
 Residual: 1.10 mg/L

Vibration Reading:

Base Line: 0.05 in/sec
 Current: 0.03 in/sec





Elk Grove Water District

Monthly Production

Well 11D Dino -- January 2024

Selected Month Production

16,466,274 Gallons

Average GPM: 1700
 Pump depth: 340 ft
 Well depth: 1038 ft

Motor:

Volts: 481
 Volts (Rated): 460
 RPM: 1649
 RPM (Rated): 1775
 Amps A: 195
 Amps A (Rated): 225
 Amps B: 191
 Amps B (Rated): 225
 Amps C: 184
 Amps C (Rated): 225

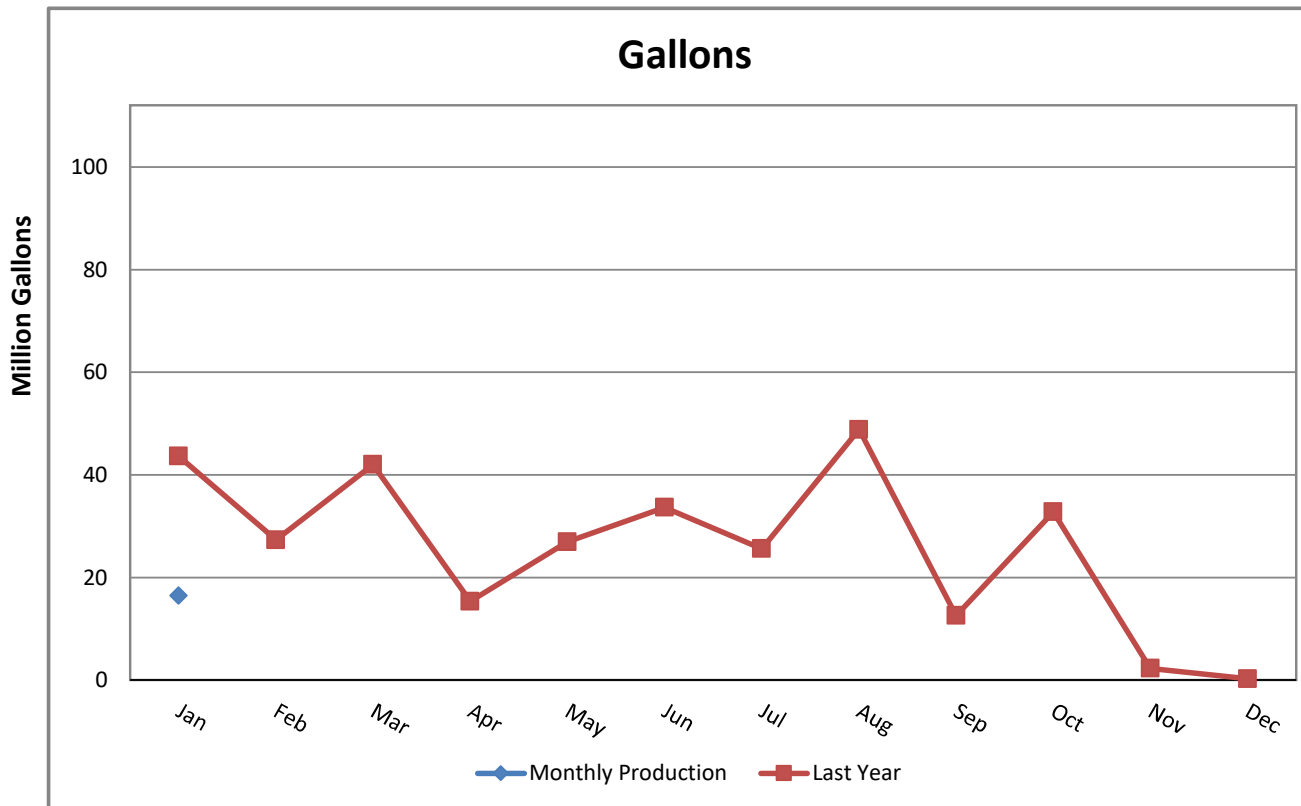
Motor Temp: 87.6 F
 Hour Meter: 161.40

Chlorine:

Dosing: 1.68 mg/L
 Demand: 0.87 mg/L
 Residual: 0.81 mg/L

Vibration Reading:

Base Line: 0.05 in/sec
 Current: 0.05 in/sec





Elk Grove Water District

Monthly Production

Well 14D Railroad -- January 2024

Selected Month Production

12,408,337 Gallons

Average GPM: 1544
 Pump depth: 340 ft
 Well depth: 1051 ft

Motor:

Volts: 480
 Volts (Rated): 460
 RPM: 1787
 RPM (Rated): 1785
 Amps A: 167
 Amps A (Rated): 171
 Amps B: 166
 Amps B (Rated): 171
 Amps C: 162
 Amps C (Rated): 171

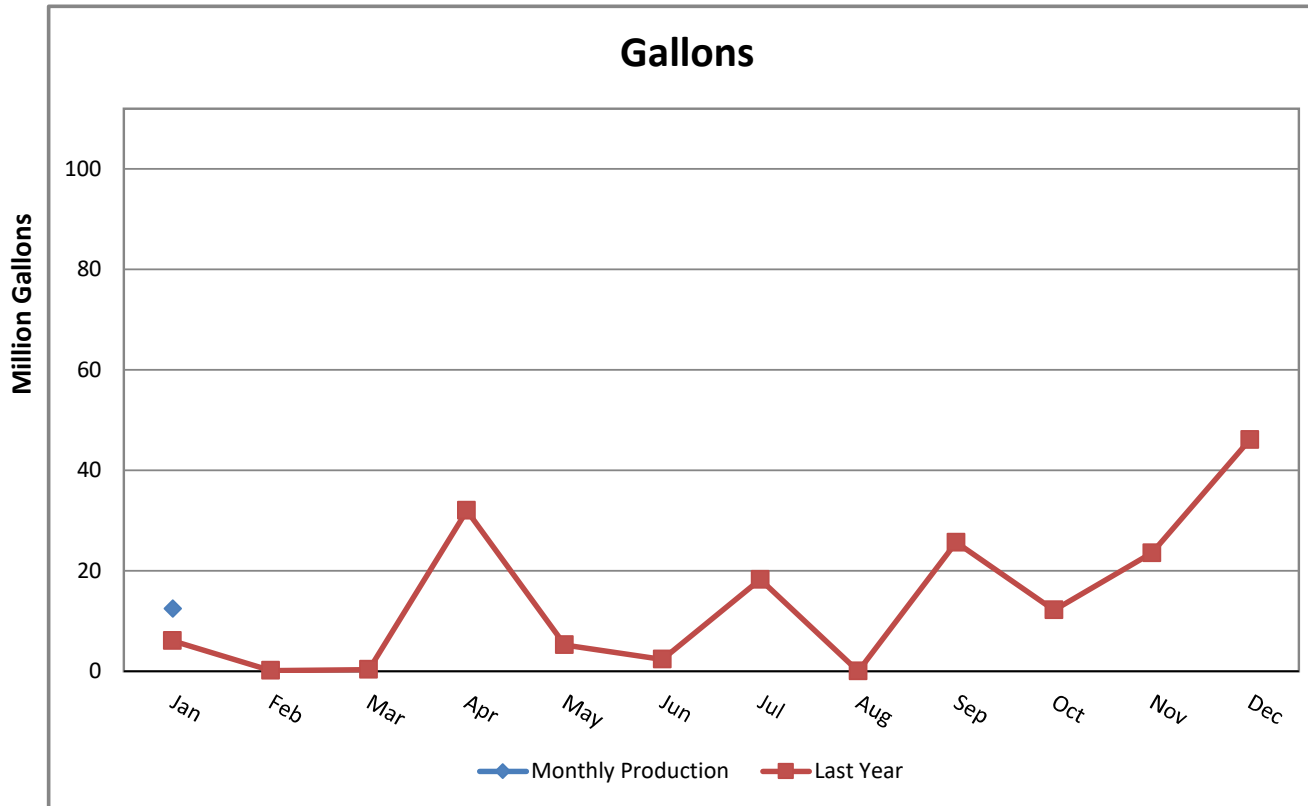
Motor Temp.: 90.4 F
 Hour Meter: 133.00

Chlorine:

Dosing: 1.65 mg/L
 Demand: 0.82 mg/L
 Residual: 0.83 mg/L

Vibration Reading:

Base Line: 0.02 in/sec
 Current: 0.04 in/sec





Elk Grove Water District

Monthly Production

Well 8 Williamson -- January 2024
(Submersible)

Selected Month Production

732,582 Gallons

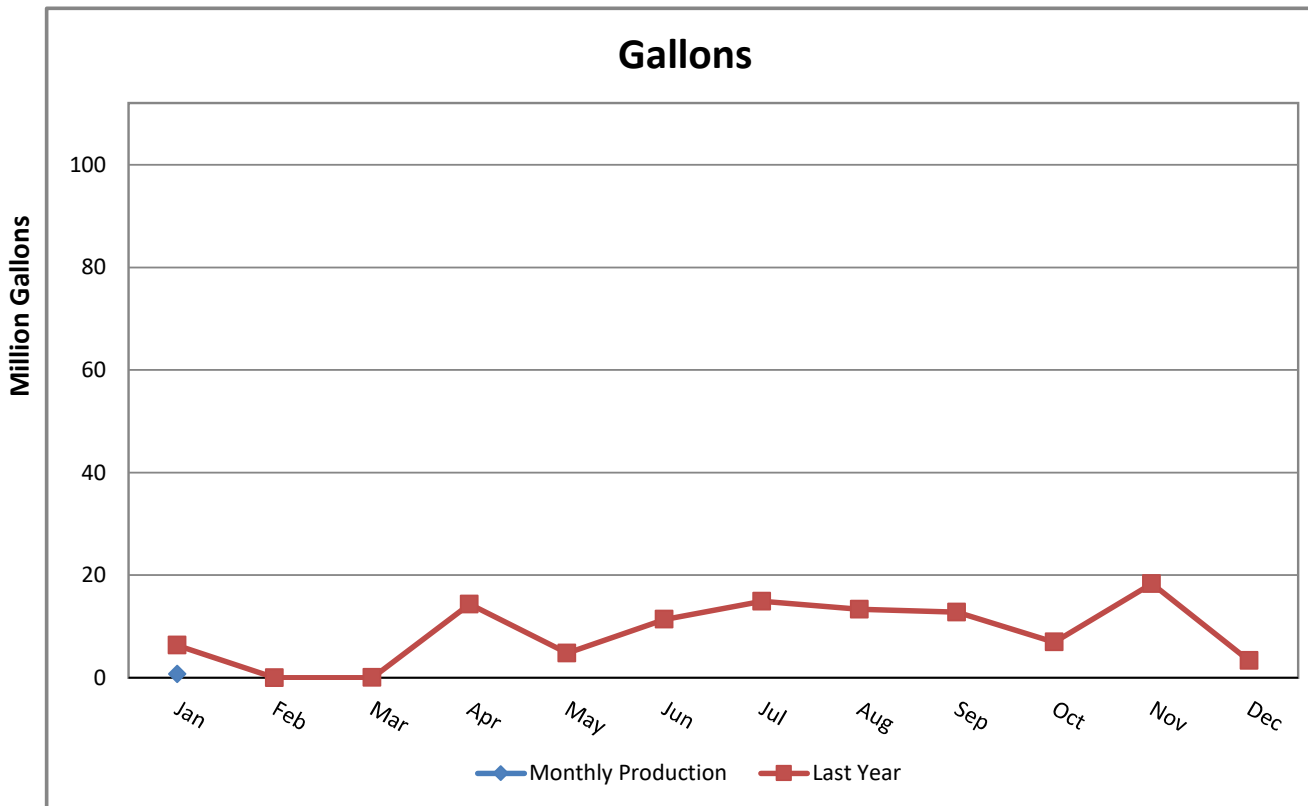
Average GPM: 554
Pump depth: 150 ft
Well depth: 564 ft

Motor:
Volts: 461
Volts (Rated): 460

Amps A: 69
Amps A (Rated): 65
Amps B: 67
Amps B (Rated): 65
Amps C: 67
Amps C (Rated): 65

Hour Meter: 22.00

Chlorine:
Dosing: 1.3 mg/L
Demand: 0.15 mg/L
Residual: 1.15 mg/L





Elk Grove Water District

Monthly Production

Well 9 Polhemus -- January 2024
(Submersible)

Selected Month Production

5,552,335 Gallons

Average GPM: 489
Pump depth: 150 ft
Well depth: 556 ft

Motor:

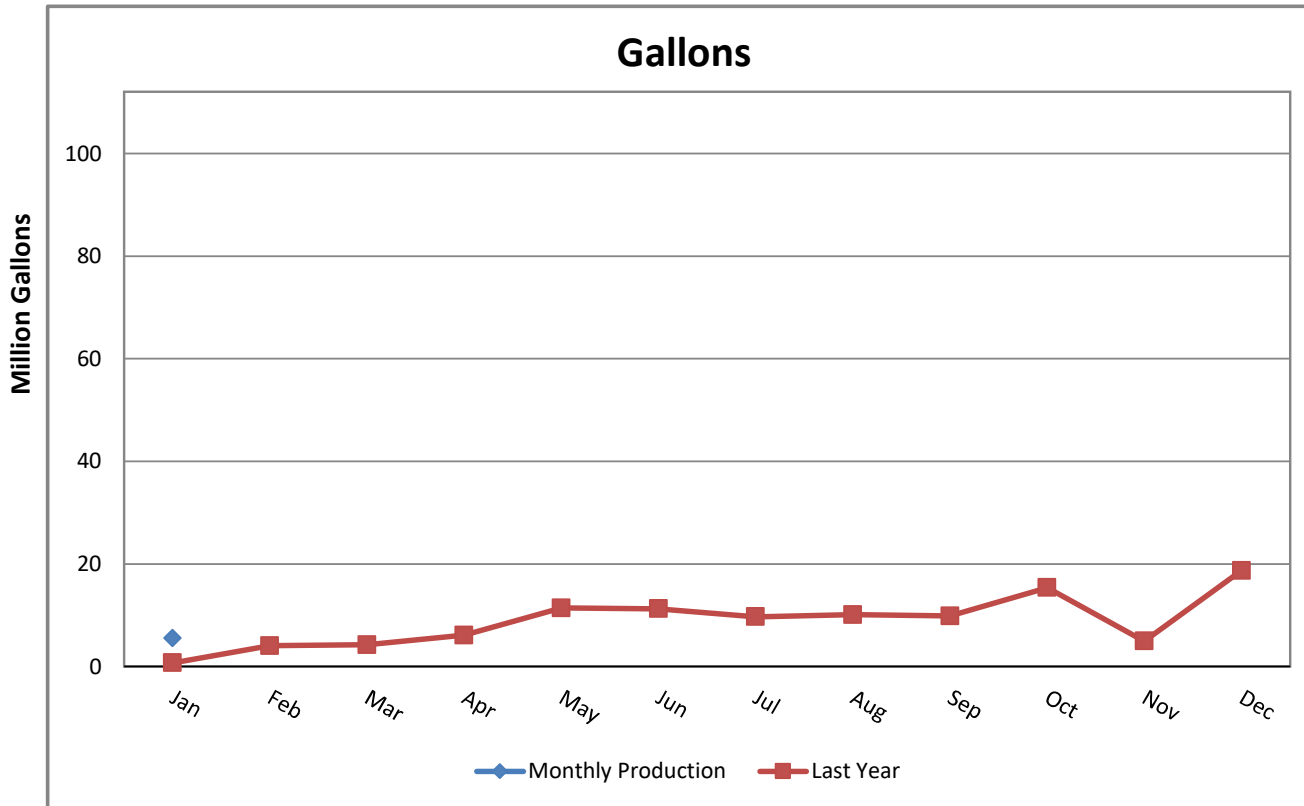
Volts: 481
Volts (Rated): 460

Amps A: 57
Amps A (Rated): 65
Amps B: 57
Amps B (Rated): 65
Amps C: 62
Amps C (Rated): 65

Hour Meter: 189.10

Chlorine:

Dosing: 1.35 mg/L
Demand: 0.3 mg/L
Residual: 1.05 mg/L





Elk Grove Water District

Monthly Production

Well 13 Hampton -- January 2024

Selected Month Production

606,520 Gallons

Average GPM: 945
 Pump depth: 200 ft
 Well depth: 500 ft

Motor:

Volts: 482
 Volts (Rated): 460
 RPM: 1785
 RPM (Rated): 1785
 Amps A: 103
 Amps A (Rated): 141
 Amps B: 104
 Amps B (Rated): 141
 Amps C: 106
 Amps C (Rated): 141

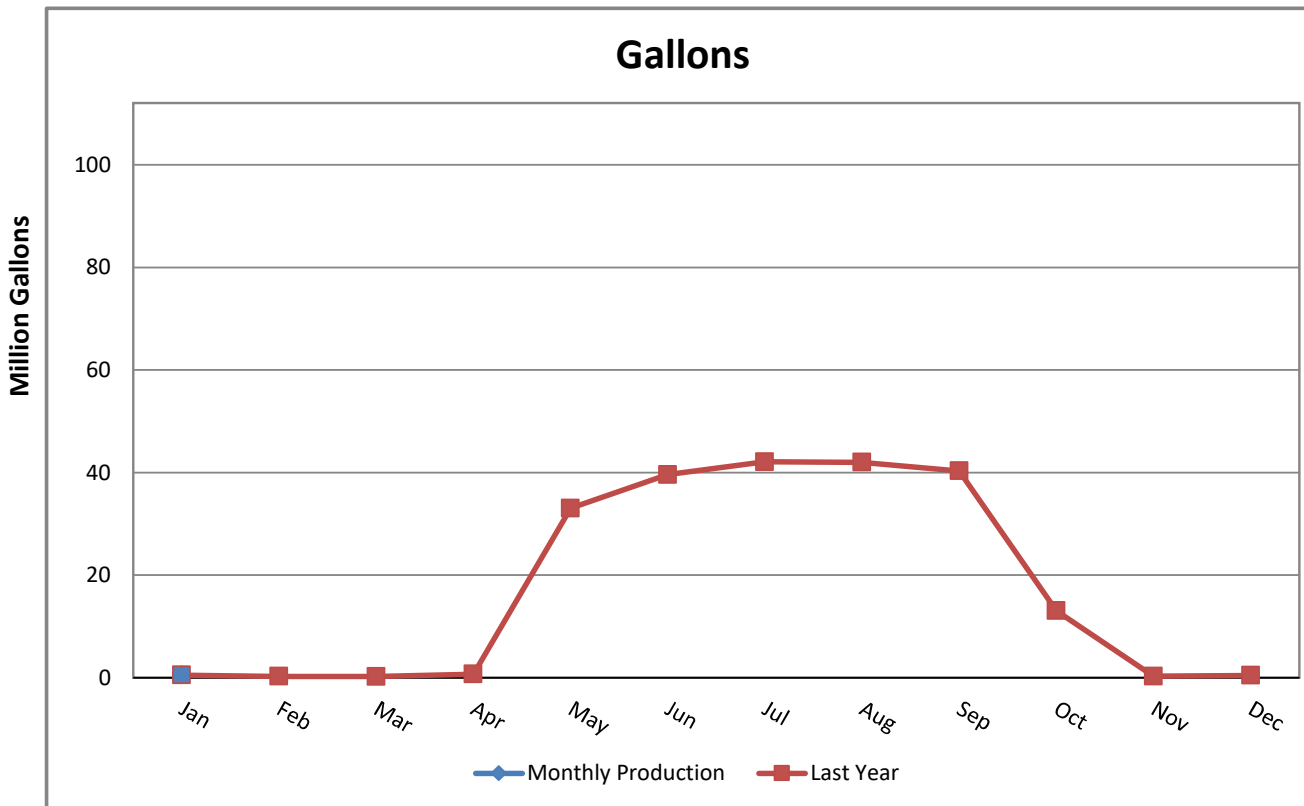
Motor Temp.: 104.4 F
 Hour Meter: 10.7

Chlorine:

Dosing: 1.41 mg/L
 Demand: 0.52 mg/L
 Residual: 0.89 mg/L

Vibration Reading:

Base Line: 0.02 in/sec
 Current: 0.04 in/sec





Elk Grove Water District

Combined Total Production

Service Area 1

Jan-2024

Current Month Production:

61,915,877 Gallons

Highest Day Demand of the Month:

2,161,628

Date of Occurrence

8-Jan-24

Highest Day Demand of the Calendar Year:

2,161,628

Date of Occurrence

8-Jan-24

"Water Year" Rainfall: (Oct-23 to Sep-24)

Current Month: 3.53 in

Year To Date: 8.46 in

"Water Year" Rainfall: (Oct-22 to Sep-23)

January 2023: 5.12 in

Year To Date: 13.86 in

Entire Year Total: 22.00 in

Temperature:

This Month High: 71 F

This Month Low: 33 F

This Month Average: 50.9 F

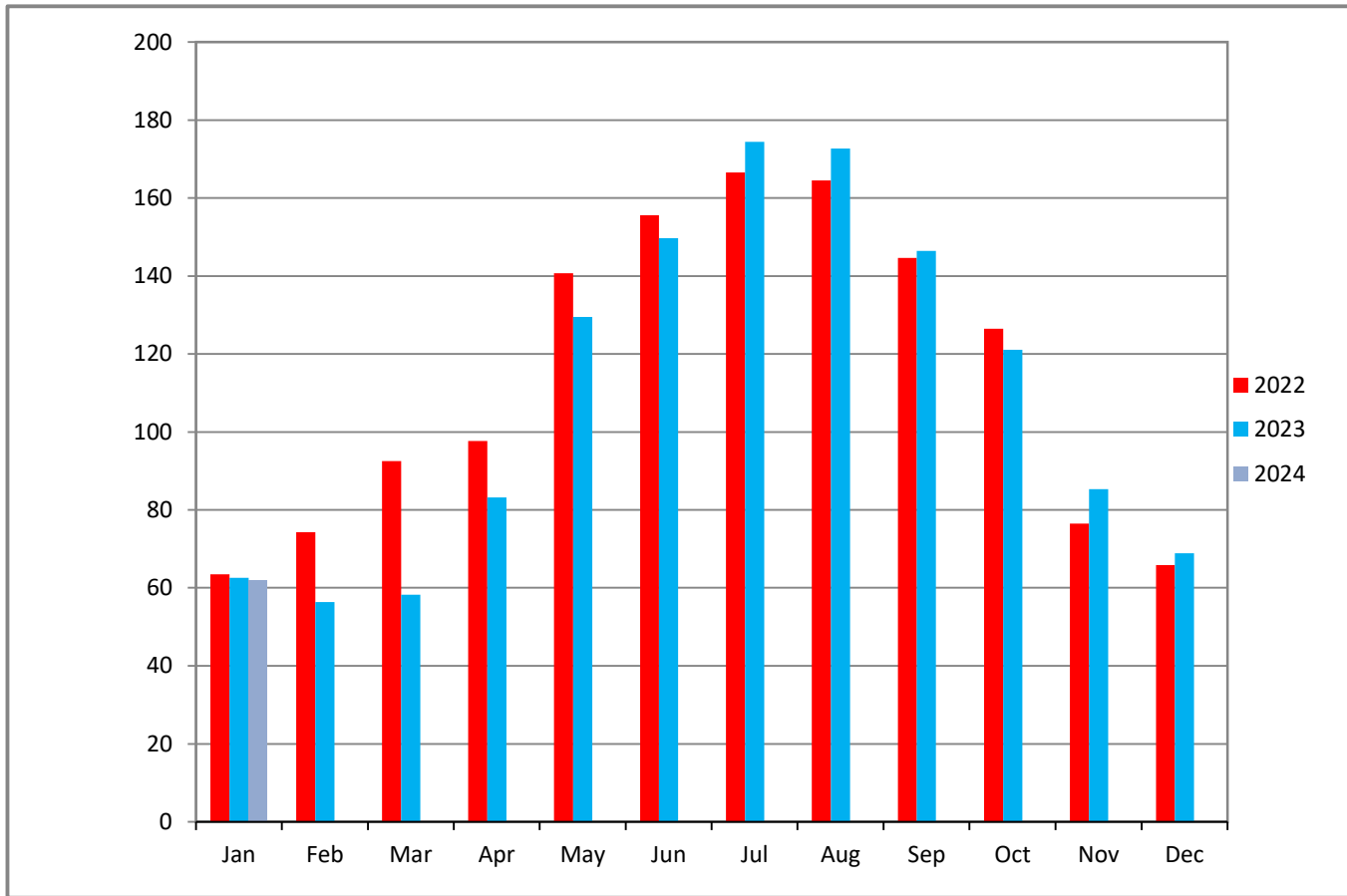
JAN-23 High: 68 F

JAN-23 Low: 29 F

JAN-23 Average: 49.2 F

Million Gallons

13

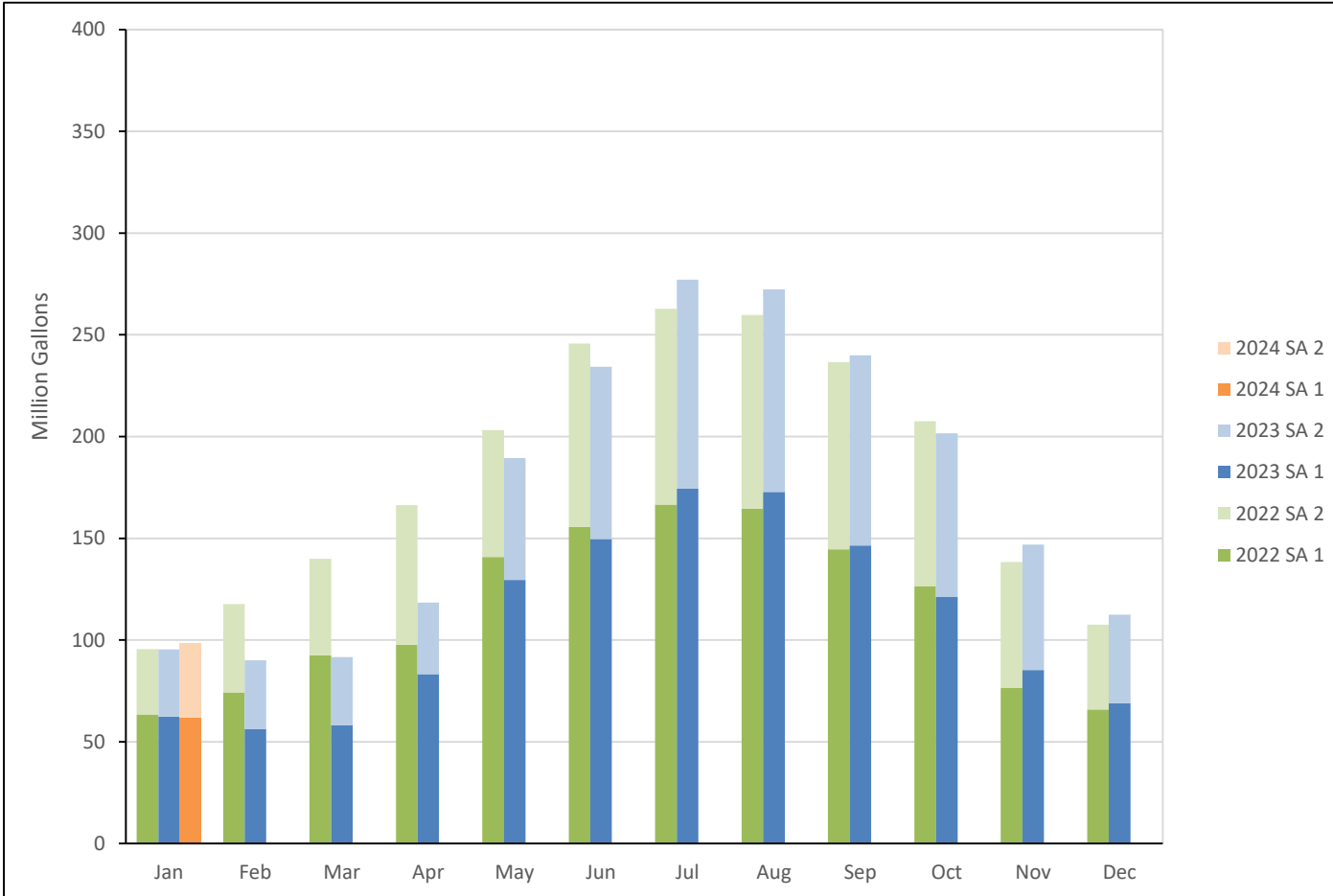




Elk Grove Water District

Total Demand/Production

Jan-2024



Current Month Demand/Production:
98,374,145 Gallons

***Change From January 2023:** 3.10%

GPCD: 72.9 Gallons per Day

R-GPCD: 59.3 Gallons per Day

Service Area 1

Active Connections: 7,939

Current Month Demand/Production:
61,915,877 Gallons

***Change From January 2023:** -1.03%

GPCD: 75.5 Gallons per Day

R-GPCD: 60.4 Gallons per Day

Service Area 2

Active Connections: 5,002

Current Month Demand/Production:
36,458,268 Gallons

***Change From January 2023:** 10.98%

GPCD: 68.7 Gallons per Day

R-GPCD: 57.7 Gallons per Day

*Percent reduction has been changed to percent change. Negative change is reduction and positive change is increase.

Elk Grove Water District Water Usage

----- Monthly Production (gallons) -----

2020	January	February	March	April	May	June	July	August	September	October	November	December	Total
GW (SA1)	57,904,843	69,920,851	79,195,437	90,851,253	140,575,760	167,942,394	182,964,721	189,801,764*	155,126,225	140,229,242	96,201,714	73,624,502	1,444,338,706
Purchased (SA2)	31,743,624	32,416,076	44,764,808	39,523,572	77,964,788	87,759,848	104,799,288	108,177,256	102,434,860	87,187,628	70,876,740	45,577,136	833,225,624
Total	89,648,467	102,336,927	123,960,245	130,374,825	218,540,548	255,702,242	287,764,009	297,979,020	257,561,085	227,416,870	167,078,454	119,201,638	2,277,564,330

2022	January	February	March	April	May	June	July	August	September	October	November	December	Total
GW (SA1)	63,469,715	74,242,203	92,483,924	97,643,001	140,747,995	155,597,114	166,596,675	164,513,039	144,632,180	126,478,648	76,517,155	65,813,605	1,368,735,254
Purchased (SA2)	32,115,380	43,369,788	47,452,372	68,588,608	62,494,652	90,110,812	96,146,424	95,299,688	92,002,504	81,006,904	61,785,548	41,748,872	812,121,552
Total	95,585,095	117,611,991	139,936,296	166,231,609	203,242,647	245,707,926	262,743,099	259,812,727	236,634,684	207,485,552	138,302,703	107,562,477	2,180,856,806

2023	January	February	March	April	May	June	July	August	September	October	November	December	Total
GW (SA1)	62,562,387	56,343,279	58,232,742	83,205,416	129,475,692	149,684,059	174,452,699	172,730,059	146,408,453	121,106,581	85,315,369	68,908,092	1,308,424,828
Purchased (SA2)	32,851,412	33,735,548	33,439,340	35,189,660	59,937,240	84,604,784	102,673,472	99,610,412	93,544,132	80,540,900	61,575,360	43,502,932	761,205,192
Total	95,413,799	90,078,827	91,672,082	118,395,076	189,412,932	234,288,843	277,126,171	272,340,471	239,952,585	201,647,481	146,890,729	112,411,024	2,069,630,020

2024	January	February	March	April	May	June	July	August	September	October	November	December	Total
GW (SA1)	61,915,877	-	-	-	-	-	-	-	-	-	-	-	61,915,877
Purchased (SA2)	36,458,268	-	-	-	-	-	-	-	-	-	-	-	36,458,268
Total	98,374,145	0	0	0	0	0	0	0	0	0	0	0	98,374,145

----- Monthly Percent Change - Comparing 2020 to 2024 -----

% Change	January	February	March	April	May	June	July	August	September	October	November	December	Total
GW (SA1)	6.93%	-	-	-	-	-	-	-	-	-	-	-	-
Purchased (SA2)	14.85%	-	-	-	-	-	-	-	-	-	-	-	-
Total	9.73%	-	-	-	-	-	-	-	-	-	-	-	-
% Cumulative Change	9.73%	-	-	-	-	-	-	-	-	-	-	-	-

*Notes

2020 August production number for SA1 includes water delivered through open interties with SA2.

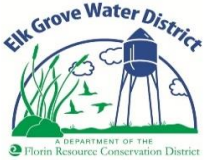
SA1 = Service Area 1, SA2 = Service Area 2. SA1 is all groundwater (GW) production. SA2 is all purchased water from SCWA.

Charlois and Springhurst Intertie 18,000,000 Gallons

Charlois Intertie (Aug 2020) 8,706,529 Gallons (Determined from Bruce Kamilos calculations)

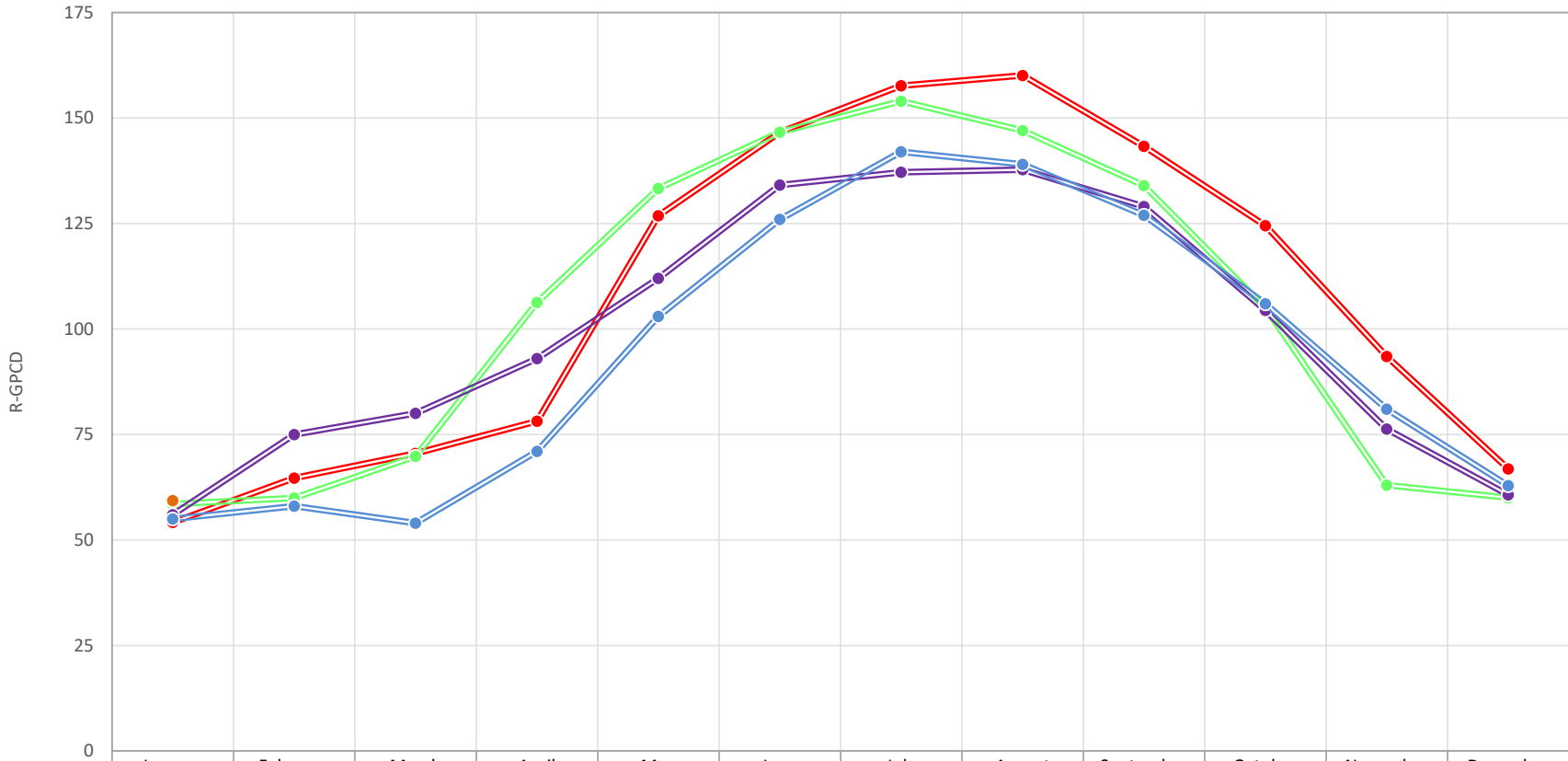
Springhurst Intertie (Aug 2020) 14,511,000 Gallons (Number provided from meter read by SCWA)

Service Area 2		Consumption	
2024	# Accts	CCF	Gallons
Jan	5,002	48,741	36,458,268
Feb			0
Mar			0
Apr			0
May			0
Jun			0
Jul			0
Aug			0
Sep			0
Oct			0
Nov			0
Dec			0



EGWD COMBINED R-GPCD

—●— 2020 —●— 2021 —●— 2022 —●— 2023 —●— 2024



R-GPCD	January	February	March	April	May	June	July	August	September	October	November	December
2020	54	65	71	78	127	147	158	160	143	125	93	67
2021	59	60	70	106	133	147	154	147	134	105	63	60
2022	56	75	80	93	112	134	137	138	129	104	76	61
2023	55	58	54	71	103	126	142	139	127	106	81	63
2024	59											

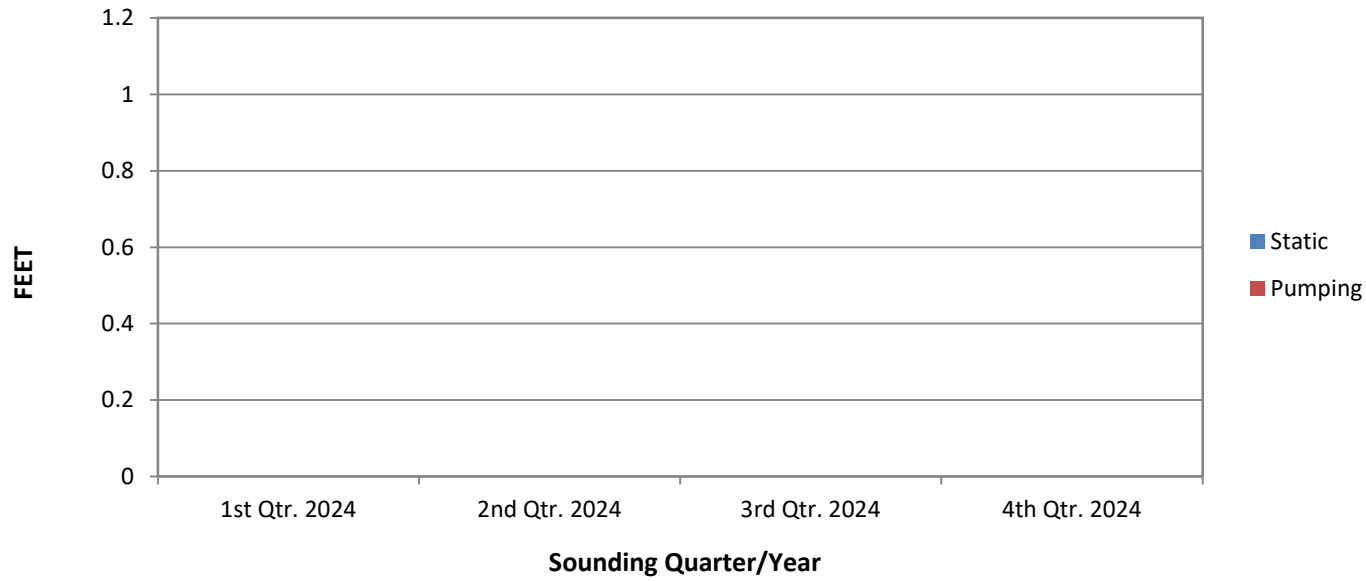
R-GPCD = Residential Gallons per Capita per Day



Elk Grove Water District

Static and Pumping Levels

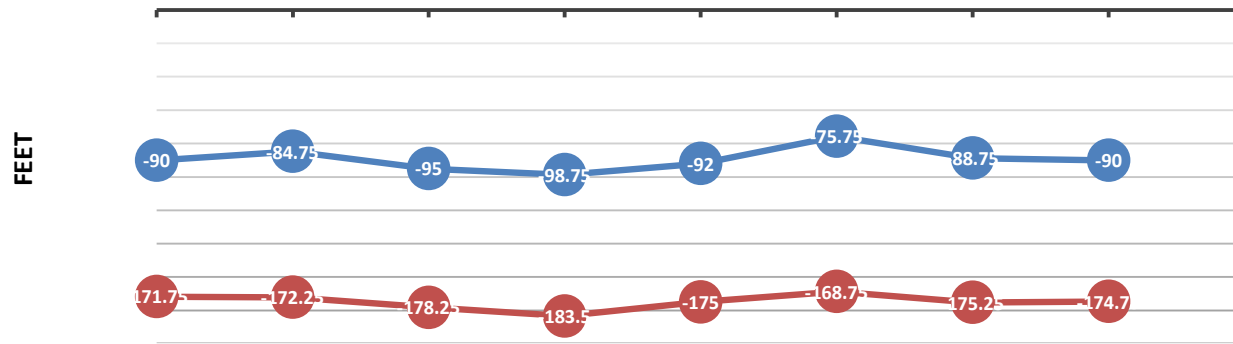
Well 1D School St



Latest Well Sounding

Static:	90 Ft
Pumping:	174.75 Ft
Drawdown:	84.75 Ft
GPM:	1,734
Specific Capacity:	20.456

1ST QTR. 2022 2ND QTR. 2022 3RD QTR. 2022 4TH QTR. 2022 1ST QTR. 2023 2ND QTR. 2023 3RD QTR. 2023 4TH QTR. 2023 1ST QTR. 2024



Latest Sand Tester Results:

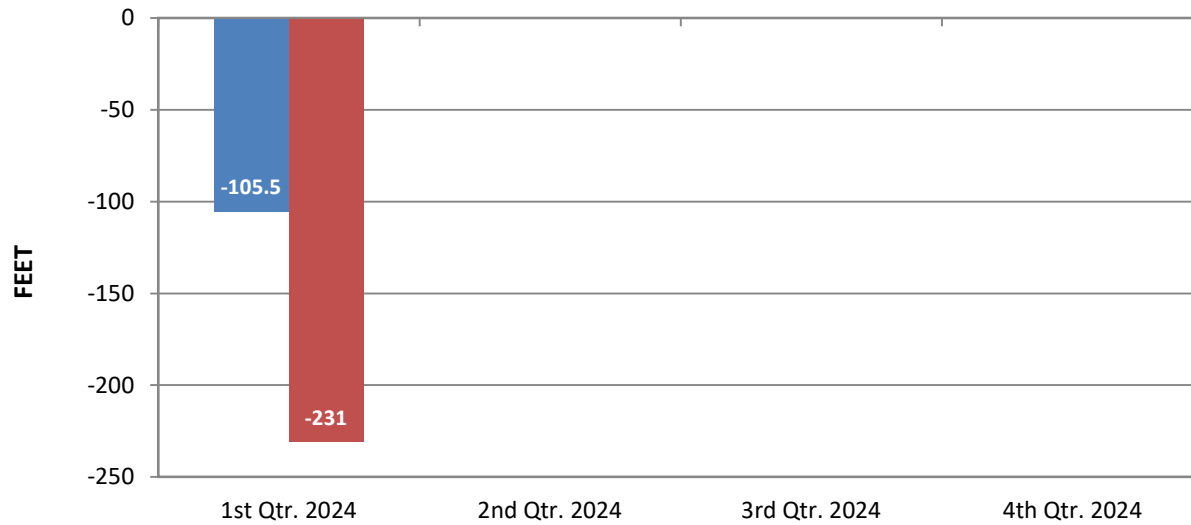
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

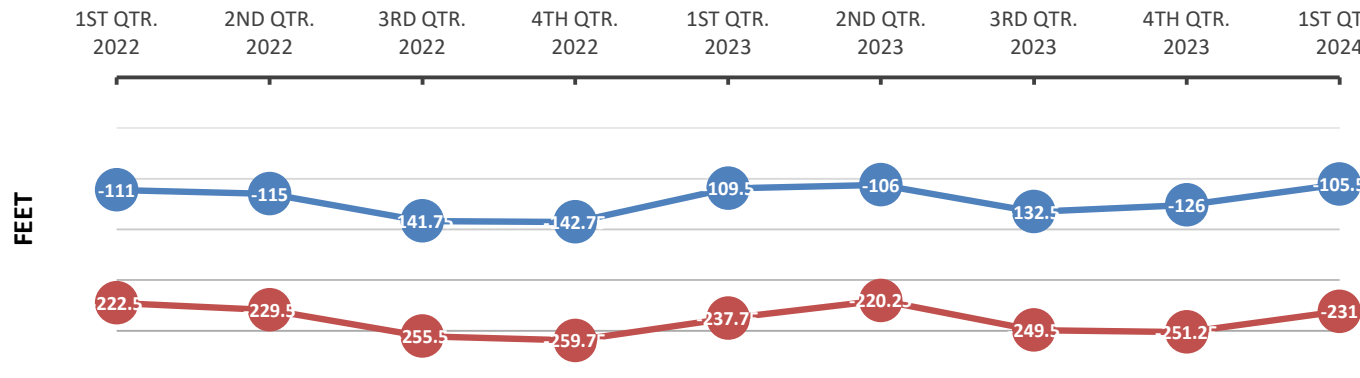
Well 4D Webb St



Latest Well Sounding

Static:	105.5 Ft
Pumping:	231 Ft
Drawdown:	125.5 Ft
GPM:	1,707
Specific Capacity:	13.605

Sounding Quarter/Year



Latest Sand Tester Results:

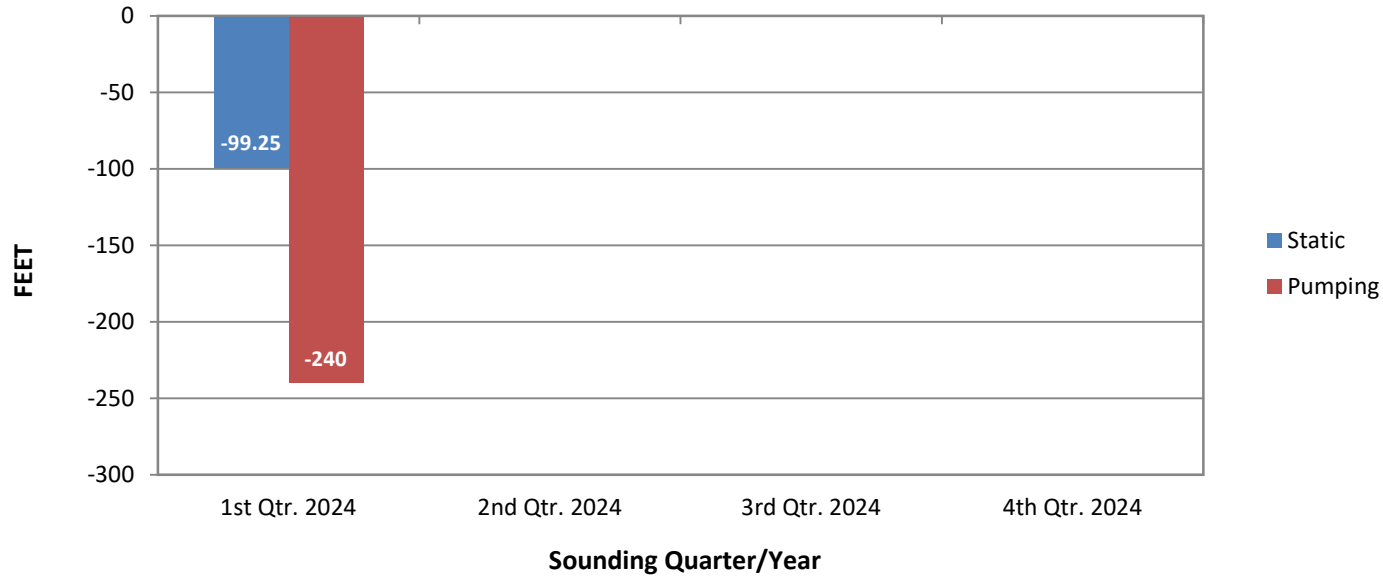
15 Min: < 5 ppm



Elk Grove Water District

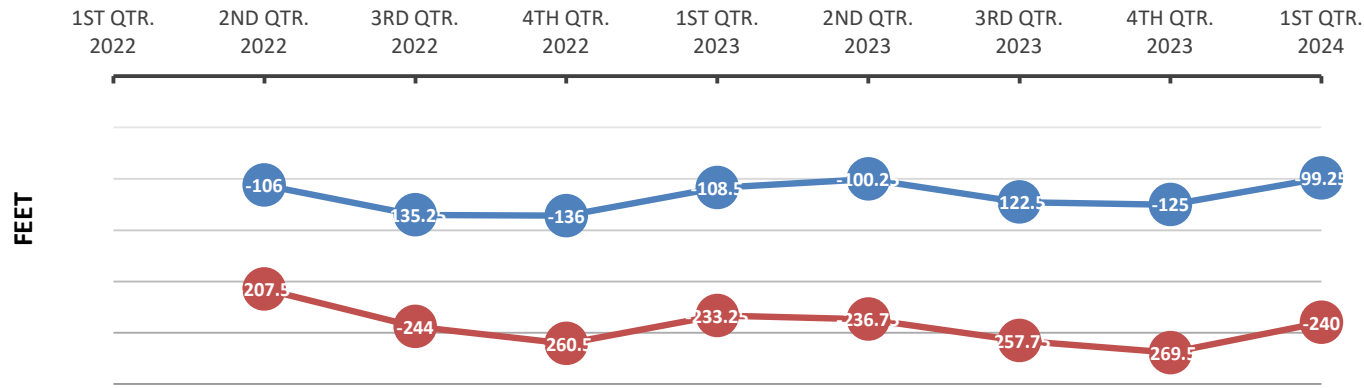
Static and Pumping Levels

Well 11D Dino



Latest Well Sounding

Static:	99.25 Ft
Pumping:	240 Ft
Drawdown:	140.75 Ft
GPM:	1,702
Specific Capacity:	12.096



Latest Sand Tester Results:

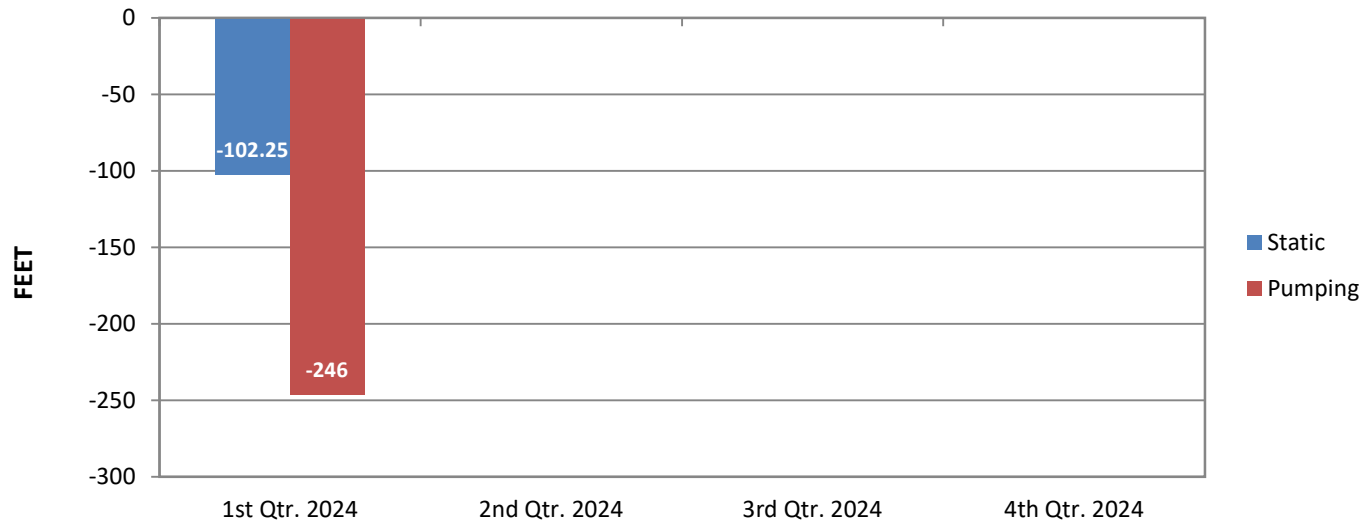
15 Min:	< 5 ppm
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Elk Grove Water District

Static and Pumping Levels

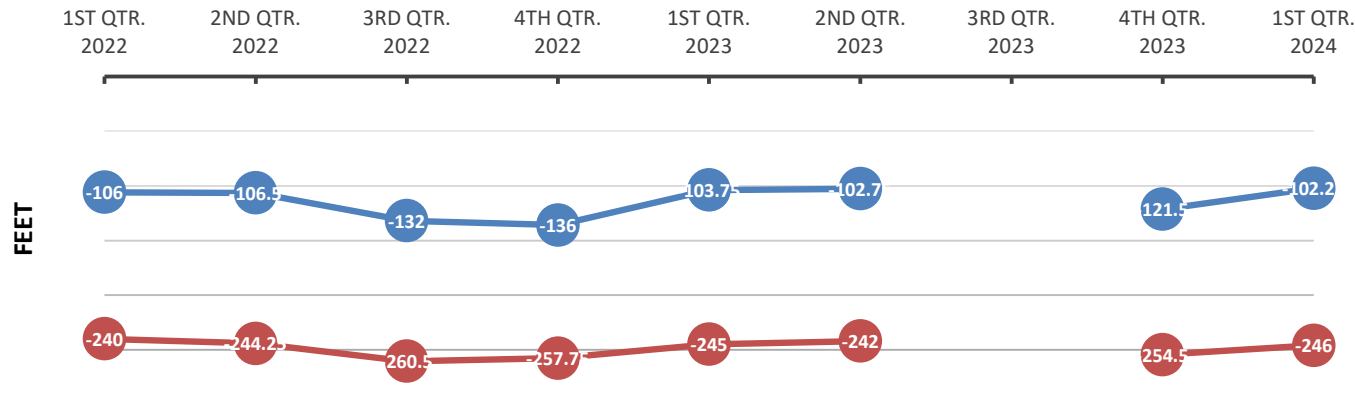
Well 14D Railroad



Latest Well Sounding

Static:	102.25 Ft
Pumping:	246 Ft
Drawdown:	143.75 Ft
GPM:	1,551
Specific Capacity:	10.787

Sounding Quarter/Year



Latest Sand Tester Results:

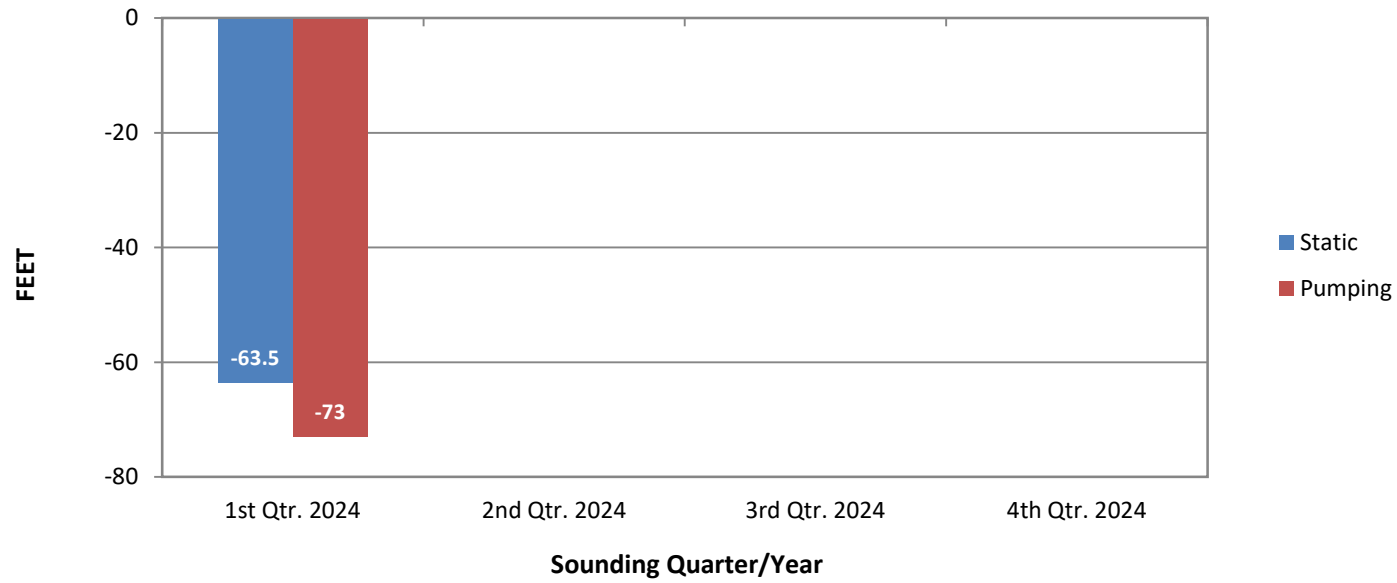
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

Well 8 Williamson



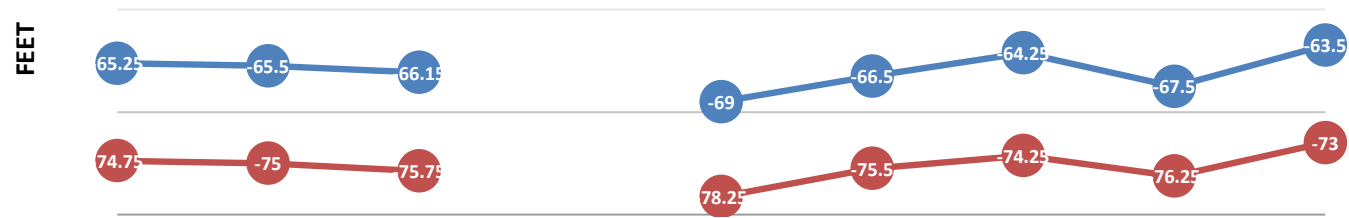
Latest Well Sounding

Static:	63.5 Ft
Pumping:	73 Ft
Drawdown:	9.5 Ft
GPM:	559
Specific Capacity:	58.862

1ST QTR. 2022 2ND QTR. 2022 3RD QTR. 2022 4TH QTR. 2022 1ST QTR. 2023 2ND QTR. 2023 3RD QTR. 2023 4TH QTR. 2023 1ST QTR. 2024

Latest Sand Tester Results:

15 Min: < 5 ppm

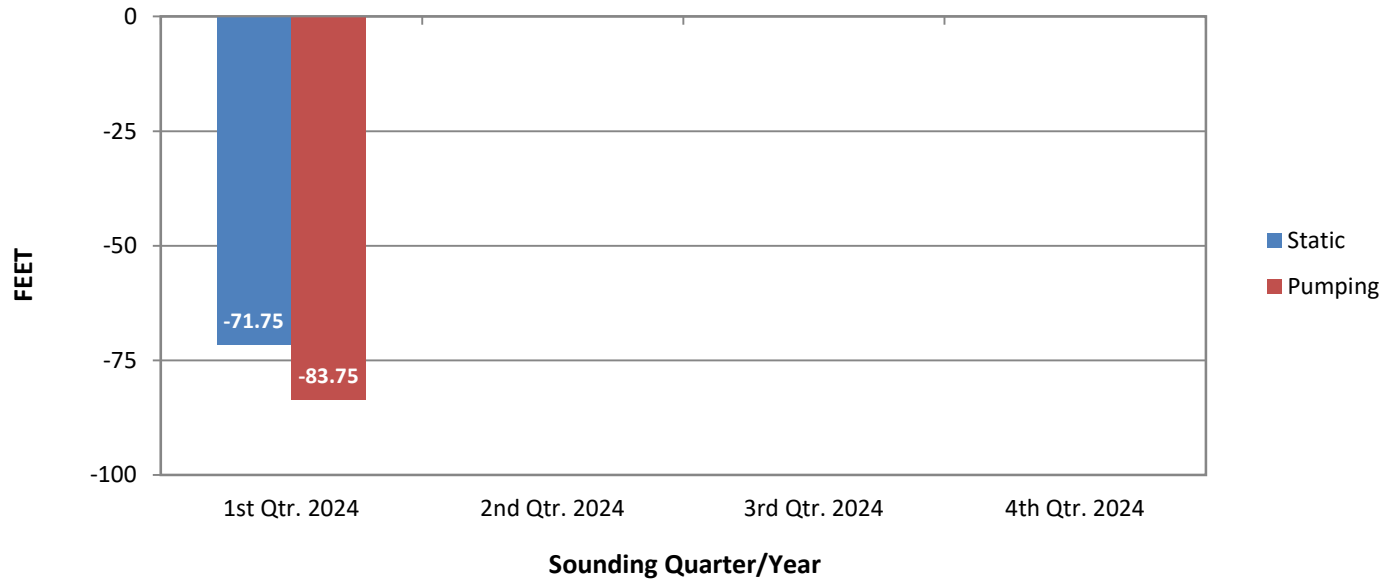




Elk Grove Water District

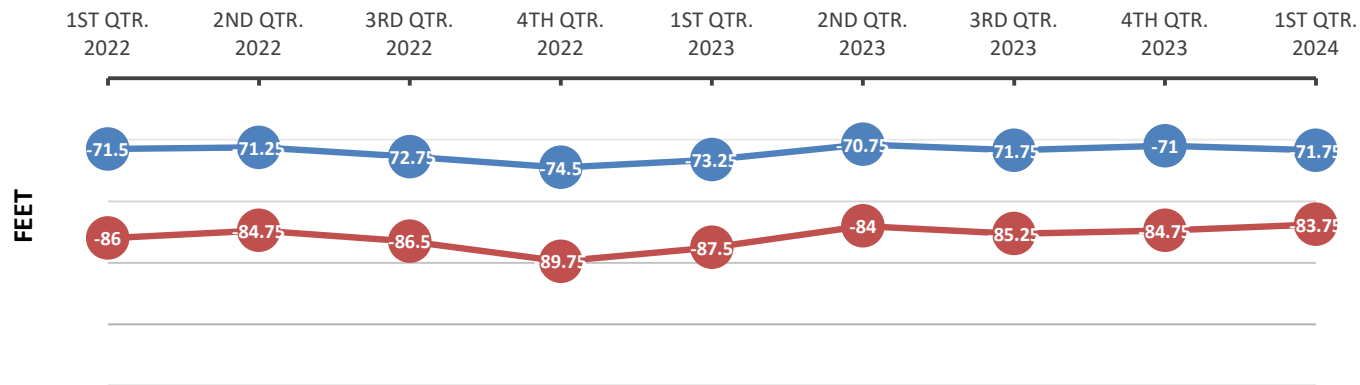
Static and Pumping Levels

Well 9 Polhemus



Latest Well Sounding

Static:	71.75 Ft
Pumping:	83.75 Ft
Drawdown:	12 Ft
GPM:	497
Specific Capacity:	41.379



Latest Sand Tester Results:

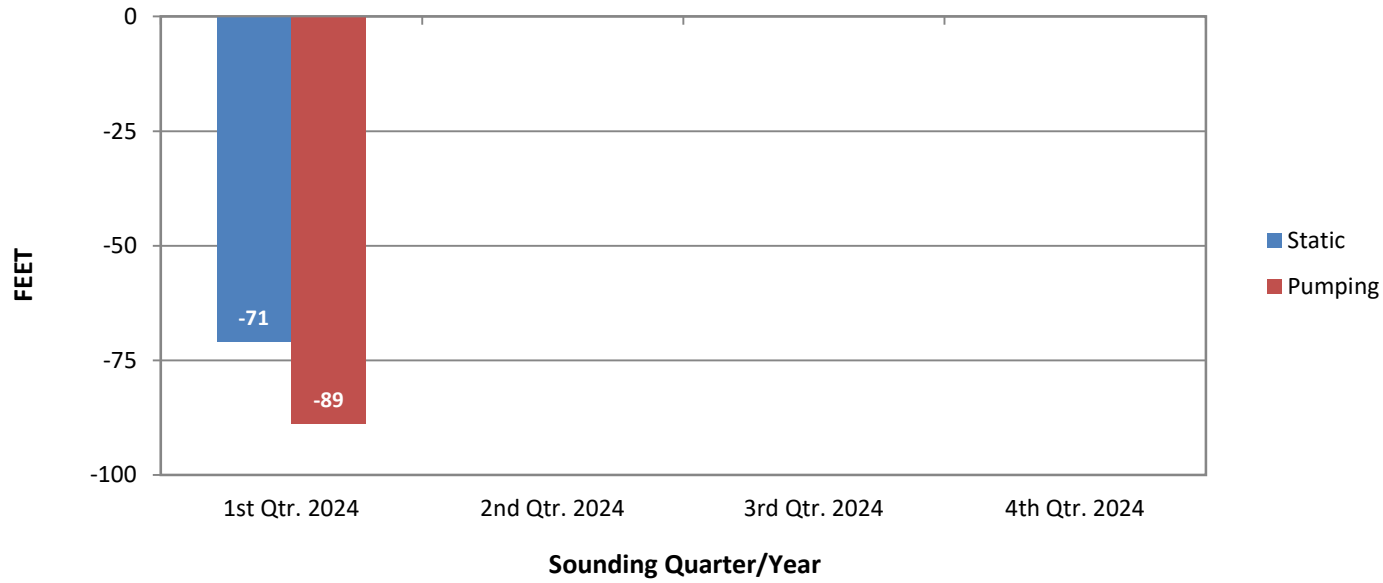
15 Min: < 5 ppm



Elk Grove Water District

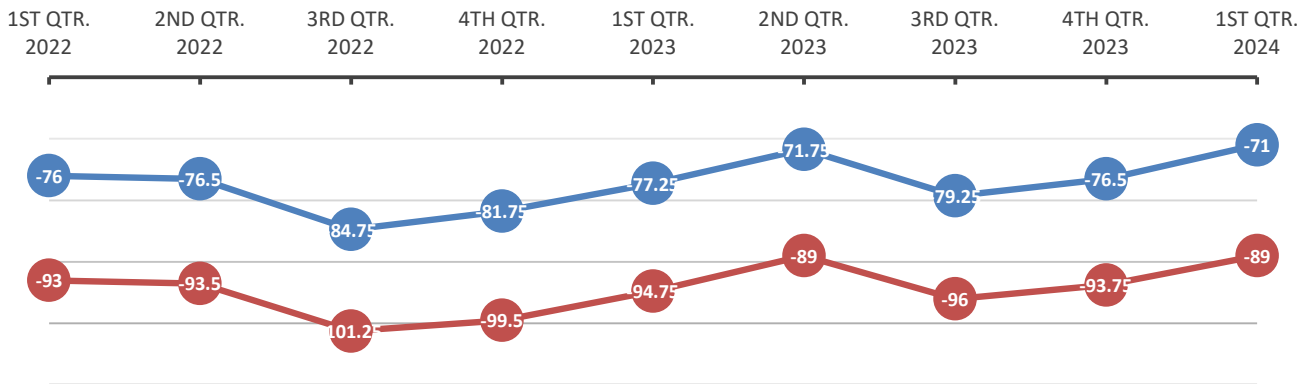
Static and Pumping Levels

Well 13 Hampton



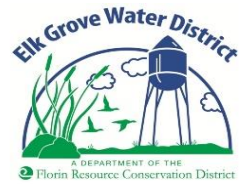
Latest Well Sounding

Static:	71 Ft
Pumping:	89 Ft
Drawdown:	18 Ft
GPM:	979
Specific Capacity:	54.388

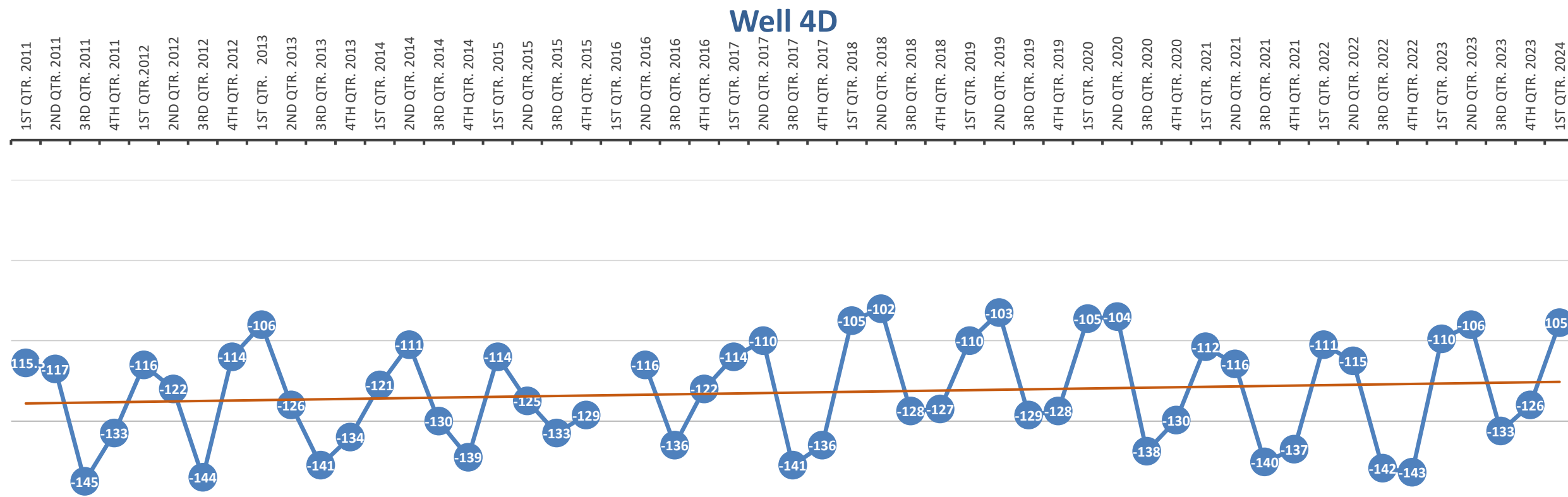
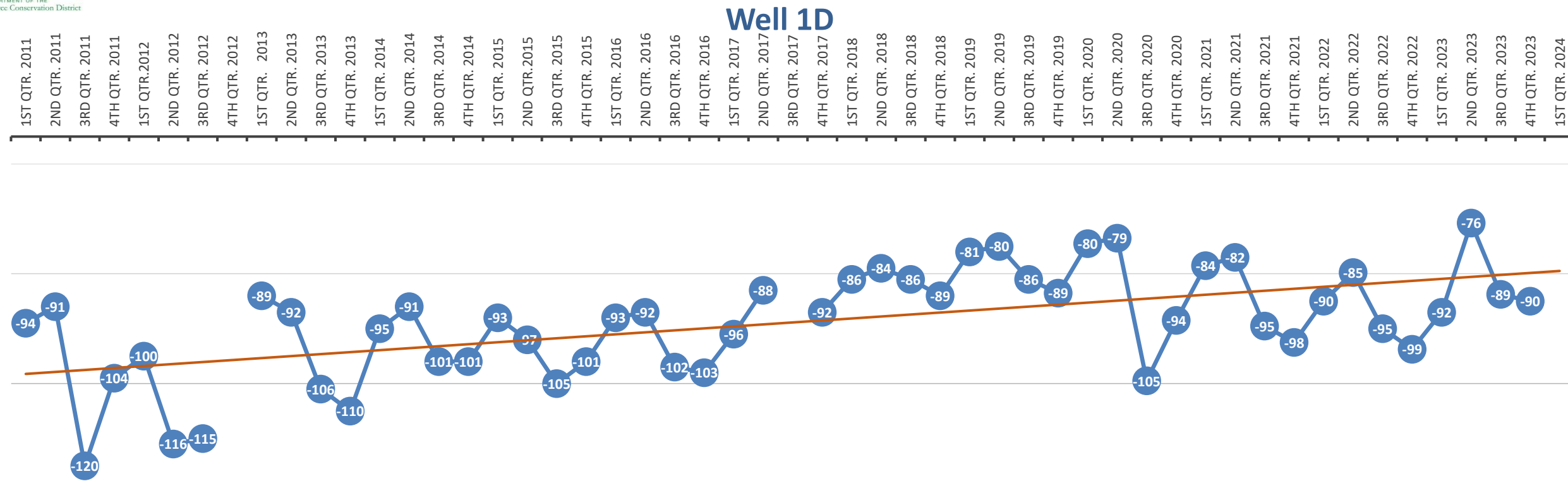


Latest Sand Tester Results:

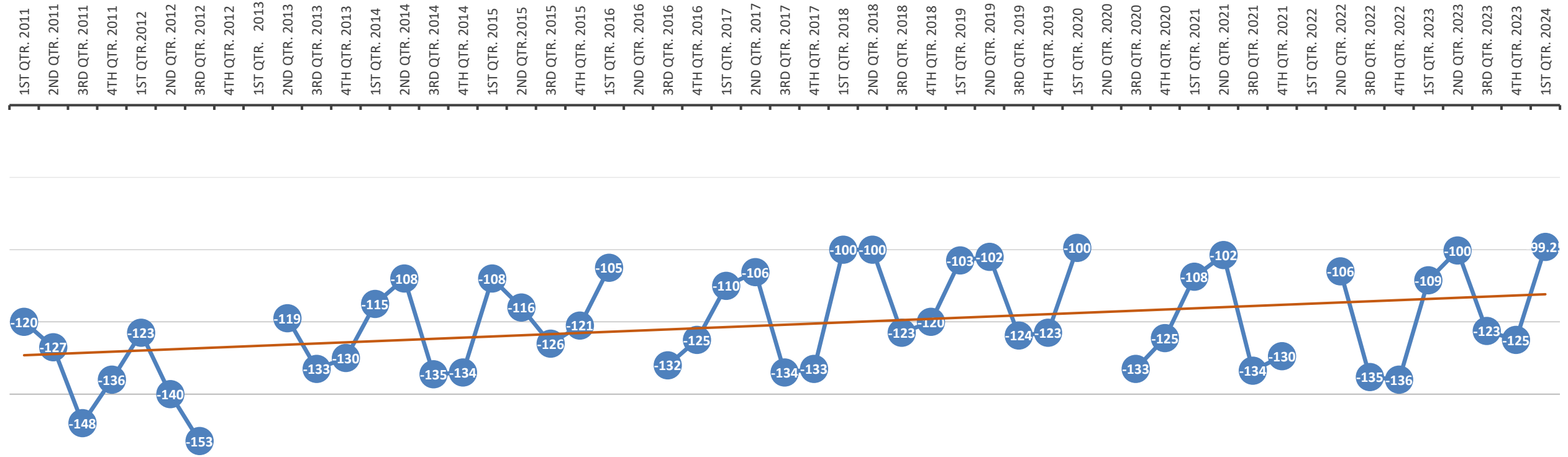
15 Min: < 5 ppm



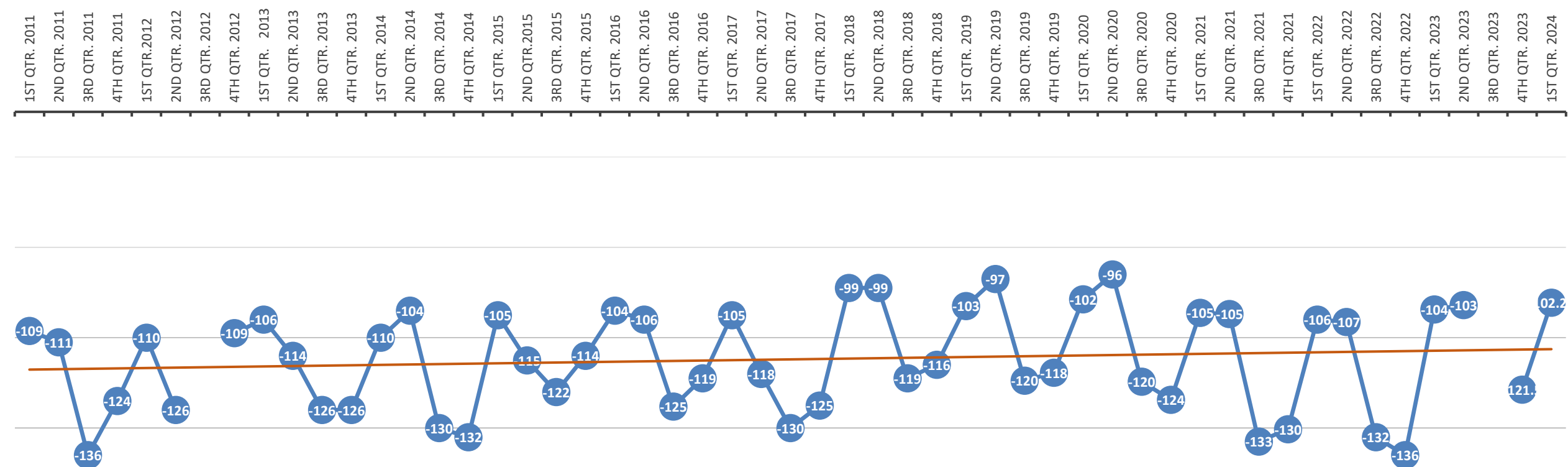
Historic Static Well Levels



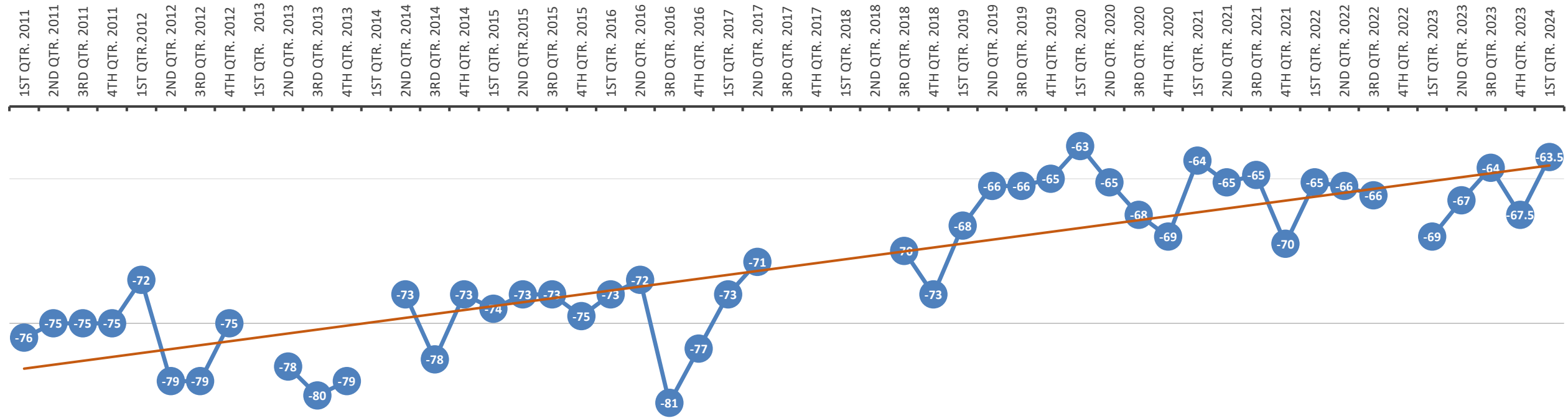
Well 11D



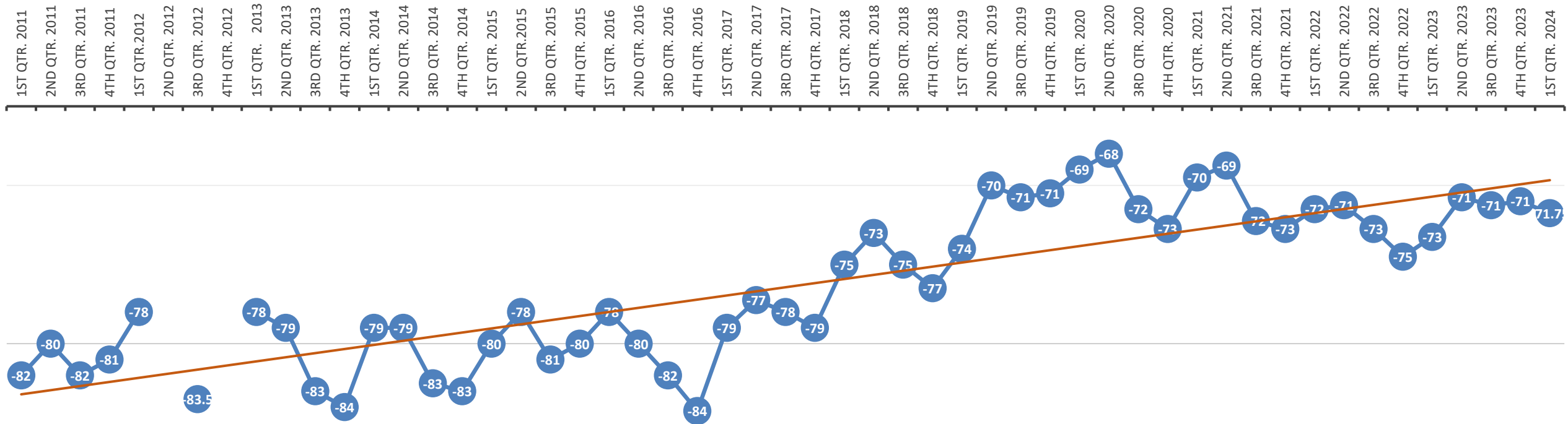
Well 14D



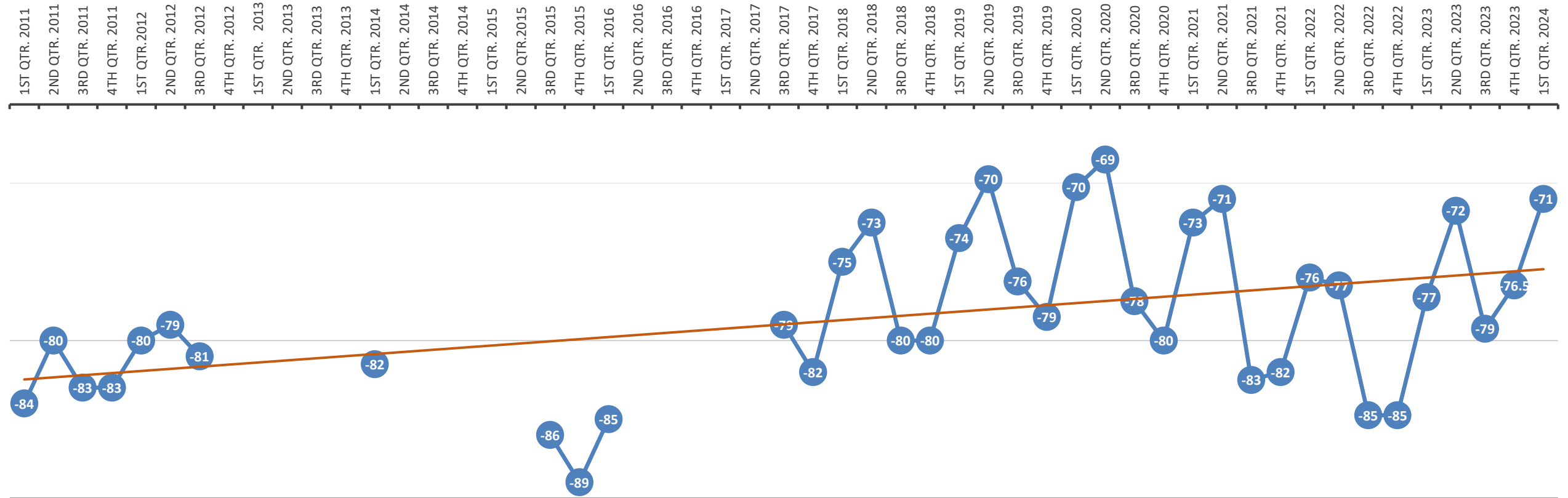
Well 8



Well 9



Well 13



Monthly Sample Report - January 2024
Water System: Elk Grove Water System

Sampling Point: 01 - 8693 W. Camden			
Sample Date	Sample Class	Sample Name	Collection Occurrence
1.2.2024	Distribution System	Bacteriological	Week
1.8.2024	Distribution System	Bacteriological	Week
1.17.2024	Distribution System	Bacteriological	Week
1.23.2024	Distribution System	Bacteriological	Week
1.30.2024	Distribution System	Bacteriological	Week
1.8.2024	Distribution System	TTHM's and HAA5	Quarterly

Sampling Point: School Well 01D - Raw Water			
Sample Date	Sample Class	Sample Name	Collection Occurrence
			Quarterly

Sampling Point: 02 - 9425 Emerald Vista			
Sample Date	Sample Class	Sample Name	Collection Occurrence
1.2.2024	Distribution System	Bacteriological	Week
1.8.2024	Distribution System	Bacteriological	Week
1.17.2024	Distribution System	Bacteriological	Week
1.23.2024	Distribution System	Bacteriological	Week
1.30.2024	Distribution System	Bacteriological	Week

Sampling Point: 03 - 8809 Valley Oak			
Sample Date	Sample Class	Sample Name	Collection Occurrence
1.2.2024	Distribution System	Bacteriological	Week
1.8.2024	Distribution System	Bacteriological	Week
1.17.2024	Distribution System	Bacteriological	Week
1.23.2024	Distribution System	Bacteriological	Week
1.30.2024	Distribution System	Bacteriological	Week

Sampling Point: Webb Well 04D - Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
1.18.2024	Source Water	3 mo - Bacteriological	Quarterly
1.18.2024	Source Water	3 mo - Fe,Mn,As Total	Quarterly
1.18.2024	Source Water	Treshold Odor	Quarterly

Sampling Point: 04 - 10122 Glacier Point

Sample Date	Sample Class	Sample Name	Collection Occurrence
1.2.2024	Distribution System	Bacteriological	Week
1.8.2024	Distribution System	Bacteriological	Week
1.17.2024	Distribution System	Bacteriological	Week
1.23.2024	Distribution System	Bacteriological	Week
1.30.2024	Distribution System	Bacteriological	Week

Sampling Point: 05 - 9230 Amsden Ct.

Sample Date	Sample Class	Sample Name	Collection Occurrence
1.2.2024	Distribution System	Bacteriological	Week
1.8.2024	Distribution System	Bacteriological	Week
1.17.2024	Distribution System	Bacteriological	Week
1.23.2024	Distribution System	Bacteriological	Week
1.30.2024	Distribution System	Bacteriological	Week
1.8.2024	Distribution System	TTHM's and HAA5	Quarterly

Sampling Point: 06 - 9227 Rancho Dr.

Sample Date	Sample Class	Sample Name	Collection Occurrence
1.2.2024	Distribution System	Bacteriological	Week
1.8.2024	Distribution System	Bacteriological	Week
1.17.2024	Distribution System	Bacteriological	Week
1.23.2024	Distribution System	Bacteriological	Week
1.30.2024	Distribution System	Bacteriological	Week

Sampling Point: 07 - Al Gates Park Mainline Dr.

Sample Date	Sample Class	Sample Name	Collection Occurrence
1.2.2024	Distribution System	Bacteriological	Week
1.8.2024	Distribution System	Bacteriological	Week
1.17.2024	Distribution System	Bacteriological	Week
1.23.2024	Distribution System	Bacteriological	Week
1.30.2024	Distribution System	Bacteriological	Week

Sampling Point: - Williamson Well 8 Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
			Quarterly

Sampling Point: 08 - 9436 Hollow Springs Wy.

Sample Date	Sample Class	Sample Name	Collection Occurrence
1.2.2024	Distribution System	Bacteriological	Week
1.8.2024	Distribution System	Bacteriological	Week
1.17.2024	Distribution System	Bacteriological	Week
1.23.2024	Distribution System	Bacteriological	Week
1.30.2024	Distribution System	Bacteriological	Week
1.8.2024	Distribution System	TTHM's and HAA5	Quarterly

Sampling Point: Polhemus Well 9 Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
1.8.2024	Source Water	3 mo - Bacteriological	Quarterly
1.8.2024	Source Water	3 mo - Fe,Mn,As Total	Quarterly

Sampling Point: 09 - 8417 Blackman Wy.

Sample Date	Sample Class	Sample Name	Collection Occurrence
1.2.2024	Distribution System	Bacteriological	Week
1.8.2024	Distribution System	Bacteriological	Week
1.17.2024	Distribution System	Bacteriological	Week
1.23.2024	Distribution System	Bacteriological	Week
1.30.2024	Distribution System	Bacteriological	Week

Sampling Point: 10 - 9373 Oreo Ranch Cir.

Sample Date	Sample Class	Sample Name	Collection Occurrence
1.2.2024	Distribution System	Bacteriological	Week
1.8.2024	Distribution System	Bacteriological	Week
1.17.2024	Distribution System	Bacteriological	Week
1.23.2024	Distribution System	Bacteriological	Week
1.30.2024	Distribution System	Bacteriological	Week

Sampling Point: 11 - 9907 Kapalua Ln.

Sample Date	Sample Class	Sample Name	Collection Occurrence
1.2.2024	Distribution System	Bacteriological	Week
1.8.2024	Distribution System	Bacteriological	Week
1.17.2024	Distribution System	Bacteriological	Week
1.23.2024	Distribution System	Bacteriological	Week
1.30.2024	Distribution System	Bacteriological	Week
1.2.2024	Distribution System	Fluoride	Monthly

Sampling Point: 12-9205 Meadow Grove Dr.

Sample Date	Sample Class	Sample Name	Collection Occurrence
1.2.2024	Distribution System	Bacteriological	Week
1.8.2024	Distribution System	Bacteriological	Week
1.17.2024	Distribution System	Bacteriological	Week
1.23.2024	Distribution System	Bacteriological	Week
1.30.2024	Distribution System	Bacteriological	Week

Sampling Point: Dino Well 11D - Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
1.23.2024	Source Water	3 mo - Bacteriological	Quarterly
1.23.2024	Source Water	3 mo - Fe,Mn,As Total	Quarterly
1.23.2024	Source Water	Threshold Odor	Quarterly

Sampling Point: Hampton Well 13 - Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
1.3.2024	Source Water	Fe, Mn, As, Total	Weekly
1.8.2024	Source Water	Fe, Mn, As, Total	Weekly
1.16.2024	Source Water	Fe, Mn, As, Total	Weekly
1.22.2024	Source Water	Fe, Mn, As, Total	Weekly
1.29.2024	Source Water	Fe, Mn, As, Total	Weekly

Sampling Point: Hampton WTP Effluent

Sample Date	Sample Class	Sample Name	Collection Occurrence
1.3.2024	Treated Effluent	Fe, Mn, As, Total	Weekly
1.8.2024	Treated Effluent	Fe, Mn, As, Total	Weekly
1.16.2024	Treated Effluent	Fe, Mn, As, Total	Weekly
1.22.2024	Treated Effluent	Fe, Mn, As, Total	Weekly
1.29.2024	Treated Effluent	Fe, Mn, As, Total	Weekly

Sampling Point: Hampton WTP Backwash Tank

Sample Date	Sample Class	Sample Name	Collection Occurrence
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Sampling Point: Railroad Well 14D - Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
1.8.2024	Source Water	3 mo - Bacteriological	Quarterly
1.8.2024	Source Water	3 mo - Fe,Mn,As Total	Quarterly
1.8.2024	Source Water	3 mo - Threshold Odor	Quarterly

Sampling Point: Railroad WTP Effluent

Sample Date	Sample Class	Sample Name	Collection Occurrence
1.8.2024	Treated Plant Effluent	WTP Eff - Fe,Mn,As,Al Total	Month
1.8.2024	Treated Plant Effluent	Threshold Odor	Quarterly

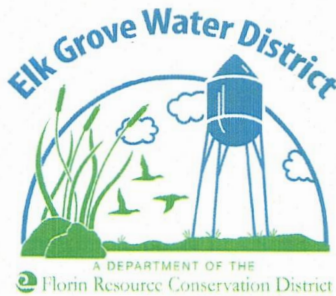
Sampling Point: Railroad WTP Backwash Tank

Sample Date	Sample Class	Sample Name	Collection Occurrence
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Sampling Point: Special Distribution/Construction Samples

Sample Date	Sample Class	Sample Name	Collection Description
1.30.2024	Distribution System	Bacteriological	9650 E. Stockton Blvd. New Service Line.

<u>Colors</u>	<u>Monthly Total</u>	<u>Yearly Total</u>
Black = Scheduled	87	87
Green = Unscheduled	1	1
Red = Incomplete Sample	0	



February 6, 2024

Sacramento Regional County
Sanitation District
Environmental Specialist
10060 Goethe Rd.
Sacramento, CA. 95827

WASTEWATER DISCHARGE COMPLIANCE REPORT FORM

Enclosed is the Wastewater Discharge Compliance Report Form from Elk Grove Water District January 2024.

If you have any further questions, you may contact me at 916-585-9386

A handwritten signature in blue ink, appearing to read "STEVE SHAW".

STEVE SHAW
WATER TREATMENT SUPERVISOR

SACRAMENTO REGIONAL COUNTY SANITATION DISTRICT (REGIONAL SAN)

COMPLIANCE REPORT FORM

Attn: Alex Burkert	E-mail: burkerta@sacsewer.com	Wastewater Source Control Section
Phone: (916) 875-6454		Fax: (916) 854-9286
From: Steve Shaw		
Company: Elk Grove Water District		Permit # WTP-010

Discharge Month:	January	Year:	2024
-------------------------	----------------	--------------	-------------

The following reports and information are attached (check all that apply):

<input checked="" type="checkbox"/> Water use/flow meter report (If there is no discharge during the reporting period, this must be reported)	Location	Total Gallons
	OF 1 Hampton WTP Backwash Tank	25,302
	OF 3 Railroad WTP Backwash Tank	73,734
	OF 5 Analyzer Water	35,712
	OF 6 Tank Sludge (preapproval req)	
	OF 7 Misc. (preapproval req)	

Monitoring results/analytical report(s)

pH (if measured); Grab Monitoring Data Review

Location	Date and Time	pH
OF1		
OF3		
OF6		
OF7		

pH compliance statement – CHECK ONE BELOW

- Based on a review of this facility's pH data, pH has exceeded the discharge limits.
- I certify that this facility has reviewed pH data and is in compliance.

Discharge Rate - CHECK ONE BELOW

- or Based on a review of this facility's flow data, the discharge rate limit was exceeded.
- I certify that this facility is in compliance with the discharge rate limit.

Attached is a description of anticipated changes that may significantly alter the nature, quality, or volume of the wastewater discharged.

Flow monitoring equipment certification

Other (explain):

SACRAMENTO REGIONAL COUNTY SANITATION DISTRICT (REGIONAL SAN)


Domestic Calculation

Domestic Usage/ Employee Monthly Totals	Number of Full-time Equivalent* Employees	Business Days per Month	Allowance (gallons per day)	Gallons
Production	2	20	15	600
Office	3	20	10	600
Drivers/Field	13	20	3	780
Total				1,980

*FTE Equivalent: all employees' monthly hours added together and converted to a full-time employee count

Certification Statement

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations."

SIGNATURE of Authorized Representative:  _____

PRINTED NAME, TITLE: Steve Shaw _____ Water Treatment Supervisor _____
 (Name) (Title)

DATE: February 6, 2024 _____



February 5, 2024

State Water Resources Control Board
Division of Drinking Water
1001 I Street
13th Floor
Sacramento, CA. 95814

MONTHLY SUMMARY OF DISTRIBUTION SYSTEM COLIFORM MONITORING

Enclosed is the Monthly Summary of Distribution System Coliform Monitoring report from Elk Grove Water District for January 2024.

If you have any further questions, you may contact me at 916-585-9386.

A handwritten signature in blue ink, appearing to read "Steve Shaw", is written above the printed name.

STEVE SHAW
WATER TREATMENT SUPERVISOR

MONTHLY SUMMARY OF REVISED TOTAL COLIFORM RULE DISTRIBUTION SYSTEM MONITORING (including triggered source monitoring for systems subject to the Groundwater Rule)

System Name <p style="text-align: center; font-size: 1.2em;">Elk Grove Water District</p>	System Number <p style="text-align: center; font-size: 1.2em;">3410008</p>
Sampling Period	
Month <p style="text-align: center; font-size: 1.2em; color: blue;">January</p>	Year <p style="text-align: center; font-size: 1.2em;">2024</p>

	Number Required	Number Collected	Number Total Coliform Positives	Number E.coli Positives
1. Routine Samples (see note 1)	60	60	0	0
2. Repeat Samples following samples that are Total Coliform Positive and <i>E.coli</i> Negative (see notes 10 and 11)		0	0	0
3. Repeat Samples following Routine Samples that are Total Coliform Positive and <i>E. coli</i> Positive (see notes 10 and 11)		0	0	0
4. Treatment Technique (TT)/MCL Violation Computation for Total Coliform/ <i>E. coli</i> Positive Samples				
a. Totals (sum of columns)	60	60	0	0
b. If 40 or more samples collected in month, determine percent of samples that are total coliform positive [(total number positive/total number collected) x 100] =	0	%		
c. Did the system trigger... a Level 2 Assessment TT? (see notes 2, 3, 4, 5 and 6 for trigger info)			<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<i>If a Level 2 Assessment is triggered, see note 8 below.</i>				
a Level 1 Assessment TT? (see note 7 for trigger info)			<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<i>If a Level 1 Assessment is triggered, see note 9 below.</i>				
5. Triggered Source Samples per Groundwater Rule (see notes 12 and 13)		0	0	0
6. Invalidated Samples (Note what samples, if any, were invalidated; who authorized the invalidation; and when replacement samples were collected. Attach additional sheets, if necessary.)				
7. Summary Completed By: Steve Shaw				
Signature 	Title <p style="text-align: center; font-weight: bold;">Water Treatment Supervisor</p>	Date <p style="text-align: right; font-weight: bold;">2.5.2024</p>		

NOTES AND INSTRUCTIONS:

1. Routine samples include:
 - a. Samples required pursuant to 22 CCR Section 64423 and any additional samples required by an approved routine sample siting plan established pursuant to 22 CCR Section 64422.
 - b. Extra samples are required for systems collecting less than five routine samples per month that had one or more total coliform positives in previous month,
 - c. Extra samples for systems with high source water turbidities that are using surface water or groundwater under direct influence of surface water and do not practice filtration in compliance with regulations;
2. Note: For a repeat sample following a total coliform positive sample, any *E.coli* positive repeat (boxed entry) **constitutes an MCL violation and requires immediate notification to the Division** (22, CCR, Section 64426.1).
3. Note: For repeat sample following a *E.coli* positive sample, any total coliform positive repeat (boxed entry) **constitutes an MCL violation and requires immediate notification to the Division** (22, CCR, Section 64426.1).
4. Note: Failure to take all required repeat samples following an *E. coli* positive routine sample (22, CCR, Section 64426.1) **constitutes an MCL violation and requires immediate notification to the Division** (22, CCR, Section 64426.1).
5. Note: Failure to test for *E. coli* when any repeat sample tests positive for total coliform (22, CCR, Section 64426.1) **constitutes an MCL violation and requires immediate notification to the Division** (22, CCR, Section 64426.1).
6. Note: Second Level 1 treatment technique trigger in a rolling 12-month period.
7. Total coliform Treatment Technique (TT) Violation (**Notify Department within 24 hours of TT violation**):
 - a. For systems collecting less than 40 samples, if two or more samples are total coliform positive, then the TT is violated and a Level 1 Assessment is required.
 - b. For systems collecting 40 or more samples, if more than 5.0 percent of samples collected are total coliform positive, then the TT is violated and a Level 1 Assessment is required.
8. Contact the Division as soon as practical to arrange for the division to conduct a Level 2 Assessment of the water system. The water system shall complete a Level 2 Assessment and submit it to the Division within 30 days of learning of the trigger exceedance.
9. Conduct a Level 1 Assessment in accordance with as soon as practical that covers the minimum elements (22, CCR, Section 64426.8 (a), (2)). Submit the report to the Division within 30 days of learning of the trigger exceedance.
10. Positive results and their associated repeat samples are to be tracked on the Coliform Monitoring Worksheet.
11. Repeat samples must be collected within 24 hours of being notified of the positive results. For systems collecting more than one routine sample per month, three repeat samples must be collected for each total coliform positive sample. For systems collecting one or fewer routine samples per month, four repeat samples must be collected for each total coliform positive sample. At least three samples shall be taken the month following a total coliform positive.
12. For systems subject to the Groundwater Rule: Positive results and the associated triggered source samples are to be tracked on the Coliform Monitoring Worksheet.
13. For triggered sample(s) required as a result of a total coliform routine positive sample, an *E.coli*-positive triggered sample (boxed entry) **requires immediate notification to the Division, Tier 1 public notification, and corrective action.** 38



February 6, 2024

State Water Resources Control Board
Division of Drinking Water
1001 I Street
13th Floor
Sacramento, CA. 95814

MONTHLY SUMMARY OF THE HAMPTON GROUNDWATER TREATMENT PLANT

Enclosed is the Monthly Summary of the Hampton GWTP report from Elk Grove Water District for January 2024.

If you have any further questions, you may contact me at 916-585-9386.

A handwritten signature in blue ink, appearing to read "Steve Shaw". The signature is stylized and fluid, with a long horizontal stroke at the top and several smaller strokes below it.

STEVE SHAW
WATER TREATMENT SUPERVISOR

Elk Grove Water District

Hampton GWTP Monthly Report

PWS Number 3410008-013
 GWTP Name Hampton Water Treatment Plant

Month: January

Date	Hour Meter	Run Hours	Production Meter	Well Production	Backwash Meter	Backwash Waste	Weekly In-House Monitoring (mg/L) R (Raw) T (Treated)As (ug/L)							Weekly Average			
							Date	Fe, R	Fe, T	Mn, R	Mn, T	As, R	As, T	Inf. pH	Eff. pH		
last day	28368		654887757		35737265	43518023											
1	28368	0	654887757	0	35737265	43518023	1.3.2024	0.02	0.151	0.026	0.008	2	2	Inf. pH Eff. pH			
2	28368	0	654887757	0	35737265	43518023	1.8.2024	0.023	0.069	0	0.011	<2	1	Week 1: 7.0 to 7.8			
3	28368	0	654887757	0	35737265	43518023	1.16.2024	0.02	0.098	0.002	0.001	<2	1	Cl2		0.7	
4	28369.2	1.2	654956336	68579	35737265	43518023	1.22.2024	0.026	0.049	0.031	0.01	<2	1	Week 2: 7.0 to 7.5			
5	28369.2	0	654956336	0	35737265	43518023	1.29.2024	0.001	0.027	0.013	0.027	<2	<1	Cl2		0.73	
6	28369.2	0	654956336	0	35737265	43518023								Week 3: 6.9 to 7.8			
7	28369.2	0	654956336	0	35737265	43518023	Total Gallons Sodium Hypochlorite: 3.8 Gal							Cl2		0.77	
8	28369.2	0	654956336	0	35737265	43518023	Pounds per day 0.153 Lbs/Day							Week 4: 6.9 to 7.9			
9	28369.7	0.5	654984919	28583	35737265	43518023	Dosage (Milligrams Per Liter @ 12.5% Cl) 1.8 mg/L							Cl2		0.65	
10	28369.7	0	654984919	0	35737265	43518023								Week 5: 7.0 to 7.7			
11	28369.7	0	654984919	0	35737265	43518023	Total Gallons Ferric Chloride: 2.5 Gal							Cl2		0.79	
12	28369.7	0	654984919	0	35737265	43518023	Dosage (Milligrams Per Liter @ 38% FeCl) .65mg/L										
13	28371.4	1.7	655082817	97898	35737265	43518023											
14	28371.4	0	655082817	0	35737265	43518023	Total Gallons Sodium Hydroxide: 2.6 Gal										
15	28371.4	0	655082817	0	35737265	43518023	Dosage (Gallons Per Hour @ 30% NaOH) 0.48 Gal/Hr										
16	28371.4	0	655082817	0	35737265	43518023											
17	28375.4	4	655307281	224464	35748317	43530395	Total Gallons Sulfuric Acid : 2.5 Gal										
18	28375.4	0	655307281	0	35748317	43530395	Dose (Gallons Per Hour @ 93% H2SO4) 0.33 Gal/Hr										
19	28375.4	0	655307281	0	35748317	43530395											
20	28375.4	0	655307281	0	35748317	43530395	Total Backwashed		22,091 Gal		Total Run Hours		10.7Hours				
21	28375.4	0	655307281	0	35748317	43530395											
22	28375.4	0	655307281	0	35748317	43530395	Total Water Pumped		606,520 Gal		Total Backwash Waste		25,302 Gal				
23	28375.9	0.5	655335819	28538	35748317	43530881											
24	28375.9	0	655335819	0	35748317	43530881	Reporting Limits/Units							Maximum Contaminant Levels (MCLs)			
25	28375.9	0	655335819	0	35748317	43530881	Iron = 0.100 mg/L							Iron (Fe) = 0.300 mg/L (Secondary)			
26	28375.9	0	655335819	0	35748317	43530881	Manganese = 0.010 mg/L							Manganese (Mn) = 0.050 mg/L (Secondary)			
27	28375.9	0	655335819	0	35748317	43530881	Arsenic = 1.0 ug/L							Arsenic (As) = 10 ug/L (Primary)			
28	28375.9	0	655335819	0	35748317	43530881											
29	28375.9	0	655335819	0	35748317	43530881											
30	28378.7	2.8	655494277	158458	35759356	43543325	Prepared By: Steve Shaw							Date: 2/6/2024			
31		0		0													
Total		10.7		606,520	22,091	25,302											

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February 5, 2024

State Water Resources Control Board
Division of Drinking Water
1001 I Street
13th Floor
Sacramento, Ca. 95814

MONTHLY FLUORIDATION MONITORING REPORT

Enclosed is the Monthly Summary of the Fluoridation Monitoring from Elk Grove Water District for January 2024.

If you have any further questions, you may contact me at 916-585-9386.

A handwritten signature in blue ink, appearing to read "Steve Shaw", is positioned above the printed name.

STEVE SHAW
WATER TREATMENT SUPERVISOR

ELK GROVE WATER DISTRICT AREA 2

DISTRIBUTION SYSTEM

MONTHLY FLUORIDATION MONITORING REPORT

January-24

Week	Location of Sample	Monitoring Results (mg/L)			
		Date	Time	Results	
1	Hollow Springs	1.2.2024	10:08 AM	0.55	
1	Kapalua	1.2.2024	10:31 AM	0.59	
1	Al Gates Park	1.2.2024	10:57 AM	0.43	
1	Oreo Ranch	1.2.2024	11:13 AM	0.39	
1	Blackman	1.2.2024	12:32 PM	0.61	
2	Hollow Springs	1.8.2024	9:11 AM	0.49	
2	Kapalua	1.8.2024	9:50 AM	0.5	
2	Al Gates Park	1.8.2024	10:17 AM	0.64	
2	Oreo Ranch	1.8.2024	10:41 AM	0.65	
2	Blackman	1.8.2024	12:00 PM	0.68	
3	Hollow Springs	1.17.2024	10:19 AM	0.66	
3	Kapalua	1.17.2024	10:41 AM	0.8	
3	Al Gates Park	1.17.2024	11:27 AM	0.6	
3	Oreo Ranch	1.17.2024	11:45 AM	0.63	
3	Blackman	1.17.2024	1:09 PM	0.81	
4	Hollow Springs	1.24.2024	10:46 AM	0.6	
4	Kapalua	1.24.2024	11:03 AM	0.74	
4	Al Gates Park	1.24.2024	11:21 AM	0.85	
4	Oreo Ranch	1.24.2024	11:34 AM	0.62	
4	Blackman	1.24.2024	1:08 PM	0.68	
5	Hollow Springs	1.30.2024	9:17 AM	0.59	
5	Kapalua	1.30.2024	9:40 AM	0.43	
5	Al Gates Park	1.30.2024	11:28 AM	0.8	
5	Oreo Ranch	1.30.2024	11:46 AM	0.8	
5	Blackman	1.30.2024	1:05 PM	0.76	

Monthly fluoride split sample results:

Date: 1.2.2024

Water System Results: 0.59 mg/L

Approved Lab: 0.79 mg/L

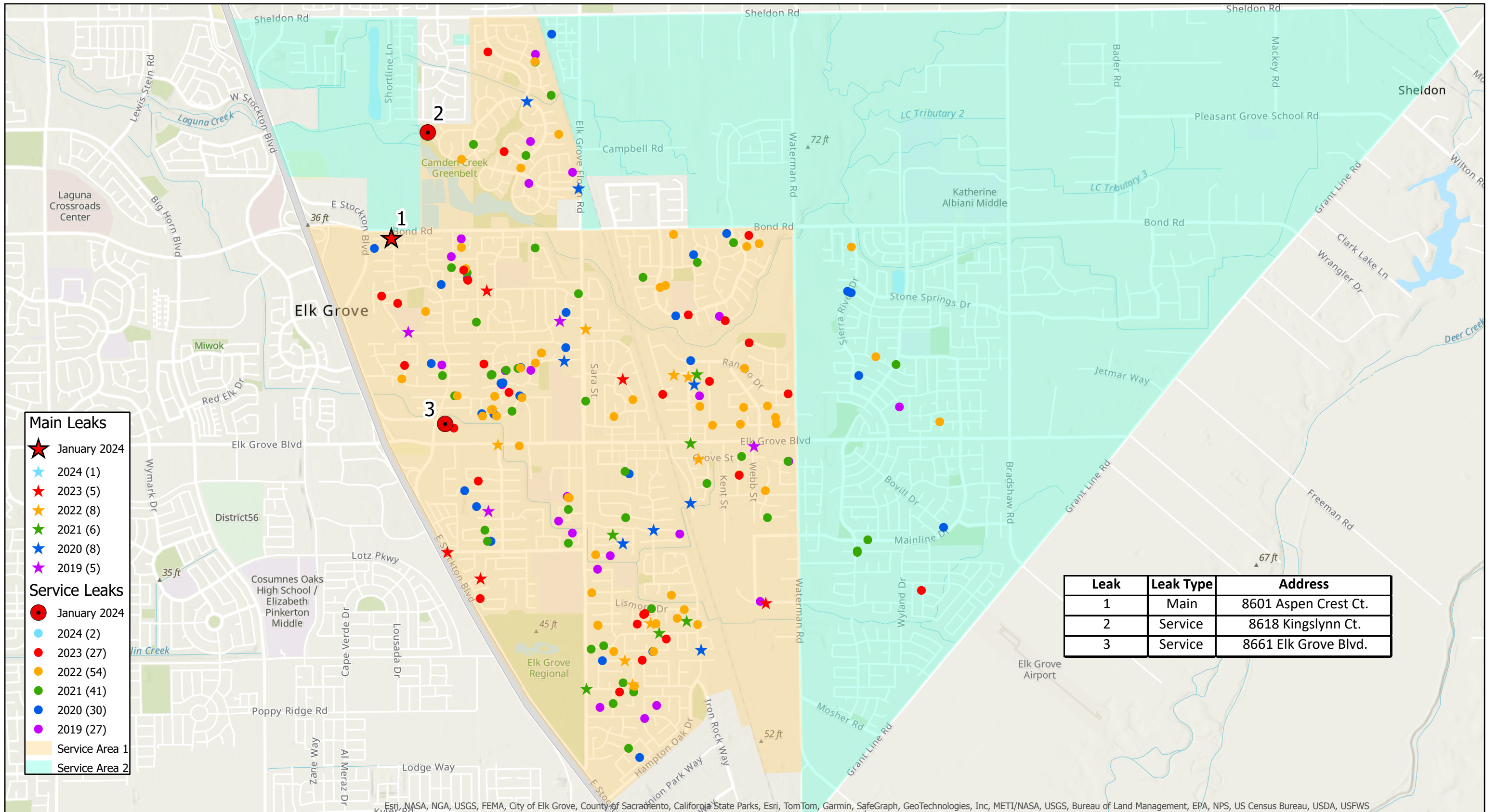
Contact Name: Steve Shaw

Telephone : (916) 585-9386

System PWS Number: 3410008

Elk Grove Water District
 Safety Meetings/Training
 January 2024

Date	Topic	Attendees	Hosted By
1/2/2024	Personal Protective Equipment	Alan Aragon, Stefan Chanh, David Frederick, James Hinegardner, Sean Hinton, Justin Mello, Jose Mendoza, Sal Mendoza, Michael Montiel, Chris Phillips, Steve Shaw, Brandon Wagner, Marcell Wilson	Sean Hinton & Steve Shaw
1/16/2024	Working Safe in the Rain	Alan Aragon, Stefan Chanh, Jaylyn Gordon-Ford, David Frederick, Aaron Hewitt, James Hinegardner, Sean Hinton, Brandon Kent, Justin Mello, Jose Mendoza, Sal Mendoza, Michael Montiel, Chris Phillips, Steve Shaw, Brandon Wagner, Marcell Wilson	Sean Hinton & Steve Shaw
1/29/2024	Power Outage ERP Safety	Alan Aragon, Stefan Chanh, Jaylyn Gordon-Ford, David Frederick, Aaron Hewitt, James Hinegardner, Sean Hinton, Brandon Kent, Justin Mello, Jose Mendoza, Michael Montiel, Chris Phillips, Steve Shaw, Brandon Wagner, Marcell Wilson	Sean Hinton & Steve Shaw



Main Leaks

- ★ January 2024
- ★ 2024 (1)
- ★ 2023 (5)
- ★ 2022 (8)
- ★ 2021 (6)
- ★ 2020 (8)
- ★ 2019 (5)

Service Leaks

- January 2024
- 2024 (2)
- 2023 (27)
- 2022 (54)
- 2021 (41)
- 2020 (30)
- 2019 (27)

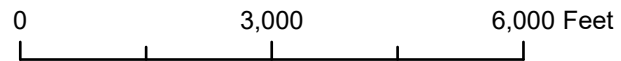
- Service Area 1
- Service Area 2

Leak	Leak Type	Address
1	Main	8601 Aspen Crest Ct.
2	Service	8618 Kingslynn Ct.
3	Service	8661 Elk Grove Blvd.

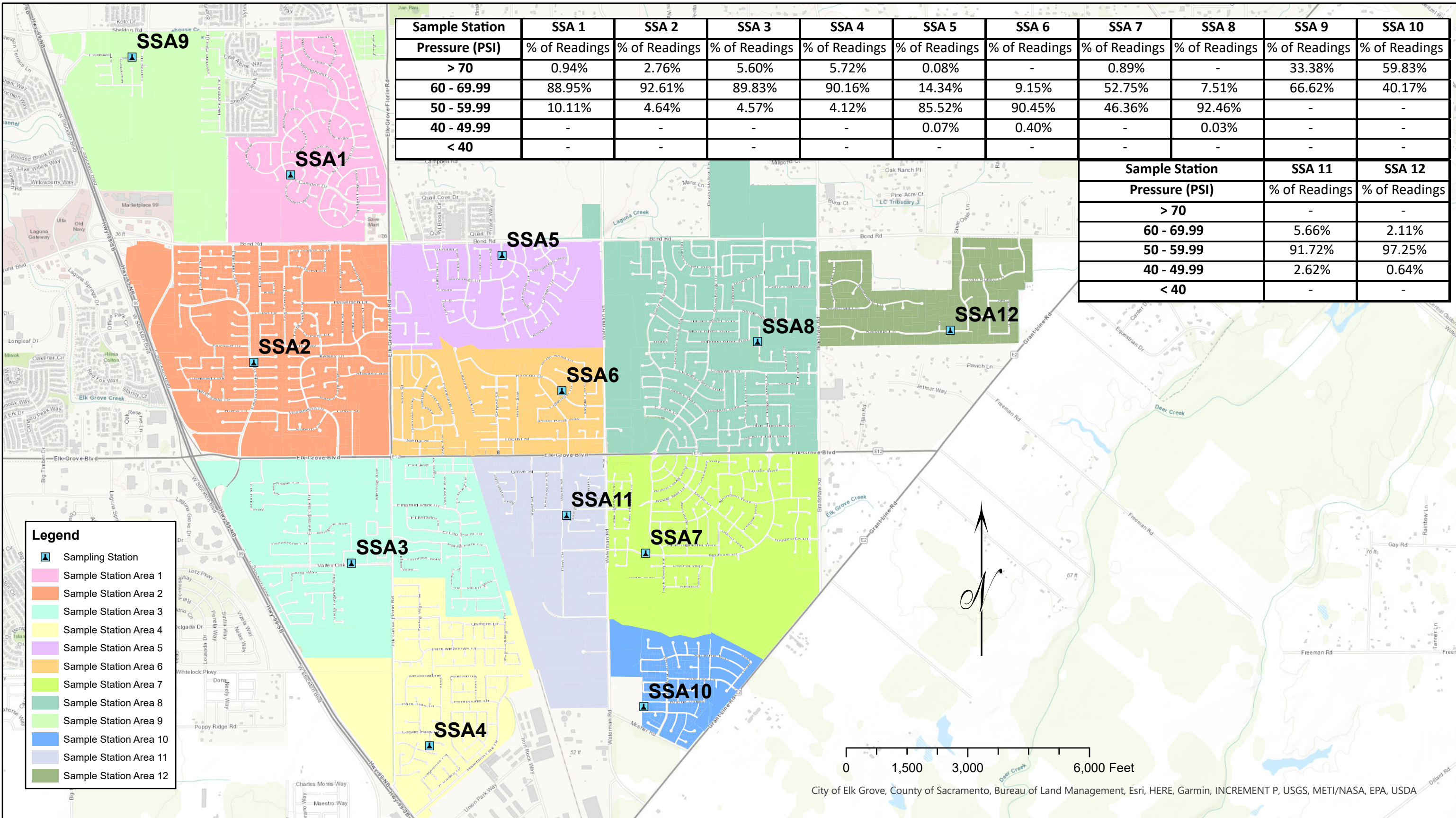
January 2024	
Main Line Leaks: 1	YTD: 1
Service Line Leaks: 2	YTD: 2
Total Leaks: 3	YTD: 3



Elk Grove Water District Main and Service Line Leaks Map



Elk Grove Water District Main & Service Line Leaks	
Created by: Richard Ko	
Date: February 9, 2024	



- Legend**
- Sampling Station
 - Sample Station Area 1
 - Sample Station Area 2
 - Sample Station Area 3
 - Sample Station Area 4
 - Sample Station Area 5
 - Sample Station Area 6
 - Sample Station Area 7
 - Sample Station Area 8
 - Sample Station Area 9
 - Sample Station Area 10
 - Sample Station Area 11
 - Sample Station Area 12

Sample Stations: 12

January 2024



Elk Grove Water District Sample Station Areas

Projected Coordinate System: NAD 83 State Plane CA II FIPS 0402

Source: EGWD GIS Database

Modified by: Richard Ko

February 9, 2024